



State University of New York  
College of Environmental Science and Forestry

Office of Business Affairs

New York State Workers Compensation Law, Section 57 and 220, require State Agencies to ensure, PRIOR to entering into any contract (inc. purchase orders) , that the intended vendor has appropriate NYS workers compensation and disability insurance coverage. **Please note, “ACORD” certificate of insurance forms are not acceptable documentation for proof of coverage.** A vendor’s insurance carrier must provide the vendor with copies of the correct, completed New York State forms to present to the State Agency purchasing agent AND must submit these forms (annually) to the Workers Comp Board so they can be properly recorded. State Agencies are prohibited from issuing purchase orders/contracts until the proper forms have been received and verified.

Please provide **forms for BOTH of the below coverage’s:**

**A. Workers Compensation coverage: C-105.2 or U-26.3 or SI-12/GSI-105.2**

**\*\*\*\*AND\*\*\*\***

**B. Disability Coverage: DB-120.1 or DB-155**

**\*\*\*\*If you are exempt from providing coverage, we will need to have a copy of your Certificate of Attestation of Exemption, Form CE-200. \*\*\*\***

For more information or questions, please visit: [www.wcb.ny.gov](http://www.wcb.ny.gov) Or contact Workers Comp (877) 632-4996.