

RESEARCH FOUNDATION PAYROLL  
HOURLY TIME SHEET SCHEDULE  
2009-2010

PAY PERIOD EFFECTIVE DATES		TIME SHEET DUE IN PAYROLL OFFICE	CHECK DATE
11/7/2009	11/20/2009	<b>*11/24/2009</b>	12/4/2009
11/21/2009	12/4/2009	12/9/2009	12/18/2009
12/5/2009	12/18/2009	<b>*12/21/2009 NOON</b>	1/1/2010
12/19/2009	1/1/2010	1/6/2010	1/15/2010
1/2/2010	1/15/2010	1/20/2010	1/29/2010
1/16/2010	1/29/2010	2/3/2010	2/12/2010
1/30/2010	2/12/2010	<b>*2/16/2010</b>	2/26/2010
2/13/2010	2/26/2010	3/3/2010	3/12/2010
2/27/2010	3/12/2010	3/17/2010	3/26/2010
3/13/2010	3/26/2010	3/31/2010	4/9/2010
3/27/2010	4/9/2010	4/14/2010	4/23/2010
4/10/2010	4/23/2010	4/28/2010	5/7/2010
4/24/2010	5/7/2010	5/12/2010	5/21/2010
5/8/2010	5/21/2010	<b>*5/25/2010</b>	6/4/2010
5/22/2010	6/4/2010	6/9/2010	6/18/2010
6/5/2010	6/18/2010	6/23/2010	7/2/2010
6/19/2010	7/2/2010	7/7/2010	7/16/2010
7/3/2010	7/16/2010	7/21/2010	7/30/2010
7/17/2010	7/30/2010	8/4/2010	8/13/2010
7/31/2010	8/13/2010	8/18/2010	8/27/2010
8/14/2010	8/27/2010	<b>*8/31/2010</b>	9/10/2010
8/28/2010	9/10/2010	9/15/2010	9/24/2010
9/11/2010	9/24/2010	9/29/2010	10/8/2010
9/25/2010	10/8/2010	10/13/2010	10/22/2010
10/9/2010	10/22/2010	10/27/2010	11/5/2010
10/23/2010	11/5/2010	<b>*11/9/2010</b>	11/19/2010

**\* please note these dates must be strongly adhered to because of early submission of payment required by Research Central in Albany.**