

**Student Assistant Payroll
APPOINTMENT AND HOURLY TIME SHEET SCHEDULE 2010-2011**

PAY PERIOD EFFECTIVE DATES		APPOINTMENTS DUE	TIME SHEETS DUE	CHECK DATE
11/11/2010	11/24/2010	*11/18/2010	*11/29/10 NOON	12/16/2010
11/25/2010	12/8/2010	12/3/2010	12/10/2010	12/30/2010
12/9/2010	12/22/2010	12/17/2010	*12/23/2010	1/13/2011
12/23/2010	1/5/2011	12/31/2010	1/7/2011	1/27/2011
1/6/2011	1/19/2011	1/14/2011	1/21/2011	2/10/2011
1/20/2011	2/2/2011	1/28/2011	2/4/2011	2/24/2011
2/3/2011	2/16/2011	2/11/2011	*2/17/2011	3/10/2011
2/17/2011	3/2/2011	2/25/2011	3/4/2011	3/24/2011
3/3/2011	3/16/2011	3/11/2011	3/18/2011	4/7/2011
3/17/2011	3/30/2011	3/25/2011	4/1/2011	4/21/2011
3/31/2011	4/13/2011	4/8/2011	4/15/2011	5/5/2011
4/14/2011	4/27/2011	4/22/2011	4/29/2011	5/19/2011
4/28/2011	5/11/2011	5/6/2011	5/13/2011	6/2/2011
5/12/2011	5/25/2011	5/20/2011	*5/26/2011	6/16/2011
5/26/2011	6/8/2011	6/3/2011	6/10/2011	6/30/2011
6/9/2011	6/22/2011	6/17/2011	6/24/2011	7/14/2011
6/23/2011	7/6/2011	*6/30/2011	7/8/2011	7/28/2011
7/7/2011	7/20/2011	7/15/2011	7/22/2011	8/11/2011
7/21/2011	8/3/2011	7/29/2011	8/5/2011	8/25/2011
8/4/2011	8/17/2011	8/12/2011	8/19/2011	9/8/2011
8/18/2011	8/31/2011	8/26/2011	*9/1/2011	9/22/2011
9/1/2011	9/14/2011	9/9/2011	9/16/2011	10/6/2011
9/15/2011	9/28/2011	9/23/2011	9/30/2011	10/20/2011
9/29/2011	10/12/2011	10/7/2011	10/14/2011	11/3/2011
10/13/2011	10/26/2011	10/21/2011	10/28/2011	11/17/2011
10/27/2011	11/9/2011	11/4/2011	*11/10/2011	12/1/2011
11/10/2011	11/23/2011	11/18/2011	*11/28/2011 NOON	12/15/2011

*** please note these dates must be strongly adhered to because of early submission of payment required by the department of Audit and Control**