

STUDENT ASSISTANT PAYROLL
 APPOINTMENT AND HOURLY TIME SHEET SCHEDULE 2009-2010

PAY PERIOD EFFECTIVE DATES		APPOINTMENTS DUE	TIME SHEETS DUE	CHECK DATE
10/29/2009	11/11/2009	*11/5/2009	11/13/2009	12/3/2009
11/12/2009	11/25/2009	*11/19/2009	*11/30/2009 noon	12/17/2009
11/26/2009	12/9/2009	12/4/2009	*12/10/2009	12/31/2009
12/10/2009	12/23/2009	*12/16/2009	*12/23/2009	1/14/2010
12/24/2009	1/6/2010	*12/31/2009	*1/7/2010	1/28/2010
1/7/2010	1/20/2010	1/15/2010	1/22/2010	2/11/2010
1/21/2010	2/3/2010	1/29/2010	*2/4/2010	2/25/2010
2/4/2010	2/17/2010	*2/11/2010	2/19/2010	3/11/2010
2/18/2010	3/3/2010	2/26/2010	3/5/2010	3/25/2010
3/4/2010	3/17/2010	3/12/2010	3/19/2010	4/8/2010
3/18/2010	3/31/2010	3/26/2010	4/2/2010	4/22/2010
4/1/2010	4/14/2010	4/9/2010	4/16/2010	5/6/2010
4/15/2010	4/28/2010	4/23/2010	4/30/2010	5/20/2010
4/29/2010	5/12/2010	*5/6/2010	5/14/2010	6/3/2010
5/13/2010	5/26/2010	5/21/2010	*5/27/2010	6/17/2010
5/27/2010	6/9/2010	6/4/2010	6/11/2010	7/1/2010
6/10/2010	6/23/2010	6/18/2010	6/25/2010	7/15/2010
6/24/2010	7/7/2010	7/2/2010	7/9/2010	7/29/2010
7/8/2010	7/21/2010	7/16/2010	7/23/2010	8/12/2010
7/22/2010	8/4/2010	7/30/2010	8/6/2010	8/26/2010
8/5/2010	8/18/2010	8/13/2010	8/20/2010	9/9/2010
8/19/2010	9/1/2010	8/27/2010	*9/2/2010	9/23/2010
9/2/2010	9/15/2010	9/10/2010	9/17/2010	10/7/2010
9/16/2010	9/29/2010	9/24/2010	10/1/2010	10/21/2010
9/30/2010	10/13/2010	*10/7/2010	10/15/2010	11/4/2010
10/14/2010	10/27/2010	10/22/2010	10/29/2010	11/18/2010
10/28/2010	11/10/2010	11/5/2010	11/12/2010	12/2/2010
11/11/2010	11/24/2010	*11/5/2010	*11/29/2010 NOON	12/16/2010

*** please note these dates must be strongly adhered to because of early submission of payment required by the department of Audit and Control**