

**COLLEGE WORK STUDY PAYROLL
APPOINTMENT AND HOURLY TIME SHEET SCHEDULE 2010-2011**

| PAY PERIOD EFFECTIVE DATES | | APPOINTMENTS DUE | TIME SHEETS DUE | CHECK DATE |
|-------------------------------|------------|---------------------|-------------------------|---------------|
| 11/11/2010 | 11/24/2010 | *11/18/2010 | *11/29/10 NOON | 12/16/2010 |
| 11/25/2010 | 12/8/2010 | 12/3/2010 | 12/10/2010 | 12/30/2010 |
| 12/9/2010 | 12/22/2010 | 12/17/2010 | *12/23/2010 | 1/13/2011 |
| 12/23/2010 | 1/5/2011 | 12/31/2010 | 1/7/2011 | 1/27/2011 |
| 1/6/2011 | 1/19/2011 | 1/14/2011 | 1/21/2011 | 2/10/2011 |
| 1/20/2011 | 2/2/2011 | 1/28/2011 | 2/4/2011 | 2/24/2011 |
| 2/3/2011 | 2/16/2011 | 2/11/2011 | *2/17/2011 | 3/10/2011 |
| 2/17/2011 | 3/2/2011 | 2/25/2011 | 3/4/2011 | 3/24/2011 |
| 3/3/2011 | 3/16/2011 | 3/11/2011 | 3/18/2011 | 4/7/2011 |
| 3/17/2011 | 3/30/2011 | 3/25/2011 | 4/1/2011 | 4/21/2011 |
| 3/31/2011 | 4/13/2011 | 4/8/2011 | 4/15/2011 | 5/5/2011 |
| 4/14/2011 | 4/27/2011 | 4/22/2011 | 4/29/2011 | 5/19/2011 |
| 4/28/2011 | 5/11/2011 | 5/6/2011 | 5/13/2011 | 6/2/2011 |
| 5/12/2011 | 5/25/2011 | 5/20/2011 | *5/26/2011 | 6/16/2011 |
| 5/26/2011 | 6/8/2011 | 6/3/2011 | 6/10/2011 | 6/30/2011 |
| 6/9/2011 | 6/22/2011 | 6/17/2011 | 6/24/2011 | 7/14/2011 |
| 6/23/2011 | 7/6/2011 | *6/30/2011 | 7/8/2011 | 7/28/2011 |
| 7/7/2011 | 7/20/2011 | 7/15/2011 | 7/22/2011 | 8/11/2011 |
| 7/21/2011 | 8/3/2011 | 7/29/2011 | 8/5/2011 | 8/25/2011 |
| 8/4/2011 | 8/17/2011 | 8/12/2011 | 8/19/2011 | 9/8/2011 |
| 8/18/2011 | 8/31/2011 | 8/26/2011 | *9/1/2011 | 9/22/2011 |
| 9/1/2011 | 9/14/2011 | 9/9/2011 | 9/16/2011 | 10/6/2011 |
| 9/15/2011 | 9/28/2011 | 9/23/2011 | 9/30/2011 | 10/20/2011 |
| 9/29/2011 | 10/12/2011 | 10/7/2011 | 10/14/2011 | 11/3/2011 |
| 10/13/2011 | 10/26/2011 | 10/21/2011 | 10/28/2011 | 11/17/2011 |
| 10/27/2011 | 11/9/2011 | 11/4/2011 | *11/10/2011 | 12/1/2011 |
| 11/10/2011 | 11/23/2011 | 11/18/2011 | *11/28/2011 NOON | 12/15/2011 |

*** please note these dates must be strongly adhered to because of early submission of payment required by the department of Audit and Control**