



State University of New York
College of Environmental Science and Forestry

The Fink Career Fellowship

Your Future Starts Now





The Fink Career Fellowship at SUNY-ESF

The Fink Career Fellowship is intended to promote the career and professional development of students at the State University of New York College of Environmental Science and Forestry. This Fellowship is made possible by ESF Alumni Jesse and Betsy Fink, Class of 1979, who are committed to solving environmental challenges, and supporting students who strive to do the same.

The Fink Fellowship supports internships, interdisciplinary projects, conference attendance, and career travel for **undergraduate and graduate students**. Fink Fellows are exceptional students who seek to pursue experiences that can truly shape their development. With the help of The Fink Career Fellowship, the chance to pursue career dreams can become a reality.

Fellowship applicants must demonstrate:

- Dedication to the environment and their field of study;
- Passion and enthusiasm for their proposed internship;
- Demonstrated promise in pursuing their career goals; and
- Ability to plan and follow through with a professional experience.

Applicants must provide evidence of their exceptional engagement in their field of study, as well as their intention to pursue a career in it. Students can expect to share their projects with members of the College community.

Eligibility

The Fink Career Fellowship provides financial support to undergraduate and graduate students who have completed at least one full semester at SUNY-ESF. Students must also be returning to campus for at least one semester following the internship.

Amount of Support

In **2017**, The Fink Career Fellowship will pay interns a maximum of \$12 per hour, for up to 40 hours per week, for the duration of the internship. This amount is for internships done with not-for-profit organizations. The Fellowship will pay half of this amount for internships done with for-profit organizations. The scope of the work proposed should match the total funding requested. Applicants are required to provide a separate budget justification page in support of their requests.

Internship Requirements

The Fink Career Fellowship will provide support to undergraduate and graduate students in good standing with the College. Internships must meet the following conditions:

- The Intern will be utilized in an assignment involving the preservation and commitment to solving environmental challenges.
- The Intern will not be utilized in sales, production, or any other capacity not directly related to the environment.
- The Internship will not take place on the SUNY-ESF campus or its properties.

"The future belongs to those who believe in the beauty of their dreams."
-Eleanor Roosevelt

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Internship Application Requirements

Application Cover Page

Personal information and information specific to the internship, including the site internship faculty sponsor, internship site supervisor, duration of the internship and internship objectives.

Proposal: Describe the work of the intended internship and how it will contribute to your educational and career goals (500 words or less)

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Budget Justification

The requested funds should match the duration of the internship. This is calculated using the maximum hourly rate (\$12/hour), the number of hours to be dedicated per week, and ultimately the total amount of hours and funds necessary for the duration of the internship. This amount is for internships done with not-for-profit organizations. The Fellowship will pay half of this amount for internships done with for-profit organizations.

Letter of Support from Faculty Advisor (If for credit, typically the Faculty Sponsor)

The faculty advisor's statement must explicitly discuss the following: (1) the start and end date of the internship, (2) the relationship between the internship and the student's academic program of study, (3) the work to be accomplished, (4) the name of the immediate internship host site supervisor, and (5) how the faculty will support the student. Internships DO NOT need to be done for credit.

Letter of Support from Internship Host Site Sponsor (on official organization stationery with original signature)

Statements must be written by the person who will directly supervise the internship, and should explicitly discuss the following: (1) the start and end date of the internship, (2) the importance of the internship, (3) the nature of the work to be accomplished, (4) how the internship will be supervised, and (5) if it is a for-profit organization, an agreement to cover half of the pay.

Please submit you complete application to the Career Services Office in Old Greenhouse 9 or via e-mail to careers@esf.edu (PDF)

Examples of Internships

Cross Island Farms: Student worked on the expansion of the Edible Forest Garden, including building courduroy roads, planting edible perenials, and developing an on-site educational workshop centered about sustainability and healthy direts to the local community.

Omora Ethnobotanical Park: Student traveled to Chile to conduct research on the ecology of bryophytes. With the park containing 5% of the world's diversity of bryophytes (mosses, liverworts, and hornworts), it is a topical area that is vastly understudied.

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State University of New York
College of Environmental Science and Forestry
Office of Student Affairs
Career Services Office

Internship Application Cover Page

Please submit this completed form, along with your internship proposal, budget justification, and two letters of support (faculty advisor and internship host site), to the Career Services Office in Old Greenhouse 9 or via e-mail to careers@esf.edu.

Last Name _____ First Name _____ M.I. _____

SYR.edu Email _____ Cell Phone _____

Local Address _____

Degree Seeking (Associates, Bachelors, Masters, PhD) _____

Anticipated Graduation Date _____ Credits Complete _____

Major(s) _____ Minor _____

Career Goal(s):

Internship Organization (Name and Address)

Internship Faculty Advisor (Name and E-mail)

Site Supervisor Sponsor (Name and E-mail)

Internship Start Date _____ Internship End Date _____

Internship Objectives:

Salary Provided by Organization: _____

Amount Requested for Fink Career Fellowship: _____

Faculty Advisor Signature

Applicant Signature

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State University of New York
College of Environmental Science and Forestry

Office of Student Affairs
Career Services Office

Internship Proposal

Describe the work of the intended internship and how it will contribute to your educational and career goals. What work will be performed during the internship and how will this work benefit the host organization?

Statements longer than 500 words will not be accepted.

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Internship Budget Justification

Describe how the total request was calculated, NOT how the money will be spent. Typically this request is calculated in terms of an hourly rate (\$/hour), number of hours to be dedicated per week or per task, and ultimately the total amount of hours and funds necessary for the duration of the internship. If it is a for-profit organization, the funding request should be halved.

Description	Rate/Hour (\$)	Hours/Week	Length of Internship	Total Funding Request
<i>Example: Internship with Plenitud Inicativas Ecoeducativas in Puerto Rico learning permaculture design, summer 2015.</i>	\$12/hour	40 hours/week	12 weeks	\$5,760