

# ROSEN UNDERGRADUATE FELLOWSHIP

---



Casey Duffy,  
Career Advisor – Student Affairs

# Information Session Overview

- The Rosen Undergraduate Fellowship Program
- Application Requirements
- Eligibility
- Criteria
- Program Timeline
- Final Reports
- Q&A

# The Rosen Undergraduate Fellowship Program

- The Fellowship grants **undergraduate** students the opportunity to create an out-of-classroom experience that will promote creative or career advancement.
- The program will support up to five students who might not otherwise be able to afford such opportunities and who exhibit extraordinary creativity, determination, and promise in articulating and pursuing their career and life goals.

# The Rosen Undergraduate Fellowship Program

(continued)

- Students may propose a full range of activities, including but not limited to: study abroad, personalized internships, scientific research, or community engagement.
- All applications will be evaluated on the basis of creativity and the degree to which the proposal will credibly advance the student's personal and professional life goals.

# Eligibility

- All full-time undergraduate SUNY-ESF students in good standing may apply for the Rosen Fellowship provided that, at the time of application, they have completed one semester at ESF. It is expected that the student will complete at least one more semester at SUNY-ESF after completion of the Fellowship. Graduating seniors are not eligible.

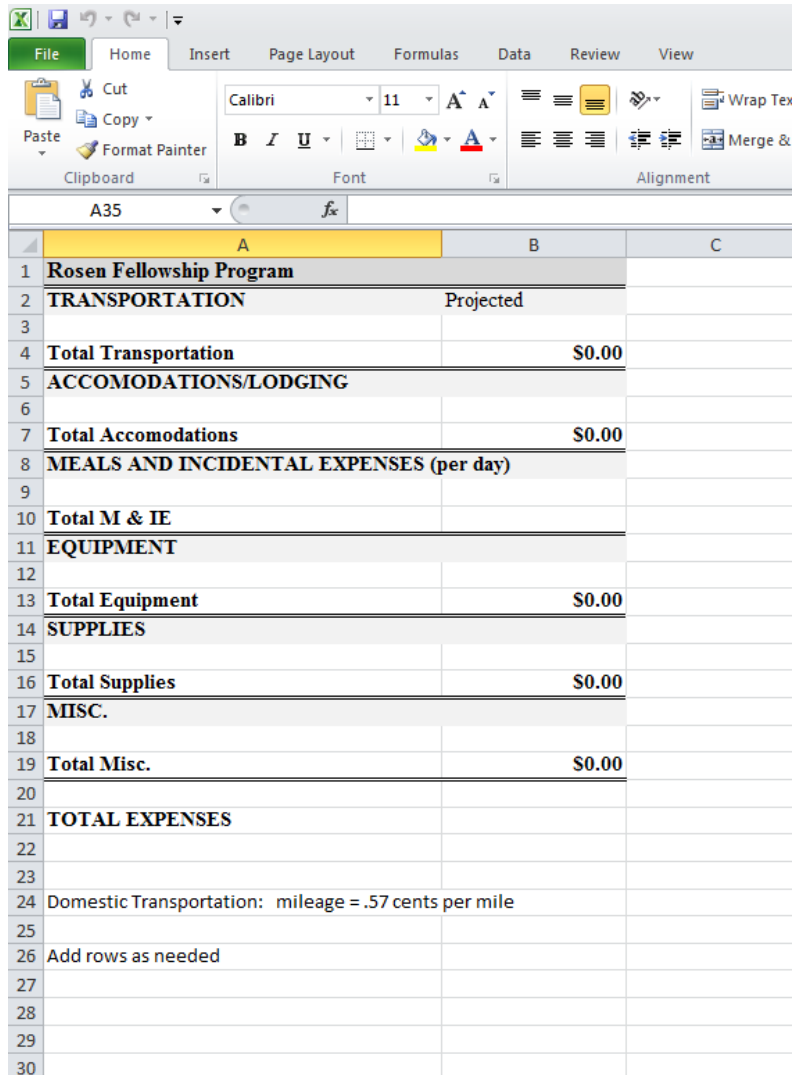
# Application Requirements

Applicants must complete the Rosen Undergraduate Fellowship **application** and a five-to-eight page **essay**. In writing the essay, please respond to the following prompts:

- What interests, skills, and experiences led you to this proposed project/experience?
- How will this project/experience advance your interest in this area?
- What research/preparation/planning have you done on your proposed project/experience and location (safety, language, where you will be staying, etc.)?
- Why have you selected this particular location/site? If your proposed project/experience is international, why?
- If you are completing an experience through an organization, please provide background information on the organization
- What is the duration of your proposed project/experience?
- Will there be any additional funding (i.e. grants, scholarships, fellowships, personal savings, etc.) going to support your proposed project/experience?
- If chosen, how would the Rosen Undergraduate Fellowship provide you with an experience in which you would not otherwise participate?

Applicants should also include a **budget proposal** and **two letters of recommendation** supporting their ability to successfully complete their proposed project.

# Sample Budget



	A	B	C
1	<b>Rosen Fellowship Program</b>		
2	<b>TRANSPORTATION</b>	Projected	
3			
4	<b>Total Transportation</b>		<b>\$0.00</b>
5	<b>ACCOMODATIONS/LODGING</b>		
6			
7	<b>Total Accomodations</b>		<b>\$0.00</b>
8	<b>MEALS AND INCIDENTAL EXPENSES (per day)</b>		
9			
10	<b>Total M &amp; IE</b>		
11	<b>EQUIPMENT</b>		
12			
13	<b>Total Equipment</b>		<b>\$0.00</b>
14	<b>SUPPLIES</b>		
15			
16	<b>Total Supplies</b>		<b>\$0.00</b>
17	<b>MISC.</b>		
18			
19	<b>Total Misc.</b>		<b>\$0.00</b>
20			
21	<b>TOTAL EXPENSES</b>		
22			
23			
24	Domestic Transportation: mileage = .57 cents per mile		
25			
26	Add rows as needed		
27			
28			
29			
30			

This document is available for download on our website!

# Criteria

To become a Rosen Fellow, a student must demonstrate:

- Exceptional capacity to self-identify a compelling life goal;
- Drive, focus and willpower to pursue the goal; and
- Imagination and resourcefulness to plan a fellowship experience that will credibly advance the likelihood of achieving the goal.

Applicants must provide convincing evidence of exceptional intellectual, creative, civic, and/or leadership ability and promise through the application, recommendations, and a personal interview, if selected as a finalist.



# Program Timeline

Wednesday, October 19, 2016

Tuesday, November 15, 2016

Wednesday, December 7, 2016

Thursday, January 26, 2017

Information Meeting, 4 pm in 110 Moon Library

**Friday, February 10, 2017**

Rosen Undergraduate Fellowship Program applications due to the Career Services Office, Old Greenhouse 9 or via e-mail to [careers@esf.edu](mailto:careers@esf.edu))

**February 13-17, 2017**

Rosen Undergraduate Fellowship Program Committee will convene to review applications and narrow the pool of applicants to a group of finalists

**February 20-24, 2017**

Rosen Undergraduate Fellowship Program Committee will conduct interviews with finalists

**Mid-March 2016**

Rosen Undergraduate Fellowship recipients will be chosen and notified of their selection

**Friday, September 22, 2017**

Final reports due from 2017 Rosen Undergraduate Fellowship recipients (submitted as MS Word docs via e-mail to [careers@esf.edu](mailto:careers@esf.edu))

**October 2017**

Rosen Undergraduate Fellowship recipients will participate in a luncheon with the Rosen Donors sharing their summer opportunity

**Mid-April 2018**

Rosen Undergraduate Fellowship recipients for summer 2017 will participate in the Annual Scholarship Appreciation Luncheon hosted by the [ESF] College Foundation

# How to Apply

Visit our website at

<http://www.esf.edu/career/students/fellowships.htm>

Download and complete the application materials and submit along with two letters of recommendation and a five-to-eight page essay to the Career Services office, Old Greenhouse 9, or via e-mail to [careers@esf.edu](mailto:careers@esf.edu):

- Rosen Fellowship Application (PDF)
- Rosen Fellowship Budget Template (Excel)

# Final Reports

Rosen Fellowship recipients must:

- ✓ Provide a 3-5 page report detailing your experience, including results of work, expenses incurred, and meaningfulness of experience;
- ✓ Provide itemized receipts for ALL PROJECT EXPENSES funded by the Career Services Fellowship using a spreadsheet provided by the ESF coordinator;
- ✓ Use funds only toward expenses related to the project proposed; and
- ✓ Participate in any future campus events related to the Career Services Fellowship, to the best of his/her ability.

# Questions?

Please make an appointment to visit the Career Services Office in Old Greenhouse 9, or visit our website for more information and application materials:

<http://www.esf.edu/career/students/fellowships.htm>

***You have the vision. Make it a reality.***