

## CRIME IN PROGRESS CHECK LIST

### INSTRUCTIONS

1. In the event of robbery, do not resist.
2. If you observe a crime or are a victim, report the following:
  - A. Location of incident.
  - B. Describe the person or person's clothing and physical features
  - C. Observe the person's direction of travel and description of vehicle
  - D. Report the crime immediately
  
3. While ESF University Police is enroute stay calm, and fill out this form before discussing the details with anyone.

### CRIME PREVENTION TIPS


1. Remember to lock your office and car door whenever you leave.
2. Avoid walking or jogging in poorly lighted areas.
3. Engrave driver's license and state on all valuables. Keep a record of all credit cards and serial numbers of personal property.
4. When walking to the parking lot, have your keys ready.
5. Avoid leaving valuables visible in your vehicle.

### FILL IN ALL BLANKS

SEX	RACE	AGE	HEIGHT	WEIGHT	WEAPON TYPE
-----	------	-----	--------	--------	-------------

HAIR
GLASSES TYPE
TATTOOS
COMPLEXION
SCARS, MARKS



HAT(color, type)
TIE
COAT
SHIRT
TROUSERS

REPORT THE SUSPICIOUS AND UNUSUAL

AUTO LICENSE, MAKE, COLOR	DIRECTION OF ESCAPE
---------------------------	---------------------

A SAFE CAMPUS COMMUNITY IS AN INVOLVED ONE