



Attendance:

Abrahamson, L.; Bennett M.; Black, P.; Caluwe, P.; Daily, D.; Davis, C.; Dibble, T.; Drew, A.; Driscill, M.S.; Ellis, J.A.; Fennessy, M.; Floyd, D.; Flynn, L.; Hall, C.; Hall, M.; Hassett, J.; Lai, Y.Z.; Liu, L.; Manno, J.; Meyer, R.; Mitchell, M.; Nakas, J.; Parry, D.; Quackenbush, L.; Reynolds, K.; Ringler, N.; Schuster, R.; Scott, G.; Shields, B.; Sardon, R.; Stipanovic, A.; Tiss, K.; Wagner, J.;

1. Call to Order
 - a. Scott Shannon called to order: 3:30
2. Minutes of the Last Meeting
 - a. Rudy Schuster
 - b. Minutes approved
3. Announcements & Report of the Executive Committee Scott Shannon
 - a. Call for nominations for the following positions nominations can be sent to Scott Shannon
 - i. Executive Chair
 - ii. COPSO Chair
 - iii. SU Senator
 - iv. 2 At-large committee representatives
4. Update on Task Force on Governance Revision
 - a. Bruce Bongarten, Leigh Flynn, Scott Turner, Bill Shields, Larry Abramson, Scott Shannon
 - b. Meetings are on-going report will be made at next faculty meeting
5. President's Report Neil Murphy
 - ESF College Foundation Financials 12/31/06
 - Foundation Assets
 - 12/31/05 \$17,594,618
 - 13/31/04 \$14,526,462
 - Fundraising for FY 05/06 through 1/31/06
 - \$734,362
 - Projection for FY 05/06
 - \$1,500,000
 - Commitment to Fundraising for SUNY MR II
 - Initiate 4-year "Campaign for Excellence
 - \$30M in assets by 2010
 - Selection of Campaign Consultant
 - \$10M effort
 - 2nd quarter 2006
 - Audit of resources
 - Campaign assessment/planning
 - 1st quarter 2007
 - Foundation Events
 - 4/1/06 Cross country/snow shoe event in November
 - 9/30/06 Fall nature interpretation event at Newcomb
 - May (1st or 3rd week) Phoebes Gift Annuity Dinner
 - 5/18/06 Feinstone Banquet
 - 5/19/06 NPR Science Friday radio broadcast
 - live broadcast from ESF campus

- September, Onondaga Lake cruise/update
- Undergraduate Recruitment/Admissions
 - Application Metrics as of 2/18/06

	2006 (2-28-06)	2005
Applications	1272	1256
Accepted	687	728
Deposits	154	219
 - Campus Student Visits
 - 2005/06 = 618
 - 2004/05 = 483
 - 2003/04 = 416
 - Faculty Assistance
 - Call or write accepted students
 - Provide a welcome and program information
 - Help take an accepted student to a deposited student
 - Student selectivity has increased in recent years. ESF is competing with other selective schools in the SUNY system. However ESF cannot offer the same financial assistance that other larger schools can. Thus, it is important for faculty to be engaged in communicating to potential students why ESF is the best option.
 - Transfer Student Initiatives
 - Housing additional students is difficult. Syracuse University limits housing. Transfer students often do not request on-campus housing. Thus, transfer students require one less hurdle when placing at ESF.
 - Ads in transfer student newspapers
 - Poster distribution to transfer institutions
 - Transfer institution partnership visits
 - 3 fall/3 spring
 - Transfer days on campus
 - 1/9/06
 - 3/10/06
- Undergraduate Recruitment/Admissions
 - Presidential Scholar Program
 - 79 awards at \$1,500/award
 - Selectivity profile
 - Group 1 and 2
 - 2004 = 79%
 - 2005 = 83%
 - 2006 = ~85% (target)
- Graduate Recruitment
 - Metrics for Fall 2006 as of 2/21/06

Applications	288
Accepted	23
In Process	79
No Decision	169
Accepted/Coming	3
Accepted/Withdrew	1

6. Reports of the Standing Committees
 - a. Committee on Instruction Dylan Parry
 - i. Course proposals
 1. EFB/ERE 101
 2. ERE 502

3. ERE 503
 4. advanced certificate in bioprocess engineering
 5. graduate area of study in renewable energy and bioprocess engineering
 6. PSE 361/ERE 561
 7. PSE 371/PSE 571
 8. PSE 436
 9. PSE 466
 10. ERE 678
 11. revisions to B.S. in paper science engineering
 12. revisions to B.S. in paper science
 13. MPS degree in chemistry
 14. EST 230
 15. ENS 605
 16. ENS 607
 17. revisions of EFB 311
 18. Proposal to drop LSA 510
 - ii. motion to approve all course proposals in one motion
 1. motion carried without opposition
- b. Advising Survey
- i. To be posted on-line and linked with undergraduate students' "myesf" page
 - ii. Posted during spring registration
 - iii. Students will be encouraged complete survey within two weeks of advising
 - iv. Results returned to each faculty, their chair, and Provost using procedure implemented by Provost
 1. question: how has the reliability and validity been checked on the survey
 - a. question has been posed to the Provost concerning how UGA has evaluated the survey, it has not been answered
 2. SUNY has implemented an advising survey, the question was raised if SUNY validated their questions and have they been looked at?
 3. Caution to seek faculty action to approve the survey because subsequent changes would need faculty action
 - a. We should seek faculty approval of a resolution to work toward developing a reliable and valid tool
 4. Question rose from faculty concerning the need to assess advising. Is it necessary at all?
 - a. No follow up comments
 5. The following motion was made
 - a. the faculty supports the process to design and utilize an appropriate tool

- i. Comment: there is no urgency in the situation. Voice agrees that assessment is necessary, but we do not need to rush into implementation.
 - ii. Vote on the motion
 - 1. motion carries with none opposing
 - c. Committee on Public Service & Outreach Art. Stipanovic
 - i. Reminder of spotlight on student research and outreach
 - ii. Submit titles via-email, due March 10 and abstracts due March 31st. Announcements have been sent out.
 - d. Report from the SU Senate
 - i. No report
 - e. Report from SUNY Senate
 - i. No report
 - f. Report from Research office, Neil Ringle
 - i. Research office is in process of selecting outstanding research award
7. Director of Orange Television reporting on ESF involvement
 - a. Offices are interested in using television as a component of research and teaching
 - b. Orange Television is shown across SU campus on channels 2 and 99
 - c. Been on the air for approximately one year
 - d. Any idea is worth mentioning
 - e. Looking for anything that will further advance the stories of ESF students and faculty
 - f. Contact: orangetv@syr.edu
8. Discussion Item: Next month! “Academic Integrity and ESF’s Code of Conduct” with an introduction by Julie White.
 - a. Topic held for next meeting because SUNY is having a conference on the topic this month that ESF representatives are attending.
9. New Business
 - a. none
10. Old Business
 - a. none
11. Adjourn
 - a. 4:27