

Agenda for Faculty Governance Meeting
11/3/2005

Attendance: Anagnost, S; Baird, A; Black, P; Briggs, R; Daley, D; Drew, A; Ellis, J; Francis, R; Hawks, R; Herrington, L; Horton, T; Lai, Y; Maynard, C; Powell, W; Quackenbush, L; Raynal, D; Schuster, R; Smith, W; Spuches, C; Tiss, K; Tully, W; Turbeville, J; View, J; Webb, C; Yanai, R; Barber, M; Bongarten, B; Toland, T; Kretzer, A, Bennett M; Keller DS; Elkins, E.; White; J; Hall, C; Ringler, N; Drummer Francis, R; Nicholson, B; Kaier-May, T; Beecher, J; Liptak, C; Stanton, M; Fennessy, M; Murphy, N; Baycura, C; Jacobs, R;

1. Call to Order Scott Shannon 3:30
2. Minutes of the Last Meeting, Rudy Schuster
 - a. Four corrections made by R. Yanai based on comments. Minutes approved as they stand.
3. Announcements & Report of the Executive Committee, Scott Shannon
 - a. Latest update on Faculty/Campus Governance Expansion
 - i. S. Shannon has been revising and updating bylaws based on comments brought to his attention. A second draft of the bylaws will be distributed prior to next meeting
 - b. Call for Nominations! Distinguished Professorships and Chancellor's Award
 - i. The Committee is requesting nominations for all categories of Chancellor's awards. Submit nominations to S. Shannon for review by the Executive Committee and distribution to specific Selection Committees for award areas.
4. President's Report Neil Murphy
 - a. Executive Cabinet requested \$2.4 million from SUNY in addition to budget allocation. There is a request for 38 million for campus capital development.
 - b. Update on Baker Lab project;
 - i. Phase 3 has been approved at \$14.4 million, work expected to begin first quarter of 2006
 - c. Update on Walters Hall renovations
 - d. Update on fuel cell and plan to incorporate students into the project
 - i. capital costs have largely been covered by partners
 - e. Update on Photovoltaic Project
 - f. Update on Illick Hall and Moon Library chiller replacements
 - g. Update on Ranger School paving
 - i. Partnership with NYS DOT
 - h. Review of U.S. News & World Report Rankings
 - i. ESF improved in three of four categories
 - ii. ESF had been recognized by SUNY for status and improvement of rankings
 - i. Review of Community Service efforts
 - i. 65,349 hours of service learning and community service

- ii. 92 community activities
 - iii. 97 community participants
 - iv. 1677 student participants
 - j. Review of Institutional Development Activities
 - i. Indicators suggest that ESF is making progress in achieving \$100M endowment goal
- 5. Search for the Vice President for Enrollment Management and Marketing
 - a. Richard Hawks reporting, committee has identified two candidates to bring to campus for interviews. The search committee is requesting that the Faculty participate in the interview process. Specifically, faculty have an opportunity to interact with candidates at the forums and complete evaluations for each candidate. Evaluations are an important component of the decision process. The first candidate will be on campus on November 14th and 15th and the second will be December 1st and 2nd.
- 6. Impediments to Instruction Update ITS
 - a. Chuck Spuches provided introduction to report provided by Baycura, C and Jacobs, R on the Instructional Technology Service response to the survey on Impediments to Instructional Quality
- 7. Reports of the Standing Committees
 - a. Committee on Instruction, Ken Tiss
 - i. Course & Curriculum changes
 - ii. PSE Proposal for new program in Bioprocess Engineering (BPE)
 - 1. Paper Science has sent a formal program announcement to SUNY Albany for their new program
 - iii. PSE Proposal for new courses in Bioprocess Engineering
 - 1. Motion made for approval of BPE courses as a group; additional title changes necessary to four courses as per M. Bennett, changes will be made prior to finalization;
 - 2. Motion to accept courses carried, no opposing votes
 - iv. PSE proposal for new minors – no action at this meeting but notification for the next meeting.
 - v. PSE, BS program – the faculty took no action at the meeting but was notified that the announcement was to be sent to Albany.
 - b. M. Bennett reporting, a special session will be conducted for graduate students on electronic submission of thesis and dissertations
 - c. Committee on Public Service & Outreach
 - i. Allen Drew Reporting
 - ii. Thank you to Faculty for participation in teaching and outreach symposium.
 - iii. In progress: defining International Coordinator position responsibilities, incorporating outreach into the ESF website, trying to include outreach in the spotlight on research symposium

- d. Report from the SU Senate Ruth Yanai
 - i. In the meeting on October 12, SU adopted an "administrative drop" that allows an instructor to drop a from a course any student who doesn't attend in the first week, to allow waiting students to be admitted. Faculty requested to review the SU policy and ask COI to consider further action.
- 8. Report from SUNY Senate John View
 - a. SUNY Senate meeting was last weekend. Focus was on Chancellor Ryan's discussion of budget. Budget increase targeted at library, graduate student stipends, and others. Discussion included tuition increases and a program to maintain tuition at a stable rate for individual students. Next meeting is January 2006.
- 9. Report from USA Jessica Fox
 - a. Primary issue brought to the faculty is problems with advising, how to improve student-faculty communication, using mid-semester evaluations in classes to gain real time feedback from students concerning teaching improvements,
 - b. Feedback from faculty: faculty should have "how to be a good advisor" information and students need "how to be a good advisee" information; students should be involved in developing the "how to be a good advisor" information; faculty would like to have a person in Bray Hall who could answer advising questions pertaining to non-departmental issues.
- 10. Discussion Item: "Indirect costs, Salary Recovery, and Research at ESF" Neil Ringler
 - a. Full written report available through the Office of Research Programs
- 11. New Business
 - a. none
- 12. Old Business
- 13. Adjourn
 - a. 5:15pm