



Faculty Governance Meeting, September 20, 2007

Attendance:

Abrams, Neal M., Bongarten, Bruce C., Bujanovic, Biljana, Chatterjee, Siddharth G., Daley, Douglas J., Dawson, Chad P., Dibble, Theodore S., Donaghy, Kelley J., Drew, Allan P., Elkins, Elizabeth A., Fernando, Danilo D., Horton, Thomas R., Im, Jungho, Lautz, Laura K., Luzadis, Valerie A., Murphy, Cornelius B. Jr., Newman, David H., Powell, William A., Raynal, Dudley J., Ringler, Neil H., Schuster, Rudolph M. Jr., Scott, Gary M., Smith, William B., Stella, John C., Stribley, Kathleen A., Wagner, John E., Barber, Marcia A., Fennessy, Mark P., Scimone, Mark A., Webb, Constance S., White, Julie R., Miller, Marisa, Schott, Ben, Quick, Cariann

1. Call to Order at 3:35pm
 - a. Bill Shields
2. Minutes of the Last Meeting
 - a. Laura Lautz
 - b. Rudy's minutes from last year's last meeting approved
3. Introduction of New Faculty and Department Chairs
 - a. New department chairs and division directors
 - i. Dr. David Newman, new chair of Forest and Natural Resources Management
 - ii. Dr. David Sonnenfeld, new chair of Environmental Studies
 - iii. Dr. Arthur Stipanovic, new chair of Chemistry
 - iv. Dr. Susan Anagnost, new chair of Construction Management and Wood Products Engineering
 - v. Dr. Gary Scott, new chair of Paper and Bioprocess Engineering
 - vi. Dr. David Johnson, new division director of GPES (Graduate Program in Environmental Science)
 - b. Chemistry Department
 - i. Dr. Neal Abrams, Assistant Professor
 - c. Environmental Resources and Forest Engineering
 - i. Dr. Jungho Im, Assistant Professor
 - ii. Dr. Wendong Tao, Assistant Professor
 - iii. Dr. Stewart Diemont, Assistant Professor
 - d. Paper and Bioprocess Engineering
 - i. Dr. Biljana Bujanovic, Assistant Professor
 - e. Landscape Architecture
 - i. Margaret Bryant, Assistant Professor
 - ii. Jeffrey Blankenship, Assistant Professor
 - f. Environmental and Forest Biology
 - i. Dr. Melissa Fierke, Assistant Professor
 - ii. Dr. Martin Schlaepfer, Assistant Professor

- g. Bruce Bongarten thanks chairs stepping down for their contributions to the College.
 - h. Introduction to Chris Spiese, President of GSA, and Marissa Miller, President of USA
4. President's Report: Neil Murphy
- 1) Chancellor's Awards
 - a) Chancellor's Award for Excellence in Faculty Service for Academic Year 2006-07
 - i) Donald J. Leopold
 - b) Chancellor's Award for Excellence in Professional Service for Academic Year 2006-07
 - i) Leah A. Flynn
 - 2) ESF Featured in National Publications
 - a) US News and World Report 2008 Edition of America's Best Colleges
 - i) Write up of ESF featured in the magazine as one of four colleges in the Northeast, organized by Bob French
 - ii) ESF ranked 33rd in Great Schools, Great Prices category for National Universities
 - b) ESF featured in the US Airways Magazine, in article and advertisement
 - 3) Discovery Channel series tentatively titled "First Nations" starts their filming in the Charles Lathrop Pack Demonstration Forest in Warrensburg, one of ESF's properties
 - a) Series scheduled to air in 2009, approximately 10 segments
 - 4) Moon Library Transgenic American Elm; August 2006 to August 2007 – Significant growth of the elms since planting
 - 5) Metrics for FY 07-08

Development Office

Fund Raising	\$2.5M*
Annual Fund	\$355K
Alumni Participation	33%
Foundation Assets	\$22M

*Including \$1M estate gift

Government Relations

Federal Appropriations	\$3.0M (\$1.1M in bills)
State Appropriations	\$12.6M (in process)

Undergraduate Recruitment/Admissions

Undergraduate Applications	2000
New Undergraduates (fall entry)	475
% Frosh/Transfer Ratio	55/45
Selectivity (Groups 1 & 2)	85%
SAT Scores	1160
HS Class Rank	
Top Quartile	60%
Top Half	93%
% Students Admitted (FR + TR)	55%
% Out of State (FR + TR)	15%

Community Service/Service Learning

Community Service Hours	65,000
Service Learning Courses – Undergraduate	40
Community Partners	150
Freshman Requirement	Initiated Fall '07

Office of Research Programs

RF Expenditures	\$14.5M
IDC Recovery	22%
Proposal Dollar Value	\$48M
Proposal Number	230

Graduate Recruitment/Admissions

Applications	
Spring	65
Summer + Fall	360
New Graduate Students	
Spring	27
Summer + Fall	118
New Ph.D. Students (inc. in above)	34
Graduate Certificate (not in above)	12
TOTAL	157

Alumni Office

Alumni Dues Revenue	\$59,000
Alumni Events	20 events
Alumni Participants	1,200-1,400
Legacy Scholarship & Recognition Program	\$8,000 - \$12,000

Human Resources

UUP Professional Performance Training Programs	80% Provide a variety of training programs that ~50% of employees would be eligible to attend
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Office of Communications

Column Inches of Press	8,500
Mentions in National Media (newspaper, TV/R, magazines, websites)	150
Mentions in State Media (newspaper, TV/R, magazines)	100
Special Events	12
Print and Web Ads (purchased)	55
TV and Radio Ads (minutes) [news coverage]	300
TV and Radio Coverage (hrs) [news coverage]	45
News Releases/Contacts from Our Staff	80/20
Publications Development	210
Reporter Inquiries	190

Physical Plant

Special Projects	Biofuels initiative – complete land acquisition, tank installation, etc. Rainwater collection system for reuse (washing vehicles, etc.) More office renovations and moves Master Plan Committee to work with Combined Program Study consultants on site selection, program use, and other issues
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Energy Conservation/ Utilization Implement SmartOffice consultant's recommendations
 Photovoltaic installations – Walters and Baker
 Wind turbine acquisition and installation – Heiberg
 Hire consultant to conduct building energy audits
 Investigate and, if appropriate, install energy-saving devices/equipment

Physical Plant

Alternative Fuel Vehicles 1 biodiesel bus
 (hybrid, electric, flex, biodiesel, 2 flex fuel vehicles
 natural gas) 2 flex fuel or biodiesel pickup trucks

Recycled Materials

Environmental Health and Safety

Special Projects – Policy Boat Use Policy: Finalize and
 Implementation implement policy
 AED Coordination: Increase number of
 AEDs to 20 and add 20 trained
 responders
 Pandemic Flu Planning Continue planning efforts and expand
 communication activities

Business Affairs

SUNY Procurement Card Use
 No. of card holders 72
 Dollar amt. of transactions \$250,000
 Web Payment of Tuition/fees \$850,000
 Internal Controls Education

Student Success

Retention (Frosh → Soph) 86%
 Graduation/Attrition Rates tbd
 SOS – Satisfaction Rating
 Placement

Information Technology

Information Systems

Web-based Interactive Services for Undergraduate Applicants

Student ability to accept award letters electronically

Parent portal

On-line Applications

Enhancements to HR employee application

Maintenance of student personal info. by students on-line

E-commerce

Complete secure on-line shopping for Small Stores

Computing and Network Services

Help Desk Calls

Fully use software tracking for management of Help Desk

Quicker response time

Information Technology

Computing and Network Services

Wireless System Installation

5 Illick and all classrooms and conference rooms on that floor

Bray lobby/rotunda and basement rotunda

All Baker Lab public spaces

Moon laptop loans 1600

Paper Use in Computing Labs

710,000 pages

Instruction Technology

Rooms Outfitted and Upgraded

28

Installation of Blackboard

Targeted 30 courses

Educational Outreach

Conferences/Workshops/Seminars	128
Conferences...: Participants	3767
Non-matriculated Students (Undergrad., grad., ESFHS)	336
ESF in the High School Students	210
Total Non-traditional Students/Participants (conf. + all non-matrics + partnered act.)	6590
Partnered Activities	33
Partnered Activities: Participants	2487
Current Grants (no. & total book value)	12 / \$4,496,361
Grants Pending (no. & total book value)	4 / \$1,500,000
Expenditures	\$615,584
Global Environment DL	

- 6) Post Virginia Tech Response: ESF Initiatives to Enhance Campus Safety
 - a) New University Police Positions Approved – Hiring Process Underway
 - (a) Police officer for increased security and patrols during times of greatest campus activity
 - (b) Clerical position for 4:00 pm – midnight shift, to provide more consistency in emergency response situations
 - b) Recent Police Officer Training
 - i) Firearms re-certification
 - ii) “Active Shooter” refresher course
 - iii) “Dealing with Emotionally Disturbed People” course
 - iv) “Patrol Interdiction” course
 - c) University Police Drills
 - i) Active participant in SU’s “barricaded hostage” drill at Lawrinson Hall, July 2007
 - ii) “Active Shooter” drill being planned for ESF campus; will involve SU Public Safety and Syracuse Police Dept.
 - d) Communication
 - i) Participation in NY Alert Emergency Notification System; will provide capability of sending alerts during emergencies to web, phones, fax and text messaging systems of employees and students
 - ii) Office of Communications developing plan for communicating with media in emergency situations
 - e) Upgrades to Facilities
 - i) Panic button added to telephones in lecture halls with direct link to University Police
 - ii) Replacement of “Blue Light” help phones in elevators and on exterior of buildings
 - iii) Campus building re-keying project – exterior doors completed; first phase of interior re-keying project underway

- iv) Enhancement of campus surveillance system underway, including equipment upgrades and new camera installations
 - f) Campus Faculty and Staff Training
 - i) Violence in the workplace
 - ii) Mental health awareness
- 7) Campus Renewable Energy Systems
 - a) Fuel Cell
 - i) ~80% Conversion efficiency
 - ii) Provides 17% of campus electrical requirements
 - iii) Funded by Grants: NYSERDA, US DOE, EPRI for ~\$1.5M
 - b) Green Roof, Walters Hall
 - i) PVC roofing system w/green roof overlay
 - ii) ~\$9.60/sq.ft. additional cost/total cost \$69K
 - iii) 6 different sedums planted 1 plant/sq.ft. configuration
 - (1) Drought tolerant
 - (2) Self-propagating
 - c) Biodiesel Production Facility
 - d) Biodiesel Powered Bus
 - i) ESF diesel vehicles are fueled using biodiesel
 - ii) Biodeisel generators installed on campus, behind the fuel cell, within the next year
 - e) Walters Hall Photovoltaic Project – 15.6 KW
 - f) Bergey Excel horizontal access turbine
 - i) Rotor Diameter 7 meters
 - ii) Tower height 37 meters
 - iii) Noise: 50-60 db
 - iv) Aesthetics
 - v) Property value
 - vi) Installed on Illick Roof
 - (1) Example of roof mounted turbine
 - g) Rehabilitation of Baker
 - i) Yellow highlight represents future placement of photovoltaic shades
 - ii) 23 KW
- 8) New York State Commission on Higher Education
 - a) Established by Governor (Lloyd Constantine)
 - b) Chaired by Hunter Rawlings
 - c) ESF is represented by Dr. Myron Mitchell
 - d) Five Standing Committees
 - i) Governance
 - ii) Tuition/Financial Aid
 - iii) Workforce/Economic Development
 - iv) Access/K-12 Partnerships
 - v) Finance/Capital
 - e) General Issues Being Considered

- i) Transformation of SUNY to Public Supported Institution
- ii) Restructuring SUNY/CUNY
- iii) Predictable Tuition Policy (indexing)
- iv) Differential Tuition Policy
- v) Research and Economic Development Funding
- vi) Capital Re-Investment Model
- vii) Academic Quality Initiatives
- viii) Transfer Policies
- f) Schedule
 - i) Preliminary Report by 12/1/07 (September)
 - ii) Final Report by 6/1/08
- g) Campus Visit by Lloyd Constantine – 8/7
- h) Campus Visit by Carl Hayden – 8/14

9) 2007-08 Operating Plan

REVENUE			
(\$ in thousands)			
	FY 06-07	FY 07-08	Δ
Revenue			
Base State Allocation	25,831.5	27,937.5	+2,106.0
Tuition	8,059.8	8,153.7	+93.9
Interest and Fees	300.0	300.0	-
Student Services Fee	552.5	550.0	-2.5
Graduate Tuition Waiver	930.3	930.3	-
Empire Innovation/ High Needs Funding	160.0	680.0	+ +520.0
	35,834.1	38,551.5	+2,717.4

EXPENSES
(\$ in thousands)

	FY 06-07	FY 07-08	Δ
EXPENSES			
PSR	21,000.0	22,195.3	+1,195.3
Empire Innovation/High Needs	160.0	680.0	+520.0
Temp. Appts. – Academic Affairs	545.4	545.4	-
Temp. Service (& other appts.)	316.2	266.4	-49.8
Other Than Personal Service	2,374.8	2,526.9	+152.1
Grad. Stipends	1,000.7	1,040.7	+40.0
Grad. Tuition Waivers	1,325.5	1,325.2	-
Financial Aid – Undergrad.	446.2	446.2	-
Diversity Scholarships	40.0	40.0	-
Presidential Scholar Awards	50.0	200.0	+150.0

EXPENSES
(\$ in thousands)

	FY 06-07	FY 07-08	Δ
EXPENSES (continued)			
Accessory Instruction	5,003.5	5,203.2	+199.7
Utilities	2,676.8	3,051.2	+374.1
Mail	225.0	300.0	+75.0
Telephone	100.0	100.0	-
Computer	100.0	120.0	+20.0
Network/Infrastructure	70.0	120.0	+50.0
Advertising/Visibility	400.0	391.0	-9.0
Contingency			
Total Projected Expenses	35,834.1	38,551.5	+2,717.4
SURPLUS (DEFICIT)	0	0	-

10) Federal Appropriations

Item	Sponsor	Appropriations Bill	Amount
NSRC	Senator Clinton	Senate Interior	\$350K
Source Sentinel	Congressman Walsh	House Defense	\$2.5M
SALIX	Congressman Walsh	House Agriculture	\$186K
Biorefinery	Congressman Walsh	House Energy and Water	\$750K
Lyonsdale Biomass	Congressman McHugh	House Energy and Water	\$500K (\$50K)

Probable Conference Letters

Nanocomposites	Congressman Walsh	House Defense	\$1.0M
ESFIT	Congressman Walsh	House HHS/Ed	\$500K

11) State Appropriations

Item	Sponsor	Amount
TIBS Upgrades	Assemblyman Aubertine	\$100K
CNY-BRC	CNY Assembly Delegation	\$10M
AEC Stone Garage	Senator Little	\$2.5M

5. Reports of the Standing Committees

a. COI Chair Gary Scott

- i. Introduction to Members of the Committee, one representative from every department
- ii. Meetings are the 2nd Monday of every month
- iii. 2/11/08: last day for curricular changes to be submitted to COI
- iv. 3/17/08: last day for new course proposals to be submitted to COI
- v. COI schedule and list of representatives is available on the COI website

b. COR Chair Tom Horton

i. Important Dates

1. McIntire-Stennis pre-proposals due 10/5/07; announcement was sent by email.

2. Seed grants through SUNY ESF research office are due 10/1/07 (please note that budgets don't need to go through the research office)
 3. Dr. David Kieber, EFB, won the Exemplary Researcher Award and will give a presentation on 10/4/07 at 4pm in 5 Illick.
 4. Retirement Party for Ed White, details to follow
 - c. COPSO Chair: Alan Drew
 - i. 11th annual symposium on teaching, research and outreach will be held on 10/11/07, with a focus on service learning; keynote speaker is Dr. Paul Roodin, from SUNY Oswego
 - d. Announcement by Scott Turner: Chad Dawson is a new SU Senator
6. New Business

Academic Integrity Policies: A new draft handbook has been produced by a committee of students, faculty and staff and is currently being distributed to students, faculty and staff and is available here. The College Faculty has been asked to provide detailed comments so that a final version can be presented to Governance for action later this semester. Feel free to read and send comments directly to Julie White, Bill Shields, or Gary Scott.

Announcement by Bill Shields: May be a change associated with dismissals of students from ESF. Currently, after a dismissal, there is no opportunity for appeal and a student cannot re-enroll at ESF. This will be revisited this year through the COI.
7. Old Business
8. Meeting adjourn at 4:32