



Request for Proposals to Form Research Task Groups

The New York Great Lakes Research Consortium (GLRC) is pleased to invite proposals from participating member institutions and scholars for the formation of Research Task Groups as part of the **2009 Research Planning Grants Program**. The purpose of this program is to provide an opportunity for investigators from different campuses with common interests in working with each other on future Great Lakes Research Consortium projects to gather together for the purpose of preparing a research proposal or proposals that will be submitted for external state or federal funding. **A research proposal involving two or more Consortium campuses must be submitted to an outside funding agency as a required deliverable for this grant.**

Specific Requirements:

- (1) Maximum funding available for a research task group is limited to \$1000. These funds can be used to support travel for the partners to meet together for the purpose of preparing the proposal, tele- and video conference calls, secretarial support and other expenses necessary for preparation of a proposal(s). Funds cannot be used to supplement or support PI or co-PI salaries. Support for students requires justification and prior approval of the director of the GLRC. This program is not intended to support PI travel to local, national and international conferences.
- (2) Research Task Group Partnerships must include at least two different GLRC members, preference will be given for partnerships that include more than two members or new partnerships that incorporate campuses that historically have not been involved in GLRC research projects.
- (3) The proposal must clearly identify the lead institution that will be responsible for submission of this grant and the funding agency. Depending on the nature of the recipient, funds will be provided through either a NY State sub-allocation or a Research Foundation Project. Indirect costs are not allowed on these projects.
- (4) Funds for this program are provided through dues from campus members, thus Canadian affiliate members cannot serve as the lead institution or make up more than one third of the participating member campuses.
- (5) The PI must provide GLRC with a 1-paragraph abstract suitable for posting on the GLRC website. Include contact information in this abstract for other GLRC members who may be interested in contributing to the project.
- (6) All project proposals will undergo programmatic review. Criteria for success includes:
 - Number of GLRC partnering institutions included in the project,
 - If the partnership includes new members,
 - If the partnership advances the goals and mission of the GLRC. Our mission statement and goals are available on our website www.esf.edu/glrc under "About the GLRC".
 - The likelihood of future success in receiving external funding,
 - If this is a "wise" use of GLRC funds (e.g. applicability of the budget),
 - The size of the grant being applied for (e.g. future payoff for GLRC),
 - The availability of funds. The GLRC reserves the right to fund 0, 1 or 2 proposals during any submission cycle.



(7) Proposals will be accepted quarterly with target dates for submission being January 1st., April 1st., July 1st., and October 1st.,. It is highly encouraged that proposals be submitted prior to the quarterly target dates to ensure optimal consideration. Proposal submitted at other times may be considered depending on availability of funds or held for the next target date.

(8) A **New** research proposal involving two or more Consortium campuses must be submitted to an outside funding agency as a required deliverable for this grant. Funding for prior research proposals will not be considered. Funding for small budget projects (< \$50,000) will be considered in exceptional cases but probably will not be successful. There is no specific timeframe for submission of the proposal to the outside agency, but project funding must be expended within 1 year.

(9) All funding decisions by the GLRC are final. However unsuccessful proposals can be resubmitted for consideration in the next funding cycle.

Application Process:

The proposal should be brief (2-3 pages for items a-f) and must include the following:

- (a) Identification of the lead institution and PI with full contact information.
- (b) Identification of the partners and their respective institutions or organizations.
- (c) A paragraph summary suitable for posting on the GLRC Website
- (d) Description of Topic Area: Describe the topic area the task group will address. Summarize your interest in this area and why you should lead such a task group at this time. Existing GLRC tasks groups can be found on the GLRC website.
- (e) Tasks: Describe what your Research Task Group expects to accomplish, how it will contribute toward preparation of a proposal, the mission of the Consortium and your objectives for the coming year. You may also want to consider options if your initial submission is unsuccessful. A project time line should be included for the project. References are not required but may be included if that helps support your proposal.
- (f) If available, identify the funding Agency where you plan to submit the proposal and their funding interests. If a specific Agency RFP is available, please provide the website address for that RFP and their due date. Do not include the RFP itself.
- (g) Proposed budget and budget justification (1 page, separate from above).
- (h) Brief summary of the qualifications of the prospective partners. This can either be in the form of a paragraph narrative or by attachment of 2-page NSF-style curriculum vitae. Information on the past success in receiving funding is appreciated, however new investigators with no past history of receiving extramural funding are strongly encouraged to apply.

Complete Proposals must be submitted electronically to GLRC@esf.edu. Please include the line "Research Planning Grants Proposal" in the subject line. For questions about suitability, budgets, timing, etc., you can contract the GLRC staff at (315-470-6720) or the GLRC director, Greg Boyer by email: glboyer@esf.edu, voice: 315-470-6825.