

FALL 2011 * SPRING 2012

Students who accept appointment to the Research Project Assistantship title during the academic year 2011-2012 are eligible to be considered for a tuition scholarship award if they are registered for full-time study AND are paid at a bi-weekly rate of at least **\$500**.¹ The percent of tuition scholarship is calculated according to duration and proportion of effort.

1. Research Project Assistants who earn **at least \$500 bi-weekly for 20 hours per week** (100% effort) for 8 to 16 weeks will receive tuition scholarships according to the table below.
2. Research Project Assistants who earn **at least \$250 bi-weekly for 10 hours per week** (50% effort) for 16 or more consecutive weeks during a semester will receive a tuition scholarship that is one-half the full tuition liability for that semester.

Students will be notified of their scholarship award by the Dean of Instruction and Graduate Studies.

Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Fall 2011	29 Aug	5 Sept	12 Sept	19 Sept	26 Sept	3 Oct	10 Oct	17 Oct	24 Oct	31 Oct	7 Nov	14 Nov	21 Nov	28 Nov	5 Dec	12 Dec
% tuition	0	0	0	0	0	0	0	50	56.25	62.5	68.75	75	81.25	87.5	93.75	100
Spring 2012	17 Jan	23 Jan	30 Jan	6 Feb	13 Feb	20 Feb	27 Feb	5 Mar	12 Mar	19 Mar	26 Mar	2 April	9 April	16 April	23 April	30 April

¹ The eligibility criteria were previously established by Administrative Bulletin, Volume 89, Number 17, April 1989, that stated: "Students eligible for a tuition scholarship will be given an award up to their full tuition liability provided they are on the state or Research Foundation payroll for at least 16 consecutive weeks in a semester and earn at least 85% of the New York State Graduate Assistant bi-weekly funding rate."

TUITION SCHOLARSHIP POLICY AND AWARDS BY DURATION OF APPOINTMENT SUMMER SEMESTER 2012

To accommodate employment eligibility requirements and the needs of faculty who wish to hire Research Project Assistants *who are beginning graduate programs at ESF*, the standards for student eligibility have been grouped into three categories described below. We assume that students will be on the payroll for a significant part of the period between the spring and fall semesters ('summer').

Category 1: The following students may be considered graduate students without registration in the summer semester:

- a) Students who completed an undergraduate degree at SUNY ESF and have been accepted to begin a graduate program for the fall immediately following graduation;
- b) SUNY ESF master's students who have been accepted to begin a doctoral program in the semester following the completion of the master's degree;
- c) Students who were matriculated at other SUNY campuses in the spring semester immediately preceding matriculation at ESF.
(For employment purposes, the Research Foundation does NOT require these students to pre-register for fall 2012;)

If these students chose to register for one credit during the summer semester, they will pay for their own tuition and they must have a REVISED letter of acceptance with a summer semester matriculation date.

Category 2: Students who were **not** enrolled at a SUNY campus in the spring semester prior to matriculation must have a REVISED letter of acceptance with a summer semester matriculation date. They must register for the summer semester and they will receive a tuition scholarship for one credit.

Category 3: Students who are completing master's degree requirements during the summer as per the following academic policy statement: *For the summer, graduate students will be considered full time if registered for at least one credit of thesis/dissertation research, professional experience, or independent study and have their major professor verify in writing that they are working full time on the completion of degree requirements.* Students in this category must register for the summer semester and they will receive a tuition scholarship for one credit.