

STATE UNIVERSITY OF NEW YORK COLLEGE OF ENVIRONMENTAL SCIENCE AND FORESTRY

How to file an Application for Graduate Study

The nonrefundable application fee is \$60 (U.S.) and is subject to change. Please do not send cash. Make checks or money orders payable to "SUNY-ESF." The completed SUNY-ESF graduate application should be mailed to:

Office of Instruction and Graduate Studies

SUNY College of Environmental Science and Forestry
1 Forestry Drive, 227 Bray Hall
Syracuse, NY 13210-2781 U.S.A.

All supporting documents should be mailed directly to the Office of Instruction and Graduate Studies at the address above. If you completed coursework at more than one undergraduate institution, you must submit an official transcript from each institution for which you received coursework credits toward your bachelor's degree. If you have completed graduate coursework or received a graduate degree, submit official transcripts.

Application Deadlines

The following dates should be kept in mind when filing an application for graduate study. Applications completed after these deadlines will be processed in a timely manner. Applications completed by these deadlines will normally receive decisions by early April for fall matriculation and by early December for spring matriculation.

Semester of Matriculation

Fall
Spring

Application Deadline*

January 15
November 1

Please type or neatly print all information except your signature.

Detailed instructions for certain questions are given below.

Name

It is important to include any names you may have previously used for academic purposes. If you have recently changed your name, be sure to note any other names you may have used.

Social Security Number

The Social Security number is used to coordinate the collection of all information for your application, academic and financial records. Authority to request your Social Security number is granted under Section 355 of the New York State Education Law. International applicants who do not possess a Social Security number should apply for a permanent Social Security number upon matriculation. *This information is confidential and held securely by SUNY-ESF.* International applicants will be assigned temporary Social Security numbers.

Present Address

Please do not list your permanent address on this line unless it is the same as your present address. If you are now in college — away from your permanent "home" address — you should provide an address where you can receive mail and indicate how long you will remain at that temporary address. Be sure, however, to complete the Permanent Address questions so that mail can be directed to your permanent address at the appropriate time and to establish residency for tuition purposes.

Permanent Address

Enter your permanent address. If you are a New York state resident, also enter the name of the New York county on the appropriate line. If you are not a U.S. citizen or permanent resident, enter the name of your country of citizenship.

Preference for Major Professor

The Major Professor is the primary mentor for a graduate student and guides the student in the development and implementation of the study plan, including course selection, research planning, choice of professional experience, facilitation of examinations and review of thesis or dissertation drafts, including a complete review before the final copy is presented for defense. The relationship between the major professor and the student in the graduate program is critical to the success of a student's program. We recommend that you make contact with potential faculty advisors — major professors — prior to applying. If you have a preference for a major professor, who would that person be?

Graduate Record Examination (GRE)

GRE test results are required for applications to all programs and study area. Students applying for graduate study in the areas of Environmental and Forest Chemistry are required to provide scores on the chemistry or biochemistry GRE subject exam. Students applying for graduate study in the areas of Environmental and Forest Biology are recommended to provide scores on the biology or biochemistry GRE subject exam. Be sure that SUNY ESF receives your test scores, insert institution code 2530 for SUNY ESF. The GRE exams are offered throughout the year at designated centers world-wide. For information about the GRE, contact Education Testing Service (ETS) • Princeton, NJ 08540 USA. Homepage www.gre.org.

English Language proficiency

SUNY ESF admits international students at the graduate level using the same admission requirements as for U.S. citizens. Applicants must provide evidence of proficiency in the English language through acceptable performance on one of the following (minimum score in parentheses):

STANDARD	GRADUATE ADMISSIONS SCORE (Minimum)
TOEFL (Paper-based)	550
TOEFL (Computer-based – Accepted until October 2008)	213
TOEFL (Internet-based) As of September 2007	80 with no individual score < 17
IELTS	Total: 6, with no less than 5 in Writing
STEP EIKEN	(University Level) Grade 1
Syracuse University - English Language Institute (ELI)	Successful completion of ELI "Level 4"
ELS	Successful completion of Level 112
Previous college-level instruction in English	Completion of at least two years of college (academic studies, not English language instruction) at an institution where the courses were taught in English. Successful completion of at least one semester at SUNY-ESF.

Applicants must request scores be sent directly from the testing service to the college (institutional number 2530). English proficiency may also be demonstrated by completing at least two years of post-secondary instruction at an institution where the language of instruction was English, with written verification of the language standards.

Letters of Recommendation

Complete the top section of each recommendation form by providing your name, the name of the SUNY-ESF graduate program and the degree sought. Indicate the appropriate response to the Family Education Rights and Privacy Act statement and sign the form before you give it to each evaluator. The persons you select to provide letters of recommendations should be competent — by virtue of their professional capacity and knowledge of your work — to assess your potential to pursue a rigorous program of graduate study. You may wish to request letters of recommendation from professors or employers with whom you have recently worked. These recommendations are critical to the Graduate Admissions Committee and allow for an overall evaluation of your potential for graduate study and possible assistantship appointment. To assure these evaluators submit references in a timely manner, we suggest you provide each person with an envelope or mailing label addressed to:

Office of Instruction and Graduate Studies
SUNY College of Environmental Science and Forestry
1 Forestry Drive, 227 Bray Hall
Syracuse, NY 13210-2781 U.S.A.

Applicant Signature

Read the verification of data statement before signing your application. The information on the SUNY-ESF Graduate Application will be used to evaluate your application for admission. Failure to provide the requested information will delay processing of your application. The authority to request this information is found in Section 355 (2) (l) of the Education Law. Your application materials will be kept on file in the SUNY-ESF Office of Instruction and Graduate Studies for a period of three years from the proposed date of admission.

Ethnicity

Your response to the question regarding race/ethnicity is optional, but federal civil rights legislation and implementing regulations require our institution to submit data regarding the composition of our student body. Your cooperation therefore, while voluntary, is essential to the accuracy of our data. Admission to the State University of New York College of Environmental Science and Forestry is based on the qualifications of the applicant, without regard to age, disability, gender, marital status, national origin, race, color, religion, creed, sexual orientation, or veteran's status.

If you are a U.S. citizen or permanent resident, please use one of the following codes:

- 1 = Native American/Native Alaskan
- 2 = Asian or Pacific Islander
- 3 = Black or African-American, non-Hispanic
- 4 = Hispanic/Latino
- 5 = White, non-Hispanic

If you are an international applicant, please use one of the following codes:

- A = White, non-Hispanic
- B = Black or African
- C = Asian or Pacific Islander
- D = Hispanic/Latino

Graduate Program Selection

You will need the Area of Study Codes that appear as "[00000]" to indicate the program to which you are applying.
(You may apply to ONLY ONE program per application)

Advanced (Graduate) Certificate

- Environmental decision making [CS701] *for SU students only*
- Advanced engineering tools [CS801]
- Bioprocessing [CS802]

Master of Forestry (M.F.)

- Forest management and operations [MF114]

Master of Landscape Architecture (M.L.A.)

- Community design and planning [ML410B]
- Cultural landscape studies and conservation [ML410A]
- Landscape and urban ecology [ML410C]

Master of Professional Studies (M.P.S.)

Environmental and Forest Biology

- Applied ecology [MP210]
- Chemical ecology [MP207]
- Conservation biology [MP208]
- Ecology [MP201]
- Entomology [MP202]
- Environmental interpretation [MP209]
- Environmental physiology [MP203]
- Fish and wildlife biology and management [MP204]
- Forest pathology and mycology [MP205]
- Plant biotechnology [MP211]
- Plant science and biotechnology [MP206]

Environmental and Forest Chemistry

- Biochemistry [MP231]
- Environmental chemistry [MP232]
- Organic chemistry of natural products [MP233]
- Polymer chemistry [MP234]

Environmental and Resource Engineering, Construction Management and Wood Products Engineering Option

- Construction and construction management [MP303A]
- Wood science and technology [MP303B]

Environmental and Resource Engineering, Forest Engineering Option

- Environmental management [MP301A]
- Mapping sciences [MP301B]

Environmental and Resource Engineering, Paper and Bioprocess Engineering Option

- Process and environmental systems engineering [MP302A]
- Pulp and paper technology [MP302B]

Environmental Science

- Environmental and community land planning [MP561]
- Environmental communication and participatory processes [MP565]
- Environmental policy and democratic processes [MP562]
- Environmental systems and risk management [MP563]
- Water and wetland resource studies [MP564]

Environmental Studies

- Environmental studies [MP580]

Forest Resources Management

- Ecology and Ecosystems [MP106]
- Economics, Policy and Human Dimensions [MP101]
- Natural Resources Management [MP114]
- Monitoring, Analysis and Modeling [MP112]

Master of Science (M.S.)

Environmental and Forest Biology

- Chemical ecology [MS207]
- Conservation biology [MS208]
- Ecology [MS201]
- Entomology [MS202]
- Environmental interpretation [MS209]
- Environmental physiology [MS203]
- Fish and wildlife biology and management [MS204]
- Forest pathology and mycology [MS205]
- Plant science and biotechnology [MS206]

Environmental and Forest Chemistry

- Biochemistry [MS231]
- Environmental chemistry [MS232]
- Organic chemistry of natural products [MS233]
- Polymer chemistry [MS234]

Environmental and Resource Engineering, Construction Management and Wood Products Engineering Option

- Construction and construction management [MS303A]
- Engineered wood products and structures (timber structure design) [MS303B]
- Tropical timbers [MS303C]
- Wood science and technology [MS303D]
- Wood anatomy and ultrastructure [MS303E]
- Wood treatments [MS303F]

Environmental and Resource Engineering, Forest Engineering Option

- Geo-spatial information systems [MS301301C]
- Water resources engineering [MS301F]

Environmental and Resource Engineering, Paper and Bioprocess Engineering Option

- Chemistry of pulping and bleaching [MS302A]
- Colloid chemistry and fiber flocculation [MS302B]
- Fiber and paper mechanics [MS302C]
- Process and environmental systems engineering [MS302D]
- Pulp and paper technology [MS302E]
- Renewable Energy and Bioprocess Engineering [MS302F]

Master of Science (M.S.) - *continued*

Environmental Studies

- Environmental studies [MS580]

Environmental Science

- Environmental and community land planning [MS561]
- Environmental communication and participatory processes [MS565]
- Environmental policy and democratic processes [MS562]
- Environmental systems and risk management [MS563]
- Water and wetland resource studies [MS564]

Forest Resources Management

- Ecology and Ecosystems [MP106]
- Economics, Policy and Human Dimensions [MP101]
- Natural Resources Management [MP114]
- Monitoring, Analysis and Modeling [MP112]

Landscape Architecture

- Community design and planning [MS410B]
- Cultural landscape studies and conservation [MS410A]
- Landscape and urban ecology [MS410C]

Doctor of Philosophy (PH.D.)

- Environmental and Natural Resources Policy [PH101]

Environmental and Forest Biology

- Chemical ecology [PH207]
- Conservation biology [PH208]
- Ecology [PH201]
- Entomology [PH202]
- Environmental interpretation [PH209]
- Environmental physiology [PH203]
- Fish and wildlife biology and management [PH204]
- Forest pathology and mycology [PH205]
- Plant science and biotechnology [PH206]

Environmental and Forest Chemistry

- Biochemistry [PH231]
- Environmental chemistry [PH232]
- Organic chemistry of natural products [PH233]
- Polymer chemistry [PH234]

Environmental and Resource Engineering, Construction Management and Wood Products Engineering Option

- Construction and construction management [PH303A]
- Engineered wood products and structures
(timber structure design) [PH303B]
- Tropical timbers [PH303C]
- Wood science and technology [PH303D]
- Wood anatomy and ultrastructure [PH303E]
- Wood treatments [PH303F]

Environmental and Resource Engineering, Forest Engineering Option

- Geo-spatial information systems [PH301C]
- Water resources engineering [PH301F]

Environmental and Resource Engineering, Paper and Bioprocess Engineering Option

- Chemistry of pulping and bleaching [PH302A]
- Colloid chemistry and fiber flocculation [PH302B]
- Fiber and paper mechanics [PH302C]
- Process and environmental systems engineering [PH302D]
- Pulp and paper technology [PH302E]
- Renewable Energy and Bioproduct Engineering [MS302F]

Environmental Science

- Environmental and community land planning [PH561]
- Environmental communication and participatory processes [PH565]
- Environmental systems and risk management [PH563]
- Water and wetland resource studies [PH564]

Forest Resources Management

- Ecology and Ecosystems [MP106]
- Economics, Policy and Human Dimensions [MP101]
- Natural Resources Management [MP114]
- Monitoring, Analysis and Modeling [MP112]

Semester for Admission: _____

SUNY-ESF

Application fee of \$60.00 Please make Check or Money Order (in U.S. funds) payable to SUNY-ESF

Graduate Application

Biographical Information

Check here if you wish to be considered for merit-based awards and/or fellowships.

Ethnicity Code:

This question regarding race/ethnicity is optional. You will find the alpha - numeric code located on the second page of this application.

_____ Last \ Family Name	_____ First \ Given Name	_____ Middle Name
_____ Previous Name	_____ Social Security number (SSN)	
_____ Birth Date (month/day/year)	_____ Email	_____ Gender

Temporary Address

_____ Street	_____ City	_____ State/Province
_____ Postal Code / Zip	_____ Country	
_____ Temporary Telephone Number	_____ I will be at this address until (month/day/year)	

Permanent Home Address

_____ Street	_____ City	_____ State/Province
_____ Postal Code / Zip	_____ Country	_____ Permanent Telephone Number

Are you a US Citizen?

YES Complete section A

NO Complete section B

SECTION A – TO BE COMPLETED BY ALL US CITIZENS

Which state do you consider your permanent home?

If a New York state resident, check here

County

Indicate if you are a veteran or a dependent of a veteran:

Veteran

Dependent

SECTION B – TO BE COMPLETED BY ALL NON US CITIZENS

Country of Birth

Country of Citizenship

City of Birth

Are you a permanent resident of the United States? YES NO

If YES, please provide your INS registration number

Degree Level Sought

- | | |
|---|---|
| <input type="checkbox"/> Master of Science | <input type="checkbox"/> Master of Forestry |
| <input type="checkbox"/> Master of Professional Studies | <input type="checkbox"/> Master of Landscape Architecture |
| <input type="checkbox"/> Doctor of Philosophy | <input type="checkbox"/> Advanced Certificate (GRE Scores NOT required) |

Program of Study

--	--	--	--	--	--	--	--	--	--	--

This code appears on the Graduate Program Selection page.

I intend to enroll as a part-time student YES NO (Master of Professional Studies, Advanced Certificates or Master of Forestry ONLY)

Preference for Major Professor _____

I took / plan to take the GRE: _____

Month _____

Year _____

GRE Scores

Verbal _____

Quantitative _____

Analytical Writing/Analytical _____

GRE Subject _____

Applicant must direct the Educational Testing Service to send official copies of these scores to SUNY-ESF.

For International Students

Evidence of English proficiency [check one]

Score: _____

- | | | |
|---|---|--|
| <input type="checkbox"/> TOEFL (computer based) | <input type="checkbox"/> TOEFL (internet based) | <input type="checkbox"/> TOEFL (paper-based) |
| <input type="checkbox"/> IELTS | <input type="checkbox"/> STEP EIKEN | <input type="checkbox"/> English-based previous degree |

Applicant must direct the Educational Testing Service to send official copies of these scores to SUNY-ESF, institutional code 2530.

Undergraduate Work

College or University	Entered Date	Left Date	Major	Degree	Year	GPA

Graduate Work

College or University	Entered Date	Left Date	Major	Degree	Year	GPA

Complete the following written requirements on separate sheets:

1) Attach a resume.

2) Statement of Educational Goals (500 words) – It is very important for the faculty reviewing your application to fully understand your educational and, as appropriate, research background and interests. You should be explicit concerning research and/or experiences. You should also discuss what you hope to accomplish through graduate study and your career goals.

Have you been convicted of a felony? Yes No

Have you ever been dismissed and/or suspended from a college or university for disciplinary reasons? Yes No

I hereby certify that the information given by me on this application is complete and accurate. I understand that any misrepresentation may be cause for denying admission or permission to register at any time.

Signature of Applicant: _____

Date: _____

To the applicant, please print or type

Name: _____

Graduate Program: _____ Degree Sought: _____

Pursuant to the Family Education Rights and Privacy Act (Buckley Amendment) signed into law on 31 December 1974, I (do) (do not) waive my right of access to inspect and review this letter of recommendation. I give my permission to this person to include grades, GPA or class rank [as appropriate] in the letter of recommendation. In addition, I understand this letter will be destroyed after it is used to help evaluate my application for admission to graduate study at SUNY-ESF.

Signature: _____ Date: _____

To the evaluator, please print or type

We recognize the completion of a recommendation is a time-consuming process and we appreciate your assistance in evaluating this applicant. Any information you can provide relevant to the applicant's preparation and potential for graduate work will be most helpful to us. Thank you.

Please return directly to: Office of Instruction and Graduate Studies
State University of New York
College of Environmental Science and Forestry
1 Forestry Drive, 227 Bray Hall
Syracuse, NY 13210-2781 U.S.A.
315-470-6599 FAX 315-470-6978

- I. Please state what you believe to be the strengths and weaknesses of this applicant for graduate study. Note any particular achievements of which you are aware, or reservations you may have, concerning the applicant's ability to successfully pursue graduate study. (Attach a letter if necessary.)

II. Please rate the applicant by placing a checkmark at appropriate points on the scale from excellent to deficient. Where you have no opinion, or have had no opportunity to observe, leave the item blank.

	Top 10%	Top 30%	Top 50%	Lowest 30%	Deficient
Imagination					
Motivation					
Analytic Ability					
Initiative					
Perseverance					
Stability and Maturity					
Reaction to Criticism					
Writing Ability					
Research Ability					
Teaching Ability					

III. What do you consider this applicant's maximum potential for graduate study?

Not Recommended Master's Degree Ph.D., with reservations Ph.D., no reservations

IV. Of the individuals I have recommended for graduate work, I include this applicant among the top _____ percent.

V. Length of association with applicant: _____

VI. Type of association (professor, advisor, employer, etc.): _____

Signature of Evaluator: _____ Date: _____

Name of Evaluator: _____ Title: _____

Address: _____

Telephone: (_____) _____ Email: _____

To the applicant, please print or type

Name: _____

Graduate Program: _____ Degree Sought: _____

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