

STATE UNIVERSITY OF NEW YORK Announcements of UUP Professional and Faculty Vacancies

THE ITALICIZED, EMBOLDED INSTITUTIONS HAVE ANNOUNCEMENTS IN THIS PACKET.

For the complete listing of SUNY Vacancy announcements, visit
http://www.suny.edu/SUNY_Employment/index.cfm

This distribution includes notices received
November 15 – November 29, 2011

University Centers/ Doctoral Granting Institutions

Albany

Binghamton

Buffalo (University)

Stony Brook

Health Science Center at Brooklyn

Health Science Center at Syracuse

Optometry

Environmental Science and Forestry

University Colleges

Brockport

Buffalo State (College)

Cortland

Empire State

Fredonia

Geneseo

New Paltz

Old Westbury

Oneonta

Oswego

Plattsburgh

Potsdam

Purchase

Technology Colleges

Alfred

Canton

Cobleskill

Delhi

Farmingdale

Levin Institute

Maritime

Morrisville

Institute of Technology at

Utica/Rome

System Administration

No Vacancy Announcements are published
for statutory colleges at Alfred University and
Cornell University

Applicants should apply for position as indicated in the vacancy announcement.

Distributed by University-wide Human Resources
State University of New York, System Administration
State University Plaza, Room N406
Albany, NY 12246



State University of New York
College of Environmental Science and Forestry
Department of Environmental and Forest Biology
1 Forestry Drive
Syracuse, New York 13210

ANNOUNCEMENT OF FACULTY VACANCY

November 28, 2011

ASSISTANT PROFESSOR

Invertebrate Conservation Biology

The State University of New York College of Environmental Science and Forestry (SUNY-ESF) in Syracuse invites applications for an academic-year, tenure-track position as Assistant Professor in Conservation Biology, specializing in invertebrates.

Responsibilities: The successful candidate will be expected to build a strong, extramurally funded research program in the conservation of invertebrates. Teaching responsibilities will include two undergraduate courses (Invertebrate Zoology and Principles of Evolution), and one graduate course within area of expertise. Advising responsibilities will focus on undergraduate, M.S., M.P.S., and Ph.D. students in the Conservation Biology major and graduate area of study. Collaboration is expected with colleagues in other disciplines at the College and the broader academic community for delivering research and teaching programs. Expectations for service include to the College and Department and outreach to groups such as state and federal agencies, non-governmental organizations, professional societies and the public.

Qualifications: A Ph.D. in Biology or a related discipline is required. Qualified candidates must demonstrate a primary interest in invertebrate systematics, phylogenetics, bioinformatics, and/or evolutionary ecology as a means of furthering invertebrate conservation. Preference will be given to candidates with evidence of ability to mentor undergraduate and graduate students, postdoctoral experience and a record of excellence in research, teaching and outreach, commensurate with time since degree.

The College and the Faculty: The College of Environmental Science and Forestry is a PhD-granting institution with one of the largest groupings of faculty dedicated to solving environmental problems through research, teaching and service. SUNY-ESF is one of the leading institutions in per-capita research funding among the 64-campus SUNY system. With a total enrollment of about 1,200 undergraduates and 600 graduate students, ESF provides an intimate small-college atmosphere with a low student/faculty ratio. Integration of research and teaching is emphasized and advanced undergraduate students regularly work with graduate students and faculty mentors. Conservation Biology is part of a larger Department of Environmental and Forest Biology (www.esf.edu/efb), a group of over 30 scientists from a variety of ecological and biological disciplines. Conservation Biology includes 150 undergraduate and 33 graduate students at the M.S. M.P.S., and PhD levels. The College is on the same campus as Syracuse University and near Upstate Medical University, giving students and faculty the added resources

of a large institution of higher education, including a wide array of courses, computer and library facilities, intercollegiate and intramural sports, and health services.

ESF's field stations and properties are diverse and total over 10,000 hectares in northern and central New York (<http://www.esf.edu/campuses>). These facilities include the Huntington Forest and associated Adirondack Ecological Center (www.esf.edu/aec), the Cranberry Lake Biological Station (www.esf.edu/clbs) in the Adirondack Mountains, the Heiberg Forest south of Syracuse, the Thousand Islands Biological Station on the St. Lawrence River (www.esf.edu/tibs) and others. These properties provide opportunities for research and teaching for faculty and graduate students.

To Apply: Application is online only at <http://www.esf.edu/hr/>

Applications should include a letter summarizing qualifications as well as a statement of research interests and accomplishments, curriculum vitae, a statement of teaching experience and philosophy. Send three references directly to Dr. Stephen Teale at address below. To ensure optimal consideration, **all application materials must be received by 3 January 2012**. This position will remain open until filled.

For More Information: Contact Stephen Teale, Search Committee Chair, SUNY-ESF; e-mail: sateale@esf.edu; Telephone: 315-470-6758.

In accordance with the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" institutions of higher education are required to prepare an annual report containing information on campus security policies and campus statistics. This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by SUNY-ESF; and on property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. You can obtain a printed copy of this report by contacting SUNY-ESF University Police at 315-470-6667 or by accessing the following web site:

<http://www.esf.edu/univpolice/crimereports/2010Syr.pdf>

SUNY-ESF is an Equal Opportunity/Affirmative Action employer

State University of New York
College of Environmental Science and Forestry
Department of Environmental Studies
1 Forestry Drive
Syracuse, New York 13210

ANNOUNCEMENT OF FACULTY VACANCY
November 11, 2011

ASSISTANT PROFESSOR
ENVIRONMENTAL COMMUNICATION

The State University of New York College of Environmental Science and Forestry (ESF) in Syracuse, NY, invites applications for an academic year tenure-track position as Assistant Professor in Environmental Studies with an emphasis on Environmental Communication.

Responsibilities: The successful candidate will be expected to build a strong extramurally funded research program in environmental communication. S/he will teach undergraduate and graduate course(s) in environmental communication and seminars within his/her area of expertise. The typical teaching load is 2 courses per semester. The selected candidates will be expected to collaborate with colleagues and students in other disciplines at the College and with the broader academic community. The position will be filled by a candidate with expertise in one or more of the following environmental communication areas: public participation, collaboration and conflict resolution, environmental campaigns, media studies, social marketing, science or risk communication, rhetoric and discourse, among others.

Qualifications: A Ph.D. in Communication, Environmental Studies and/or Science, Political Science/Public Policy, Geography, or a related discipline is required. Preference will be given to candidates with a record of excellence in research and teaching, commensurate with time since degree; strong theoretical grounding in one or more disciplines; interdisciplinary research experience; post-doctoral or equivalent experience; and ability to mentor graduate and undergraduate students.

The College and the Department: The College of Environmental Science and Forestry is one of the largest groups of faculty dedicated to solving environmental problems through research, teaching and service. With a total enrollment of 1,200 undergraduates and 600 graduate students, ESF provides an intimate small college atmosphere. The low student/faculty ratio also allows for an active advisory system that is focused on personal attention and assistance for students. Integration of research and teaching is emphasized. The College is co-located with Syracuse University and Upstate Medical University, giving students and faculty the added resources of a large institution of higher education. The Environmental Studies program integrates the social and biophysical sciences and the humanities to enhance environmental policy, the communication of environmental perspectives, and decision making processes. The Department offers Bachelor of Science (B.S.), Master of Science (M.S.), and Master of Professional Studies (M.P.S.) in Environmental Studies. Ph.D. degrees supervised by Departmental faculty are offered through ESF's interdepartmental Graduate Program in Environmental Science, and through Environmental and Natural Resources Policy doctoral program.

Application Procedure: Application is online only at <http://www.esf.edu/hr/>

Applications should include a letter summarizing qualifications as well as a statement of research interests and accomplishments, curriculum vitae, a statement of teaching experience and philosophy, and contact information for three references. To ensure optimal consideration, **all application materials must be received by 2 January 2012**. This position will remain open until filled.

For More Information:

Dr. Sharon Moran, Search Committee Chair
Department of Environmental Studies
SUNY-ESF
106 Marshall Hall
Syracuse, NY 13210-2787
Tel: 315-470-6690; E-mail: smoran@esf.edu

In accordance with the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" institutions of higher education are required to prepare an annual report containing information on campus security policies and campus statistics. This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by SUNY-ESF; and on property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. You can obtain a printed copy of this report by contacting SUNY-ESF University Police at 315-470-6667 or by accessing the following web site:

<http://www.esf.edu/univpolice/crimereports/2010Syr.pdf>

SUNY-ESF is an Equal Opportunity/Affirmative Action employer



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UNIVERSITY AT ALBANY State University of New York

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Full-Time Lecturer/Liaison - Math & Statistics (P11-26379)

Apply Now

Job Description:

The University invites applications for a full-time lecturer to teach undergraduate classes in Mathematics and Statistics at UAlbany (www.albany.edu/math) and serve as departmental liaison to the University in the High School Program.

Category: Faculty
 Department: Mathematics & Statistics
 Locations: Albany, NY
 Posted: Nov 23, '11
 Type: Full-time

[E-mail to a friend](#)

Requirements:

All professional and faculty positions at the University require a degree from a college or university accredited by a U.S. Department of Education or internationally recognized accrediting organization; additionally applicants must address in their applications their ability to work with a culturally diverse population.

- MA in Mathematics/Statistics or equivalent
- Travel throughout NY State with reliable transportation required
- Candidates should have at least 2 years of teaching experience at the post-secondary level and knowledge of the NY State educational system
- Excellent interpersonal skills

Additional Information:

Professional Rank and Salary Range: \$40K per annum

Date to be filled: August 20, 2012

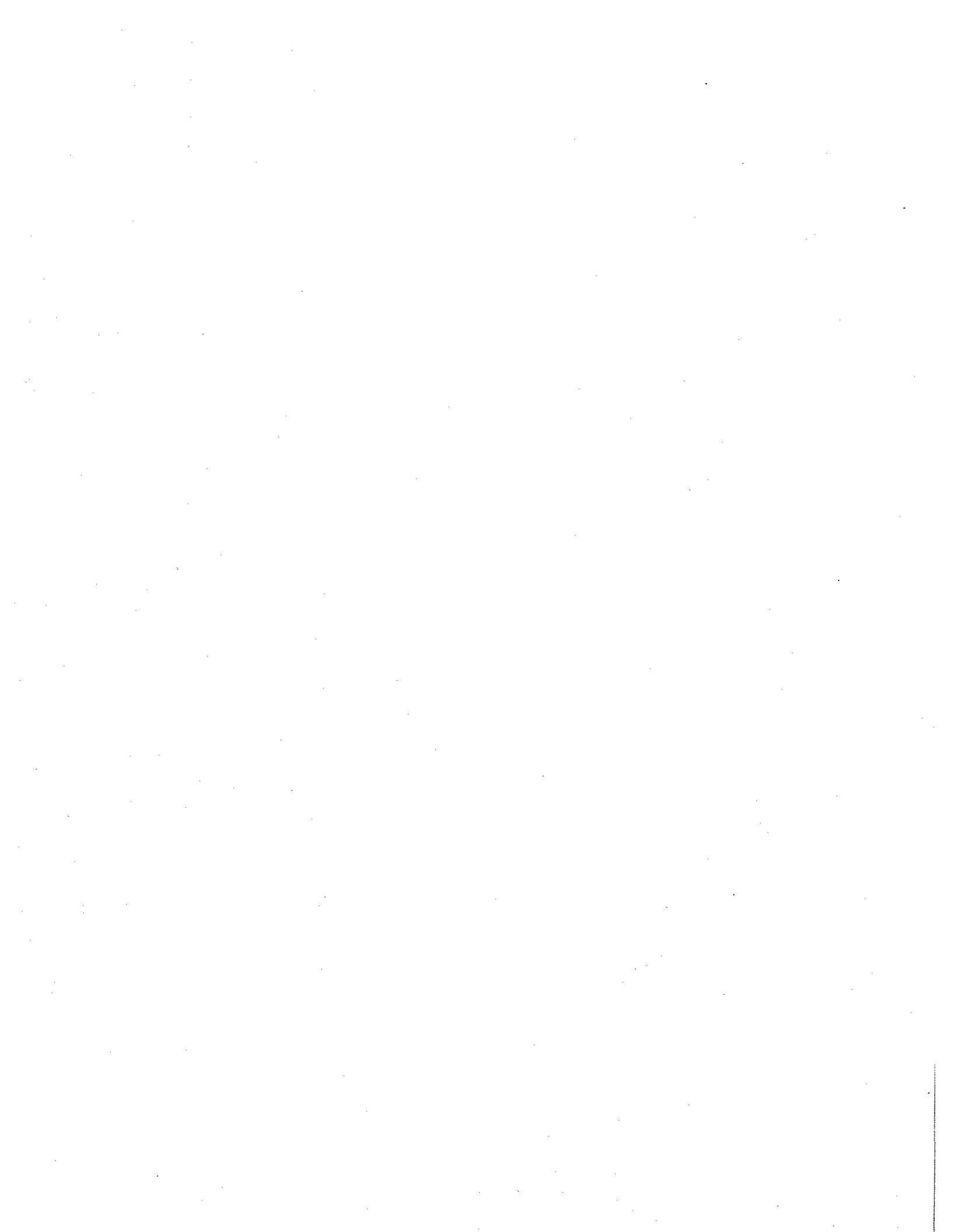
The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or Clery Act, mandates that all Title IV institutions, without exception, prepare, publish and distribute an Annual Security Report. This report consists of two basic parts: disclosure of the University's crime statistics for the past three years; and disclosures regarding the University's current campus security policies. The University at Albany's Annual Security Report is available in portable document format [PDF] by clicking this link <http://police.albany.edu/ASR.shtml>

THE UNIVERSITY AT ALBANY IS AN EO/AA/IRCA/ADA EMPLOYER

Please apply online via

<http://albany.interviewexchange.com/candapply.jsp?JOBID=28655>

Application Instructions:



Applicants MUST submit the following documents:

- CV
- Cover letter
- Three letters of recommendation (mailed to: Kehe Zhu, Department of Mathematics and Statistics, SUNY at Albany, 1400 Washington Avenue, Albany, NY 12222 **OR** emailed to: kzhu@albany.edu)

Note: After submitting your CV, the subsequent pages give you instructions for uploading additional documents (i.e. cover letter etc.).

See the FAQ for using our online system. Please **contact us** if you need assistance applying through this website.

Returning Applicants - Login to your U-Albany Careers Account to check your completed application.

A review of applications will begin in January 2012 and the search will remain open until the position is filled.

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Frequently Asked Questions (FAQ's) ?

Office of Human Resources Management
University at Albany
Albany, NY 12222

(518) 437-4700 (Voice) 437-4731 (Fax)

Office Hours: M-F, 8:30am to 5:00pm, Summers, 8:00am - 4:00pm

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4. Serve as primary supervisor for all staff, including secretarial, work-study students and non-tour guide student assistants assigned to UGA University Hall Office. Prepare and conduct support staff evaluations in consultation with the Director. Maintain and update professional and support staff personnel files. Coordinate preparation of files for continuing and permanent appointment. Provide support to the Director in professional and support staff hiring initiatives. Assist in orientation of new staff and graduate assistants.

5. Facilities Management: Arrange office space for professional and support staff, and graduate assistants. Oversee maintenance of UGA departmental files and records and develop archival procedures and dispose of old files and records in accordance with University requirements. Oversee location, use, and maintenance of UGA department furniture and equipment.

Requirements:

Required:

- Bachelor's degree from a college or university accredited by a U.S. Department of Education or internationally recognized accrediting organization
- Demonstrated ability to work with a culturally diverse population
- Demonstrated experience working with Microsoft Word and Excel
- Demonstrated attention to detail
- Demonstrated organization skills

Preferred:

- Demonstrated administrative experience related to budget management
- Demonstrated experience working within a large organization
- Demonstrated experience developing written communications
- Demonstrated experience working with Microsoft Access and PowerPoint

Additional Information:

Professional Rank and Salary Range: SL-3

Date to be filled: As soon as possible

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or Clery Act, mandates that all Title IV institutions, without exception, prepare, publish and distribute an Annual Security Report. This report consists of two basic parts: disclosure of the University's crime statistics for the past three years; and disclosures regarding the University's current campus security policies. The University at Albany's Annual Security Report is available in portable document format [PDF] by clicking this link <http://police.albany.edu/ASR.shtml>

THE UNIVERSITY AT ALBANY IS AN EO/AA/IRCA/ADA EMPLOYER

Please apply online via

<http://albany.interviewexchange.com/candapply.jsp?JOBID=27929>

Application Instructions:

Applicants MUST submit the following documents:

- Resume/CV
- Cover letter stating all the required minimum qualifications and any of the applicable preferred qualifications
- List of references with contact information

Note: After submitting your resume/CV, the subsequent pages give you instructions for uploading additional documents (i.e. cover letter etc.).

See the FAQ for using our online system. Please **contact us** if you need assistance applying through this website.

Returning Applicants - Login to your U-Albany Careers Account to check your completed application.

Closing date for receipt of applications is December 21, 2011.

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Frequently Asked Questions (FAQ's) 

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Albany, NY 12222
(518) 437-4700 (Voice) 437-4731 (Fax)
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Asst/Associate Professors-Atmospheric/Environmental Sciences

Job Description:

Apply Now

The Department of Atmospheric and Environmental Sciences (DAES) of the University at Albany, State University of New York, seeks applicants at the Assistant (tenure track) or Associate Professor level, effective Fall 2012. These are 10-month appointments that allow for supplementary summer salary from research funding. The successful candidates will be expected to carry out the responsibilities of full-time faculty members in the DAES. These positions are in addition to those already being offered by the department, and are part of a bold multi-year "2020 initiative" to expand the programs in Atmospheric and Environmental Sciences and to build a better understanding of processes on the interface between weather and climate and its connections to various public and private sector interests including the energy industry.

Category: Faculty
 Department: Atmospheric & Environmental Sciences
 Locations: Albany, NY
 Posted: Nov 17, '11
 Type: Full-time
[E-mail to a friend](#)



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We are seeking to fill **two positions**, one with expertise in each of two different areas:

1. Weather-Climate Interactions
2. Hydrometeorology

Requirements:

The ideal candidate for the first area would have expertise to carry out fundamental analysis of available observations to highlight the nature of the interactions between weather and climate. The ideal candidate will also have experience and skills needed to relate and communicate his or her research to the needs of the energy industry or the private sector in general. This will be a key hire to help establish and promote this new initiative.

The ideal candidate for the second area should have expertise in the study of water in the atmosphere and at the surface of the earth. The ideal candidate will also have expertise in remote sensing as related to the study of the water cycle and extreme hydrometeorological events. Candidates should have experience and skills relating and communicating their fundamental research in hydrometeorology to the energy industry or the broader private and public sectors.

Candidates whose research specialization complements existing research programs in the department are particularly encouraged to apply. By September 1, 2012, qualified candidates must have a

doctorate in Atmospheric, Environmental or Earth Science, or a closely related field, from a university accredited by the U.S. Department of Education or an internationally recognized accrediting organization. We expect new faculty to strengthen our Majors (Atmospheric Science and Environmental Sciences), strengthen our graduate program, and strengthen the University mission through (i) teaching with distinction, (ii) maintaining a strong externally funded research program, (iii) effectively mentoring graduate students, and (iv) participating as necessary in service to the department, college, and the university. Applicants must also address in their applications their ability to work with and instruct culturally diverse populations. They must demonstrate an ability to build and maintain a strong, externally funded research program.

Additional Information:

Professional Rank and Salary Range: Competitive

Starting Date: September 1, 2012

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or Clery Act, mandates that all Title IV institutions, without exception, prepare, publish and distribute an Annual Security Report. This report consists of two basic parts: disclosure of the University's crime statistics for the past three years; and disclosures regarding the University's current campus security policies. The University at Albany's Annual Security Report is available in portable document format [PDF] by clicking this link <http://police.albany.edu/ASR.shtml>

THE UNIVERSITY AT ALBANY IS AN EO/AA/IRCA/ADA EMPLOYER

Please apply online via

<http://albany.interviewexchange.com/candapply.jsp?JOBID=28657>

Application Instructions:

Qualified candidates should electronically submit:

- A detailed curriculum vitae (including select publication reprints/links)
- A statement of research and teaching goals
- The names and contact information of three references

Questions may be directed to Paul Roundy at roundy@atmos.albany.edu. Chosen finalists will be asked to give a seminar in the department on their research. For more information about the DAES and this announcement, please refer to <http://www.atmos.albany.edu> and the Human Resources website at <http://hr.albany.edu/content/vacancy.asp>.

Positions are contingent on final budget approval.

Note: After submitting your CV, the subsequent pages give you instructions for uploading additional documents (i.e. cover letter etc.).

See the FAQ for using our online system. Please **contact us** if you need assistance applying through this website.

Returning Applicants - Login to your U-Albany Careers Account to check your completed application.

A review of applications will start on December 16, 2011 and the search will remain open until the position is filled.

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Frequently Asked Questions (FAQ's) 

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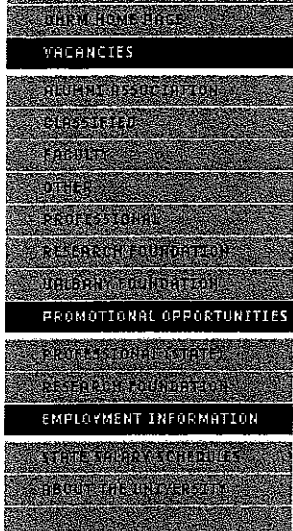
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UNIVERSITY AT ALBANY State University of New York



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Staff Associate -10 months-School of Ed (P11-26194)

Job Description:

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Director of Special Education Technology Integration & Graduate Field Experiences

Category: Professional

Department: Educational Counseling & Psychology, School of Education

Locations: Albany, NY

Posted: Nov 17, '11

Type: Full-time

[E-mail to a friend](#)

Primary responsibilities include leading the integration of instructional and assistive technology into special education courses and field experiences, including graduate student portfolios; teaching undergraduate and graduate classes in special education, especially a course on teaching students with severe and multiple disabilities; setting up, coordinating, and supervising field placements and course based field assignments; coordinating accreditation activities in special education, and collaborating on grant activities with other special education faculty. Additional responsibilities include service on university committees, and participation in workshops, presentations, and research.

Requirements:

Applicant must have a doctorate in Special Education or related field from a college or university accredited by a U. S. Department of Education or internationally recognized accrediting organization; teaching certification in Special Education, as well as a minimum of 3 years experience working with students with disabilities, including those with severe and multiple disabilities; experience and expertise with instructional and assistive technology, and experience with the application of Universal Design for Learning. A minimum of two years college teaching experience is required. Professional presentations and publications in a related area is desired. Applicants should have excellent organizational and interpersonal skills. In addition, applicants must address in their applications their abilities to work with a culturally diverse population.

Additional Information:

Professional Rank and Salary Range: SL-4

Start Date: January 1, 2012

A review of applications will begin on December 17, 2011 and the search will remain open until the position is filled.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or Clery Act, mandates that all Title IV institutions,



Science Library

without exception, prepare, publish and distribute an Annual Security Report. This report consists of two basic parts: disclosure of the University's crime statistics for the past three years; and disclosures regarding the University's current campus security policies. The University at Albany's Annual Security Report is available in portable document format [PDF] by clicking this link
<http://police.albany.edu/ASR.shtml>

THE UNIVERSITY AT ALBANY IS AN EO/AA/IRCA/ADA EMPLOYER

Please apply online via

<http://albany.interviewexchange.com/candapply.jsp?JOBID=28418>

Application Instructions:

Applicants MUST submit the following documents:

- CV
- Letter of application
- Three references with contact information

Note: After submitting your CV, the subsequent pages give you instructions for uploading additional documents (i.e. cover letter etc.).

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Senior Staff Assistant-School of Public Health (IE-26190)

Job Description:

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Gold STAMP Project Assistant

The Gold STAMP Project Assistant will coordinate all logistical aspects of the statewide Gold STAMP collaborative project to reduce pressure ulcers. This will include scheduling collaborative meetings and training, managing registration, arranging travel, compiling materials, etc.

Category: Professional
 Department: School of Public Health
 Locations: Albany, NY
 Posted: Nov 15, '11
 Type: Full-time

[E-mail to a friend](#)

Requirements:

Minimum qualifications:

- Bachelor's degree from a college or university accredited by a USDOE or an internationally recognized accrediting organization
- Three years of professional experience in supporting a training, public health, or human services-related project
- Excellent organizational and communication skills
- Evidence of attention to detail
- Experience working with culturally diverse groups
- Proficiency in standard business software (MSWord, PowerPoint, Excel, e-mail)

Preferred qualifications:

- Experience in consensus building or facilitating collaborative partnerships
- Experience in health care facilities a plus

Additional Information:

Professional Rank and Salary Range: SL-3

Special Notes: Full-time position starting as soon as possible and ending March 31, 2012, although continued funding beyond that date is possible. Some travel within NYS may be required.

Start Date: As soon as possible

A review of applications will begin immediately and the search will remain open until the position is filled.

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University's crime statistics for the past three years; and disclosures regarding the University's current campus security policies. The University at Albany's Annual Security Report is available in portable document format [PDF] by clicking this link <http://police.albany.edu/ASR.shtml>

THE UNIVERSITY AT ALBANY IS AN EO/AA/IRCA/ADA EMPLOYER

Please apply online via <http://albany.interviewexchange.com/candapply.jsp?JOBID=28654>

Application Instructions:

Applicants MUST submit the following documents:

- Resume
- Cover letter stating all the required minimum qualifications and any of the applicable preferred qualifications

Note: After submitting your resume, the subsequent pages give you instructions for uploading additional documents (i.e. cover letter etc.).

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Stony Brook University, home to many highly ranked graduate research programs, is located 60 miles from New York City on Long Island's scenic North Shore. Our 1,100-acre campus is home to 24,000 undergraduate, graduate, and doctoral students and more than 13,500 faculty and staff. The University is a member of the prestigious Association of American Universities and co-manager of nearby Brookhaven National Laboratory, a multidisciplinary research laboratory supporting world class scientific programs utilizing state-of-the-art facilities. Stony Brook University Medical Center is Suffolk County's only academic medical center and tertiary care provider. Many opportunities exist for collaborative research, and in some cases, joint appointments with BNL or with Medical School departments.

Descriptive Title: Assistant/Associate Vice President of Government and Community Relations **REF#:** WC-S-7048-11-11-S

Budget Title: Assistant Vice President for University Affairs **State Professional Position**

Department: External Relations

State Line#: 20025

Grade: M/C

Campus: Stony Brook West Campus/HSC

Salary: Commensurate with experience

Required Qualifications: Bachelor's degree preferably in Public Policy. Minimum of seven years full time directly related experience in government and community relations, with demonstrated experience working with elected officials and/or organizations at the local, state, and/or federal levels. Experience must include policy analysis. Demonstrated and excellent communication skills, verbal and written. Ability to effectively interact with all levels of the organization and good judgment and discretion are essential. Proficiency with applicable Microsoft Office products and email software. Demonstrated knowledge with lobbying laws, gift provision, and public officer law.

Preferred Qualifications: Master's degree. Ten or more years of experience in government and/or community relations. Experience working in higher education. Experience working in government or government relations. Experience with healthcare or healthcare policy.

Brief Description of Duties: The Assistant Vice President of Government and Community Relations coordinates the federal, state and local Government Relations programs and activities for the Long Island State Veterans Home, Stony Brook University and the University Hospital Medical Center, which includes the School of Medicine and the University Hospital. This involves but is not limited to providing leadership for the development, directing and implementing of strategies and communications with all levels and entities of government, county, county health, industry, community groups, and national individuals and organizations. S/he will inform and apprise the Vice President on specific government relations issues and/or trends as they pertain to the health care and higher education and their impact upon Stony Brook University.

- Develop and manage the federal, state and local Government Relations programs and activities.
- Provide leadership for development, direct and implement strategies and communications with all levels and entities of government, community groups, and national individuals and organizations.
- Research health care and education policy reports and information and prepare analytical reports for the Vice President, and senior executive management as required. These reports will provide senior management with relevant government relations information from the various government entities, community groups and national individuals and organizations.
- Interact with the highest levels of representatives and/or elected officials on government relations matters for the University.
- Attend meetings of various national and local higher education health and hospital organizations. The incumbent will be one of the designated representative with these organizations, gathering information and providing insight to colleagues on Stony Brook's role in health care and education, ensuring effective and collaborative working relationships with business and civic leaders, and governmental agencies.
- Coordinate and arrange meetings with elected officials for distinguished faculty, physicians, senior executive management and the President, and may accompany them as appropriate to Washington, D.C. and/or Albany, New York or other venues. This position assists in coordinating visits of elected officials and businesses and civic leaders, and government agencies.
- Draft correspondence to representatives regarding health policy issues as directed.
- Other duties as assigned.

Special Notes: Rank and salary will be based upon applicant's qualifications and experience. This is a full time appointment. FLSA Exempt position, not eligible for the overtime provisions of the FLSA. Internal and external search to occur simultaneously. **Some nights, evening and weekends may be required. Travel will be required. Position is a Stony Brook University representative in Albany and Washington, D.C. **Applications will be accepted until the position is filled.**

The selected candidate must successfully clear a background investigation.

Application Procedure: Those interested in this position should submit a State employment application, cover letter and resume to:

Search Coordinator
Assistant Vice President for University Affairs (7048) Search
Administration Building 310
Stony Brook University
Stony Brook , NY 11794-0701
Fax#: (631) 632-6621

Applications for this position must be received, as specified in the Application Procedure Section, no later than 5:00 PM Eastern Time on 12/26/2011**, unless specifically noted otherwise in the Special Notes Section.

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IN ACCORDANCE WITH THE TITLE II CRIME AWARENESS AND SECURITY ACT, A COPY OF OUR CRIME STATISTICS IS AVAILABLE UPON REQUEST BY CALLING (631) 632-7786. IT CAN ALSO BE VIEWED ON-LINE AT THE UNIVERSITY POLICE WEBSITE AT <http://www.stonybrook.edu/police>

Job Category: B) Administrative and Professional Positions (excluding teaching and patient/clinical care).
Additional Categories:

Posting Date: 11/27/2011

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Descriptive Title: Assistant Director of Undergraduate Colleges **REF#:** WC-S-7046-11-11-S

Budget Title: Senior Staff Assistant

State Professional Position

Department: Undergraduate Academic Affairs

State Line#: 24856

Grade: SL-3

Campus: West Campus

Salary: \$54,000 - \$59,000

Required Qualifications: Bachelor's Degree. Three years of progressively responsible full time administrative experience in an academic setting. Strong interpersonal and communication skills as well as proficiency with computers.

Preferred Qualifications: Master's degree in related discipline. Experience with undergraduate student initiatives. Experience in academic advising, teaching, program planning and/or event planning.

Brief Description of Duties: As a member of the Undergraduate (UG) Colleges leadership team, the Assistant Director supports the program broadly and interacts with Undergraduate College faculty, students, staff and seminar instructors. The Assistant Director participates in the coordination and delivery of all UG College seminars and has primary responsibility for the coordination of the FYS 101 seminar, including curricular development, recruitment of volunteer instructors and student evaluation of the seminars. The incumbent coordinates the College Fellows program, a curriculum based mentoring/TA opportunity within the UG College program as well as the teaching assistant and internship courses. The incumbent will also work closely with the Undergraduate College Advisors, Residential Quad Directors and Faculty Directors to support program development and continual improvement. The Assistant Director regularly works with other University departments, including other academic advising units, Campus Residences, Admissions, Orientation and Family Programs, Registrar, academic departments and the Office of Communications.

- The Assistant Director is responsible for managing the administrative functions of the Undergraduate College seminars (FYS 101, FYS 102, and the College Fellows, teaching assistant and Internship courses). This includes scheduling the courses on PeopleSoft, recruitment of volunteer instructors for FYS 101, identifying and scheduling seminar spaces, communication with instructors and managing the student evaluation of instructors process. The incumbent will also coordinate distribution of program surveys in the seminars.
- The FYS 101 seminar is now a required curriculum for all incoming freshmen. This means approximately 130 sections of this course are scheduled each Fall and the responsibilities related to the coordination of this program continue to evolve. The Assistant Director is responsible for all aspects of the delivery of this seminar which (along with FYS 102) is the highest fte course offered at the University.
- Additionally, the Assistant Director is responsible for the annual revision and distribution of the FYS 101 textbook and coordinates instructor training and resources and the annual FYS 101 Conference for instructors.
- Create and manage the FYS 101 website, a resource for 101 instructors.
- Coordinate the selection of Undergraduate College (UC) Fellows and the College Fellows course.
- Provide overall support to the Undergraduate Colleges, including coordination of content for web-based and printed publication, student placement, and organizing UC meetings and retreats.
- Represent the Undergraduate Colleges/UAA on University committees and at University events.
- Act as liaison with Undergraduate College teams and provide guidance and support for college-based programs.
- Assist in the coordination of the Undergraduate College portion of New Student Orientation and Opening of School, including programming and registration. Manage the administrative components of the writing placement for all incoming freshmen at Orientation.
- Provide student and parent presentations about the Undergraduate Colleges.
- Participate in Undergraduate College efforts at Open Houses, admitted student receptions and other Admissions related events.
- Provide Academic advising for students in the Undergraduate Colleges. Provide follow up to freshmen on academic action. Serve as a walk in advisor for all Undergraduate Colleges as needed.
- Participate in the development and assessment of advising technology (including the Advising Planning Form and the Advising Tracking System) used to support the registration and monitoring of all first year students.
- Prepare reports, schedules and information used to guide and coordinate the implementation of the academic

advising policy for first year students.

- Supervise a staff assistant in the North suite of Undergraduate Academic Affairs (UAA) and two graduate assistants who report to the Undergraduate College program. The staff assistant has responsibility for supporting the UG College program, URECA and Living Learning Centers. He also provides general support for the functioning of the office and monitors office supplies. The Assistant Director must insure that the programs are properly supported by the staff assistant and that his other duties, in support of undergraduate students, are performed well.
- Work with the Director of the Honors College (who supervises the second staff assistant in the office suite) to coordinate issues around program support and good service to students.
- The two graduate assistants supervised by the Assistant Director are responsible for the UAA website as well as general support to the UG College program respectively.
- Coordinate and implement large scale Undergraduate College programs and events including Commons Day and academic success/skills-related workshops.
- Instruct two sections of FYS 101.

Special Notes: This is a full time appointment. FLSA Exempt position, not eligible for the overtime provisions of the FLSA. Internal and external search to occur simultaneously. **Travel will be required for conferences.**

The selected candidate must successfully clear a background investigation.

Application Procedure: Those interested in this position should submit a State employment application, cover letter and resume to:

Brian Frank
Office of Undergraduate Academic Affairs
Melville Library, N-3071
Stony Brook University
Stony Brook, NY 11794-3357
Fax#: (631) 632-4525

Applications for this position must be received, as specified in the Application Procedure Section, no later than 5:00 PM Eastern Time on 12/26/2011, unless specifically noted otherwise in the Special Notes Section.

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IN ACCORDANCE WITH THE TITLE II CRIME AWARENESS AND SECURITY ACT, A COPY OF OUR CRIME STATISTICS IS AVAILABLE UPON REQUEST BY CALLING (631) 632-7786. IT CAN ALSO BE VIEWED ON-LINE AT THE UNIVERSITY POLICE WEBSITE AT <http://www.stonybrook.edu/police>

Job Category: B) Administrative and Professional Positions (excluding teaching and patient/clinical care).
Additional Categories:

Posting Date: 11/27/2011

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Descriptive Title: Assistant Professor, Photography
Budget Title: same as above
Department: Art

REF#: F-7032-11-11
Faculty Position
Campus: Stony Brook West Campus/HSC
Salary: Commensurate with experience

Required Qualifications: MFA with significant professional experience. Minimum two years of teaching experience at the college level or equivalent. Proficiency in digital and traditional photographic technologies. Proficiency in digital photography software, particularly Adobe Photoshop.

Preferred Qualifications: Photography laboratory supervision experience. Ability to teach the theories and history of photography. Broad knowledge of photographic theory and history as it relates to contemporary art practice, as well as an understating of the practical and theoretical implications of new technologies. Ability to maintain studios using digital and wet technologies.

Responsibilities & Requirements: The Assistant Professor will be responsible for the following:

- Advise and teach graduate and undergraduate courses in digital and traditional photography.
- Oversee photo digital and traditional laboratories.
- Supervise MFA studios or serve as Director of Graduate Studies.
- Department governance and University service.
- Increase the visibility of the arts on campus.
- Willing and able to work with other areas of an interdisciplinary department

Special Notes: This is a tenure track position. FLSA Exempt position, not eligible for the overtime provisions of the FLSA. Internal and external search to occur simultaneously. **Anticipated Start Date:** Fall 2012. ****Applications must arrive on or before 01/18/2012.**

The selected candidate must successfully clear a background investigation.

Application Procedure: Those interested in this position should submit a State employment application, cover letter, artist's statement, teaching philosophy, resume, three letters of recommendation, 20 images of personal work and up to 20 images of student work on CD/DVD (readable for both Mac and PC) or personal web address, and SASE (if you want your CD/DVD returned) to:

Search Chair, Toby Buonagurio
 Assistant Professor, Photography (7032) Search
 Department of Art
 Staller Center for the Arts, Room 2224
 Stony Brook University
 Stony Brook, NY 11794-5400
 Fax#: (631) 632-7261

Applications for this position must be received, as specified in the Application Procedure Section, no later than 5:00 PM Eastern Time on 01/18/2012**, unless specifically noted otherwise in the Special Notes Section.

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Job Category: A) Faculty and Librarian Positions.
Additional Categories:

Posting Date: 11/27/2011

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Descriptive Title: Academic Dermatologist (P/T)
Budget Title: Clinical Assistant/Associate Professor
Department: Dermatology

REF#: F-7045-11-11
Faculty Position
Campus: Stony Brook West Campus/HSC
Salary: Commensurate with experience

Required Qualifications: Board Eligible in Dermatology. Eligible for NYS licensure. Possess strong commitment to academic dermatology with interest and skill in teaching and participating in training of medical students and residents.

Preferred Qualifications: Board Certified in Dermatology.

Responsibilities & Requirements: The Clinical Assistant/Associate Professor will conduct dermatology clinical sessions, teach, participate in continuing medical education programs, deliver lectures, attend and participate in Grand Rounds.

Special Notes: This is a non-tenure track, part time position. Rank and salary will be dependent upon qualifications. FLSA Exempt position, not eligible for the overtime provisions of the FLSA. Internal and external search to occur simultaneously. **Anticipated Start Date:** July 1, 2012. To qualify for tenure and/or a senior faculty appointment, the candidate must meet the criteria established by the School of Medicine (School of Medicine's Criteria for Appointment, Promotion and Tenure). ****Applications will be accepted until the position is filled.**

The selected candidate must successfully clear a background investigation.

Application Procedure: Those interested in this position should submit a State employment application, cover letter and curriculum vitae to:

Evan Jones, MD-MPH
 Associate Professor and Chair
 Department of Dermatology
 Health Sciences Center, T-16, Room 060
 Stony Brook University
 Stony Brook, NY 11794-8165
 Fax#: (631) 444-3844

Applications for this position must be received, as specified in the Application Procedure Section, no later than 5:00 PM Eastern Time on 12/26/2011**, unless specifically noted otherwise in the Special Notes Section.

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Job Category: A) Faculty and Librarian Positions.
Additional Categories:

Posting Date: 11/27/2011

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Descriptive Title: Assistant/Associate/Professor, Oral and Maxillofacial Surgery

REF#: F-7050-11-11

Budget Title: same as above

Faculty Position

Department: Oral and Maxillofacial Surgery

Campus: Stony Brook West Campus/HSC

Salary: Commensurate with experience

Required Qualifications: D.D.S/D.M.D. degree from an accredited CODA Dental School. Certificate in Oral and Maxillofacial Surgery from a CODA accredited institution. American Board of Oral Maxillofacial Surgery certification. New York State Dental License (or eligible for NYS Dental Licensure). Clinical and Chairman experience. Record of excellence in clinical patient care relevant to Oral and Maxillofacial Surgery.

Preferred Qualifications: M.D./Ph.D. or other advanced degree is preferred.

Responsibilities & Requirements: Stony Brook University School of Dental Medicine invites applications for a full time, tenure or non tenure track position, at the Assistant, Associate or Professor Level, for the position of Chair, Department of Oral and Maxillofacial Surgery. In addition, this individual will assume the roles of Chair, Department of Dentistry and Chief, Division of Oral and Maxillofacial Surgery at Stony Brook University Medical Center. Major responsibilities include overseeing the pre-doctoral clinical and didactic curriculum in oral and maxillofacial surgery, as well as the development of an Advanced Specialty Education Program in Oral and Maxillofacial Surgery. Candidate should demonstrate a record of excellence in clinical patient care relevant to Oral and Maxillofacial Surgery. Active participation in faculty practice is a requirement.

Special Notes: Eligibility for tenure will be based upon applicants' qualifications and experience. This is a full time appointment. FLSA Exempt position, not eligible for the overtime provisions of the FLSA. Internal and external search to occur simultaneously. **Anticipated Start Date:** As soon as possible. ****Applications will be accepted until the position is filled.**

The selected candidate must successfully clear a background investigation.

Application Procedure: Those interested in this position should submit a State employment application, curriculum vitae, and the name and addresses of three references should be sent to:

Patricia Vitale, VP Coordinator
School of Dental Medicine
146 Rockland Hall
Stony Brook University
Stony Brook, NY 11794-8700

Applications for this position must be received, as specified in the Application Procedure Section, no later than 5:00 PM Eastern Time on 12/26/2011**, unless specifically noted otherwise in the Special Notes Section.

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Job Category: A) Faculty and Librarian Positions.

Posting Date: 11/27/2011

Additional Categories:

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Descriptive Title: Clinical Instructor, General Surgery

REF#: F-7044-11-11

Budget Title: same as above

Faculty Position

Department: Surgery, General Surgery

Campus: Stony Brook West Campus/HSC

Salary: Up to \$73,053

Required Qualifications: M.D./D.O. degree. Eligible for medical licensure in NYS. Board eligible in General Surgery at time of hire.

Preferred Qualifications: Publications and clinical experience in minimally invasive surgery.

Responsibilities & Requirements: The Stony Brook University Department of Surgery and the Division of General Surgery is recruiting a junior attending at the level of Clinical Instructor to train in advanced laparoscopic surgery and in bariatric surgery. This is a one-year program (July 15, 2012 to July 14, 2013) designed to expand the skills and knowledge of participants, both clinically and scientifically, and to empower them to become leaders in this evolving and exciting field of surgery. The primary focus of the training is general (foregut, hernia, colon, solid organ, etc.) and bariatric laparoscopic surgery. A key component of the training program is bariatric surgery which provides a minimally invasive approach to bariatrics as well as endoscopy. The individual will work closely with two bariatric surgeons, with a dedicated, multidisciplinary bariatric clinic for workup and support. Surgeons employ techniques for laparoscopic intestinal anastomosis (Roux-en-Y Gastric Bypass) as well as sleeve gastrectomy, gastric banding and revisional weight loss surgery which have application to a wide variety of laparoscopic procedures.

Special Notes: This is a non-tenure track, one year appointment. FLSA Exempt position, not eligible for the overtime provisions of the FLSA. Internal and external search to occur simultaneously. **Anticipated Start Date:** July 15, 2012. ****Applications will be accepted until the position is filled.**

The selected candidate must successfully clear a background investigation.

Application Procedure: Those interested in this position should submit a State employment application, cover letter and resume/CV to:

Aurora Pryor, M.D.
Division Chief
Department of Surgery, General Surgery
Health Sciences Center, T-18, Room 040
Stony Brook University
Stony Brook, NY 11794-8191
Fax#: (631) 444-6176

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Job Category: A) Faculty and Librarian Positions.
Additional Categories:

Posting Date: 11/27/2011

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Descriptive Title: Vice Dean, Faculty Affairs
Budget Title: Associate Professor/Professor
Department: Dean's Office, School of Medicine

REF#: F-7033-11-11
Faculty Position
Campus: Stony Brook West Campus/HSC
Salary: Commensurate with experience

Required Qualifications: M.D., Ph.D. or equivalent. Must be eligible for a senior faculty appointment in accordance with the criteria established by the School of Medicine (School of Medicine's Criteria for Appointment, Promotion and Tenure). Possess excellent management and organizational skills and be able to demonstrate a thorough knowledge, understanding and experience of faculty affairs.

Preferred Qualifications: Prior experience leading an office of faculty affairs. Record of demonstrating the highest level of ethical conduct and a commitment to diversity. Experience with faculty recruitment and retention. Strong interpersonal and communication skills. Demonstrated ability to provide leadership within a complex organization. Ability to establish strong working relationships with faculty and leadership. Conflict resolution experience.

Responsibilities & Requirements: The Vice Dean for Faculty Affairs reports to the Dean of the School of Medicine (SOM) and will provide support to the SOM faculty in the areas of career advancement, professional satisfaction, faculty development and mentoring programs, diversity, as well as grievance and misconduct issues.

Special Notes: Eligibility for tenure will be based upon applicants' qualifications and experience. FLSA Exempt position, not eligible for the overtime provisions of the FLSA. Internal and external search to occur simultaneously.

Anticipated Start Date: February 1, 2012. ****Applications will be accepted until the position is filled.**

The selected candidate must successfully clear a background investigation.

Application Procedure: Those interested in this position should submit a State employment application, cover letter and curriculum vitae to:

Ute Moll, PhD
 Professor of Pathology
 Department of Pathology
 Basic Science Tower, L9, R132-136
 Stony Brook University
 Stony Brook, NY 11794-8691
 Fax#: (631) 444-3424

Applications for this position must be received, as specified in the Application Procedure Section, no later than 5:00 PM Eastern Time on 12/19/2011**, unless specifically noted otherwise in the Special Notes Section.

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Job Category: A) Faculty and Librarian Positions.
Additional Categories:

Posting Date: 11/20/2011

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Descriptive Title: Assistant Professor, Directing,
Dramaturgy

REF#: F-7031-11-11

Budget Title: same as above

Faculty Position

Department: Theatre Arts

Campus: Stony Brook West Campus/HSC

Salary: Commensurate with experience

Required Qualifications: Ph.D. in Theatre, or MFA in Directing or Dramaturgy with significant professional experience. Training as a Director and Dramaturg. Experience in creating non-text based performance. Minimum two years University teaching experience or equivalent. Research agenda and/or active professional career. Commitment to collaborative processes.

Preferred Qualifications: Experience with multi-media performances, including digital projection. Knowledge of contemporary performance practices. Knowledge of contemporary theories of theatre. Stage management experience. Strong directing resume that demonstrates successful inter-arts collaborations. Experience integrating new technologies into performance.

Responsibilities & Requirements: The Assistant Professor will be committed to developing innovative programs on the graduate and undergraduate level that incorporates non-traditional as well as traditional approaches to creating theatre and performance. Responsibilities include:

- Teach courses in directing and dramaturgy.
- Direct one show or develop a non-text performance a year.
- Teach practical courses in devising practices.
- Pursue publishing and/or professional creative practice.
- Collaborate with faculty in other arts departments on productions.

Special Notes: This is a tenure track position. FLSA Exempt position, not eligible for the overtime provisions of the FLSA. Internal and external search to occur simultaneously. **Anticipated Start Date:** Fall 2012. ****Applications must arrive on or before 01/18/2012.**

The selected candidate must successfully clear a background investigation.

Application Procedure: Those interested in this position should submit a State employment application, letter of application, three letters of recommendation, and resume to:

John Lutterbie
Department of Theatre Arts
Staller Center, Room 2224
Stony Brook University
Stony Brook, NY 11794-5450
Fax#: (631) 632-7261

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Job Category: A) Faculty and Librarian Positions.
Additional Categories:

Posting Date: 11/20/2011

Posting Preview

Posting Details

Position Type:	Professional
Budget Title:	Associate Facilities Program Coordinator
Local Title:	Facilities Engineering Project Coordinator
Department:	Facilities Planning
Rank/Grade:	SL-4
Line Number:	28970
Salary Range:	\$65,000 to \$80,000
FTE:	Full-Time
Negotiating Unit:	UUP
FLSA:	exempt
Department Web Site:	www.buffalostate.edu/facilities
Send additional materials (e.g., artwork) to:	
Contact Email:	paviscm@buffalostate.edu
Contact Fax:	
Brief Job Description:	The Facilities Engineering Project Coordinator will assist in implementing the College's capital plan for construction and renovation of buildings and site utilities. Provide administration and oversight of contract responsibilities of outside engineering, construction and other professional service firms, with a focus on mechanical, plumbing and fire protection systems.
Required Qualifications:	Bachelor's degree in Engineering; minimum of six (6) years successful experience in design of building mechanical systems; professional experience performing technical review of mechanical, plumbing, and fire protection design and construction documents for large building renovation projects; and experience monitoring the work performed by contractors and administering construction phase activities including review and approval of change orders and pay applications.
Preferred Qualifications:	Professional Engineer (P.E. License); LEED registration or experience in design of high performance "Green" building systems; experience in multi-building campus or institutional facilities management; technical knowledge and experience in underground site utilities including steam, water and sewer systems; experience in construction cost estimating.
Anticipated Date of Hire:	02-15-2012
Closing Date:	12-30-2011
Required Applicant Documents:	Resume (professional) Cover Letter Names and contact information for 3 professional references

Posting Preview

Posting Details

Position Type: Professional
Budget Title: Staff Assistant
Local Title: Computer Help Desk Associate
Department: Computing & Technology Svcs
Rank/Grade: SL-2
Line Number: 28957
Salary Range: competitive
FTE: Full-Time
Negotiating Unit: UUP
FLSA: exempt
Department Web Site: www.buffalostate.edu/cts/

Send additional materials (e.g., artwork)
to:

Contact Email:

Contact Fax:

Brief Job Description:

Provide support and successful problem resolution for computer hardware, client application software and enterprise systems to students, faculty and staff in person, on phone, via e-mail or other communication technologies. Log and track support requests in Service Desk system. Supervise and/or assist manager in supervision of student employees and scheduling of service calls. Appointment subject to budgetary status.

Required Qualifications:

Four-year degree. One or more years in a technical customer service or computing help desk environment performing troubleshooting and user training/consulting. Strong customer service and computer problem solving skills. Excellent interpersonal communication and organizational skills. Ability to work well in a customer-centric team environment. Strong knowledge of Windows and Mac OS X operating systems, Microsoft Office for Windows and Mac OS X, internet browser applications and e-mail client applications. Familiarity with user, group and computer management in an Active Directory environment. Experience supporting client hardware running Windows and Mac OS X in an enterprise environment. Minimum six (6) months experience with CA ServiceDesk or other enterprise help desk management software.

Preferred Qualifications:

Four-year degree in Computer Information Systems or related field. Experience supporting information technology in a higher education environment. Experience supporting SunGard Banner and Blackboard Learn ANGEL Edition. Experience installing software on Windows and Mac OS X in an enterprise environment. Demonstrated interest in learning about new and emerging technologies. Basic knowledge of local area networking and TCP/IP.

ANNOUNCEMENT OF PROFESSIONAL VACANCY

**Technical Services Associate
(Instructional Support Associate, SL2)
SUNY Cortland**

As a member of the Classroom Media Services Department, the successful candidate will have primary responsibility for performing audio-visual equipment maintenance and installations, Crestron systems programming, and managing the departmental asset management and documentation. These responsibilities include technical repair calls, equipment upgrades, and maintenance of existing equipment.

Required Qualifications: Associate's degree from an accredited institution with a minimum of 3 years experience in audio-visual technologies; effective communication skills and customer service orientation; ability to work independently and within a team environment; demonstrated ability to manage multiple priorities and tasks; demonstrated technical troubleshooting skills in audio-visual technologies; able to work some nights and weekends as needed; valid driver's license; ability to lift up to 50 pounds.

Preferred Qualifications: Bachelor's degree from a regionally accredited institution in computer science, computer engineering, information systems, educational technology, film and new media, or related field; experience working in higher education; in-depth and broad knowledge of computing technologies, audio/visual equipment, and audio/visual control systems; familiarity with Crestron control systems, Microsoft Access, and/or certifications in the audio-visual field.

To Apply: Application materials will be accepted until the position is filled. For a comprehensive listing of job responsibilities and to apply, go to: <https://jobs.cortland.edu>.

SUNY Cortland is an AA/EEO/ADA employer.

ANNOUNCEMENT OF PROFESSIONAL VACANCY

**International Student Advisor
(Staff Assistant SL2)
SUNY Cortland**

Reporting to the Director of International Programs, the International Student Advisor is responsible for assisting international students with immigration, pre-arrival arrangements and cultural adjustment, and supporting campus internationalization and office initiatives. Major responsibilities include assisting international students with their compliance with immigration, income tax, and other policies and procedures; SEVIS reporting; coordinating orientation and cultural programming; supporting the College's incoming student exchange program; developing web- and print-based publications. **Required Qualifications:** Bachelor's degree from a regionally accredited college or university; international or intercultural living experience; experience working in an educational setting; computer proficiency in such software applications as Microsoft Office. **Preferred Qualifications:** Master's degree from a regionally accredited college or university; experience advising international students on F-1 student immigration regulations and cultural adjustment; demonstrated knowledge and experience working in SEVIS and current trends and best practices in international services; experience effectively planning, developing, and implementing cross-cultural programming; fluency in a language other than English.

Eligibility for this position is limited to applicants who meet federal Department of Homeland Security requirements that Designated School Officials be U.S. citizens or permanent residents.

Application materials will be accepted until the position is filled. For a comprehensive listing of job responsibilities and to apply, please visit: <https://jobs.cortland.edu>.

SUNY Cortland is an AA/EEO/ADA employer.

Empire State College - Faculty Mentor (part-time)

About Empire State College:

Empire State College was founded in 1971 as a comprehensive, public college within the State University of New York. A recognized leader in offering innovative degree programs for highly motivated adults, the college enrolls more than 19,000 students annually in associate, bachelor's and master's programs at 34 locations across New York State and through the Center for Distance Learning. Faculty work with students in one-on-one, small group, residency-based and on-line learning modes at the graduate and undergraduate levels, and the mix varies by setting. Central to the faculty role is helping adults design and carry out individualized degrees. The College is committed to building a culturally diverse faculty and multicultural, inclusive learning environments and is a pioneer in mentoring adult learners, prior learning assessment and online learning.

Category:	Faculty
Department:	Metropolitan Center
Locations:	Staten Island, NY
Posted:	Nov 16, '11
Type:	Part-time

Job Description:

Empire State College, Staten Island Unit of the Metropolitan Center, seeks 2 (75%) part-time faculty mentors to advise students and teach in their fields. The positions involve face-to-face advising and teaching on Staten Island.

Academic fields sought include business, community and human services, and education.

Advising students in the design of their individualized degree plans through a course of study and process entitled Educational Planning is a crucial part of the responsibilities. The successful candidates will enjoy working with students to advise and facilitate learning from entry through graduation. We seek student-centered faculty with interdisciplinary interests and with an understanding of diverse approaches to learning.

The Metropolitan Center, with locations in Brooklyn, Manhattan and Staten Island, serves approximately 2200 students annually. The Staten Island Unit serves 900 students of these students and is growing steadily. The academic mission focuses on student success, innovative approaches to learning, and links to the community of which our learners are a part. The incumbent will work closely with culturally diverse faculty, staff and students in a multicultural learning work environment.

Requirements:

Minimum Qualifications:

Master's degree in a related field from a regionally accredited US university or comparable non-US university is required. Experience teaching in a college setting. Demonstrated ability to work with students from diverse backgrounds. Effective communication style, computer literacy, and organizational skills.

Preferred Qualifications:

Experience and knowledge in advising and mentoring. Experience promoting student success. Familiarity with adult learning, individualized and interdisciplinary programs, learning technologies and online pedagogies, and innovative program delivery, as well as demonstrated commitment to diversity issues in higher education or through community-based work.

Special Information (i.e., weekend hours, travel, etc.):

This position is at 300 Seaview Avenue, Staten Island. Office hours will vary to accommodate student needs, but afternoon and evening hours are required. Teaching is scheduled in the late afternoon and evening. Occasional travel among the three New York City locations. Part-time mentors attend meetings at the Unit. They are encouraged to participate in Center meetings and invited, but not required, to participate in College governance. Some weekend hours are required.

Additional Information:

Rank/Salary: \$30,000-\$45,000

Applications Due By: Search committee begins review December 1, 2011 and will continue until positions are filled.

The college actively seeks to build a culturally diverse faculty and staff and offers multicultural learning and work environments. Empire State College supports all efforts to enrich our community through a steadfast commitment to excellence through diversity. Empire State College is an AA/EEO/IRCA/ADA employer.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or Clery Act, mandates that all Title IV institutions, without exception, prepare, publish and distribute an Annual Security Report. This report consists of two basic parts: disclosure of the college's crime statistics for the past three years; and disclosures regarding the college's current campus security policies. SUNY Empire State College's Annual Security Report is available in portable document format [PDF] by clicking this link: <http://www.esc.edu/safetyandsecurity/annualreport>

**Apply for This Job Online at
<http://www.esc.edu/jobs>**

Announcement of Professional Vacancy

State University of New York College at Geneseo

Budget Title Visiting Assistant Professor of Mathematics

Descriptive Title Visiting Assistant Professor of Mathematics

Department Mathematics

Salary Range

The Department of Mathematics at the State University of New York College at Geneseo invites applications for a two-year term (non-tenure track) position as a Visiting Assistant Professor, beginning August 2012.

Located in the Genesee Valley some 30 miles south of Rochester, SUNY Geneseo is a highly selective institution consistently rated among the top public liberal arts colleges in the country. The Department of Mathematics (19 members) offers a B.A. in Mathematics and an M.S. in Mathematics Education, along with applied minors for students majoring in other academic departments. The Department encompasses both pure and applied mathematics as well as a secondary mathematics teacher preparation program. Approximately 60-65 mathematics majors graduate each year.

Required Qualifications: Ph.D. in Mathematics, Mathematics Education, or Statistics, by August 2012 is required. Recent and proven expertise as a teacher of mathematics and/or statistics. Enthusiastic commitment to undergraduate instruction at all levels. Potential for scholarly growth.

Preferred Qualifications: Training and/or experience in Mathematics Education or Statistics. Experience in mentoring undergraduate research or in the training of student teachers.

Job Summary and Application Process

Applications must be made online through Geneseo's HR office jobs.geneseo.edu. An online application will consist of a letter of interest, a vita, and a statement of teaching philosophy. Additionally, three letters of reference, at least one of which should address teaching, must be sent directly to:

Search Committee
Department of Mathematics
SUNY Geneseo
1 College Circle
Geneseo, NY 14454

Review of applications will commence January 2, 2012 and will continue until the position is filled.

SUNY Geneseo is an Affirmative Action/Equal Opportunity, Equal Access Employer committed to recruiting, supporting, and fostering a diverse community of outstanding faculty, staff, and students. The College actively seeks applications from women and members of underrepresented groups.

Closing Date for Receipt of Applications Open Until Filled

Equal Employment Policy:

SUNY Geneseo is an Affirmative Action/Equal Opportunity, Equal Access Employer committed to recruiting, supporting, and fostering a diverse community of outstanding faculty, staff, and students. The College actively seeks applications from women and members of underrepresented groups.

Background Investigation Statement:

All applicants are subject to drug and criminal background checks.

Clery Statement:

Applicants interested in positions may access the Annual Security Report(ASR) for the College at www.geneseo.edu/police. The ASR contains information on campus security policies and certain campus crime statistics. Crime statistics are reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Applicants may request a hard copy of the ASR by contacting the SUNY Geneseo University Police Department at 585-245-5651.

Announcement of Professional Vacancy

State University of New York College at Geneseo

Budget Title Senior Financial Aid Advisor

Descriptive Title Senior Financial Aid Counselor

Department Financial Aid

Salary Range

State University College at Geneseo is seeking a Senior Financial Aid Counselor.

Reporting to the Director of Financial Aid, responsibilities include: coordinating the Federal Direct Student Loan Programs; monitor data transmissions, reconcile records with COD, SLSC and Banner System for Direct Loans; determine eligibility and process private Alternative Educational Loans; coordinating the Direct Loan and Perkins entrance and exit counseling process; counsel and advise students and parents on financial aid procedures. The Senior Financial Counselor also manages the College's Emergency Student Loan program and serves as the department's representative for study abroad and visiting student programs.

Job Summary and Application Process

Bachelor's degree with minimum five years experience in student financial aid or related fields required. The candidate will possess excellent verbal and written communication skills, a customer service attitude and good computer skills. Salary is commensurate with experience.

To apply, submit an online professional application by November 28, 2011 at <http://jobs.geneseo.edu> and attach a cover letter, resume and contact information for three professional references. All applicants are subject to drug and criminal background checks.

SUNY Geneseo is an affirmative action/equal opportunity employer committed to recruiting, supporting, and fostering a diverse community of outstanding faculty, staff and students. Minorities and women are strongly encouraged to apply.

Closing Date for Receipt of Applications 12-09-2011

Equal Employment Policy:

SUNY Geneseo is an Affirmative Action/Equal Opportunity, Equal Access Employer committed to recruiting, supporting, and fostering a diverse community of outstanding faculty, staff, and students. The College actively seeks applications from women and members of underrepresented groups.

Background Investigation Statement:

All applicants are subject to drug and criminal background checks.

Clery Statement:

Applicants interested in positions may access the Annual Security Report(ASR) for the College at www.geneseo.edu/police. The ASR contains information on campus security policies and certain campus crime statistics. Crime statistics are reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Applicants may request a hard copy of the ASR by contacting the SUNY Geneseo University Police Department at 585-245-5651.

Announcement of Professional Vacancy

State University of New York College at Geneseo

Budget Title Senior Staff Assistant
Descriptive Title Associate Athletic Director
Department Athletics & Recreation
Salary Range

SUNY Geneseo is seeking candidates for a full-time, twelve month Associate Athletic Director position.

SUNY Geneseo is a highly selective residential public undergraduate liberal arts college of approximately 5000 students located in a historical village in the scenic Finger Lakes region of western New York, south of Rochester. The college is consistently recognized as one of the best undergraduate colleges in the nation in such publications as US News and World Report and Kiplinger's Personal Finance. This recognition has as its basis our outstanding faculty, staff and students; unusually high student retention and graduation rates; and the high quality of campus life. SUNY Geneseo sponsors 20 varsity sports and is a member of the State University of New York Athletic Conference.

Job Summary and Application Process

Responsibilities include, but are not limited to: budgeting; supervision of coaches, staff, student workers, and student-athletes; scheduling; game day management and event execution; comprehensive oversight of indoor and outdoor athletic facilities and fitness center; oversight of marketing and promotions; and involvement with development initiatives. Candidate will be expected to adhere to all NCAA Division III, SUNYAC, and SUNY Geneseo rules, policies, regulations and procedures. If applicable, the candidate would assume the role of Senior Woman Administrator (SWA). This is a full-time twelve month position with benefits. This job description is not all-inclusive as other tasks or responsibilities may be assigned. The successful candidate will be reporting to the Director of Intercollegiate Athletics and Recreation.

Qualifications: Bachelor's degree required; Master's degree preferred with previous experience working in administration of intercollegiate athletics is required. Strong communication and organizational skills, a positive mindset, the ability to multi-task and attention to detail are essential. The ability, and desire, to work successfully within a team-oriented department is required. A commitment to the Division III philosophy of athletics and working knowledge of NCAA rules is necessary.

Salary: Excellent benefits package included with competitive salary.

Anticipated Start Date: January 2012

Application Procedure: To apply, submit an online professional application, cover letter, resume, names and contact information for three professional references at <http://jobs.geneseo.edu>.

SUNY Geneseo is an affirmative action/equal opportunity employer committed to recruiting, supporting, and fostering a diverse community of outstanding faculty, staff and students. Minorities and women are strongly

encouraged to apply.

Review of applications will begin immediately. For full consideration, application materials must be received by November 28, 2011.

Closing Date for Receipt of Applications Open Until Filled

Equal Employment Policy:

SUNY Geneseo is an Affirmative Action/Equal Opportunity, Equal Access Employer committed to recruiting, supporting, and fostering a diverse community of outstanding faculty, staff, and students. The College actively seeks applications from women and members of underrepresented groups.

Background Investigation Statement:

All applicants are subject to drug and criminal background checks.

Clery Statement:

Applicants interested in positions may access the Annual Security Report(ASR) for the College at www.geneseo.edu/police. The ASR contains information on campus security policies and certain campus crime statistics. Crime statistics are reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Applicants may request a hard copy of the ASR by contacting the SUNY Geneseo University Police Department at 585-245-5651.



VACANCY ANNOUNCEMENT

Assistant Professor, Counselor Education

The Counselor Education Department at the State University of New York College at Plattsburgh invites applications for a full time, tenure track Assistant Professor in Counselor Education beginning August 2012.

Responsibilities include: The ideal candidate will be responsible for teaching core and specialized courses in CACREP-accredited graduate programs in Clinical Mental Health Counseling, School Counseling, and Student Affairs Counseling. Responsibilities consistent with the role of faculty member include student advisement, curriculum and program development, committee work, scholarly activity, service (department, college, community and profession), active participation in all program activities including admissions, accreditation, community outreach, and facilitating and maintaining program integrity.

Teaching responsibilities may include such courses and or topics as gerontological counseling, lifespan development, trauma/crisis/disaster response counseling, social justice, GLBT, psychopharmacology, and psychopathology, and courses in the clinical sequence such as counseling skills, pre-practicum, practicum, and internship and other courses that fit program needs and individual competencies.

Required Qualifications: Doctorate degree in counselor education by appointment date; teaching experience in theory and practice of counseling; teaching in areas that reflect knowledge of the 8 CACREP core competency areas; experience in clinical supervision; experience in counseling clinical practice; and evidence of potential to establish and implement a scholarly research agenda.

Preferred Qualifications: Doctorate from a CACREP-accredited program; teaching and experience working with diverse cultural groups; professional identity and commitment to counselor education (i.e., participation in ACA and/or its divisions); experience coordinating and directing an on-site counseling clinic; New York State license eligible; evidence of collaboration with counseling practitioners within the community and professional organizations.

SUNY Plattsburgh is an equal opportunity employer committed to excellence through diversity.

Salary: \$45,000 per year minimum, plus excellent benefits.

Review of applications will begin immediately and continue until the position is filled. Materials received by January 6, 2012 will be guaranteed full consideration. Please apply to <http://jobs.plattsburgh.edu/postings/3174> and include cover letter, curriculum vitae, teaching philosophy, and contact information for three current references. Official transcripts from an accredited institution will be required prior to employment. ABD's under consideration should include contact information for dissertation chair and the expected date of doctoral defense.



VACANCY ANNOUNCEMENT

Assistant Professor, Communications (Public Relations)

The Department of Communications at the State University of New York College at Plattsburgh seeks applicants for a full-time, tenure-track Assistant Professor in Public Relations, effective August 2012.

Responsibilities include: Teaching Public Relations Writing, Research Methods, Public Relations Campaigns and other offerings in a certifiable sequence of public relations courses, advising the public relations agency practicum, student advisement, scholarship, and service to department and university.

Required Qualifications: Ph.D., or APR, or Master's degree in Communications, or a related field, combined with substantial professional experience in public relations.

Preferred Qualifications: Experience as a public relations practitioner an advantage. Familiarity with social media and emerging communication technologies a plus. Undergraduate-level teaching experience in a variety of communication courses preferred. Good potential for advising future PRSSA chapter.

SUNY Plattsburgh is an equal opportunity employer committed to excellence through diversity.

Salary: \$45,000 minimum, plus excellent benefits.

Review of applications will begin immediately and continue until the position is filled. Please be specific in your cover letter about your qualifications to teach the courses listed. Please apply to <http://jobs.plattsburgh.edu/postings/3179> and include cover letter, curriculum vitae or resume, three professional writing samples, and three current letters of reference. Official transcripts from an accredited institution will be required prior to employment.



VACANCY ANNOUNCEMENT

Assistant Professor, Hotel, Restaurant & Tourism Management

The Department of Hotel, Restaurant and Tourism Management (HRTM) at the State University of New York College at Plattsburgh invites applications for an Assistant Professor of Hotel, Restaurant and Tourism Management, 10-month tenure-track appointment with a start date of August 2012. Located in the School of Business and Economics (AACSB accredited), the HRTM program (ACPHA accredited) is the second largest program with 200+ students. The program operates in a dedicated state of the art facility, providing premier hospitality management education. For more information about the HRTM program at State University of New York College at Plattsburgh, please visit: <http://www.plattsburgh.edu/academics/hrtm/>

Responsibilities include: Teach undergraduate courses in lodging management, resort management, conventions and meeting planning, facilities management, and tourism. The ability to teach in multiple content areas is a plus. Participate in program development, recruitment, and student advisement. Establish a line of research and actively publish in appropriate peer-reviewed hospitality journals. Participate in service responsibilities for the HRTM department, the School of Business and Economics, the University, and the hospitality profession.

Required Qualifications: Earned doctorate in Hospitality/Tourism Management or a closely related field from a regionally accredited institution. Demonstrated record of teaching excellence and scholarly activity.

Preferred Qualifications: A record of scholarly publications, management experience in the hospitality industry, and a record of web-based course development are preferred.

SUNY Plattsburgh is an equal opportunity employer committed to excellence through diversity.

Salary: \$55,000 per year minimum, plus excellent benefits.

Review of applications will begin immediately and continue until the position is filled. Please apply to <http://jobs.plattsburgh.edu/postings/2989> and include resume/CV, cover letter of interest, a sample of recent publication in an academic journal or conference proceeding, and contact information for 3 current references. Official transcripts from an accredited institution will be required prior to employment.



VACANCY ANNOUNCEMENT

Assistant Professor, History

The History Department at SUNY College at Plattsburgh invites applications for a full-time, tenure-track position in Latin American History beginning fall 2012.

Responsibilities include: In addition to teaching survey courses in colonial and modern Latin American History, responsibilities include engaging in publication of scholarly work, student advising, and department and university service.

Required Qualifications: Ph.D. from a regionally accredited institution required; ability to teach survey courses in colonial and modern Latin American History.

Preferred Qualifications: Previous teaching experience; research fluency in appropriate language(s); field of specialization and secondary fields open but preference will be given to those candidates with transnational research and teaching interests that complement the department's current strengths. Such fields include but are not limited to: political economy; slavery and indigenous people; African and Caribbean history; and pre-twentieth century global history.

SUNY Plattsburgh is an equal opportunity employer committed to excellence through diversity.

Salary: \$45,000 per year minimum, plus excellent benefits.

Review of applications will begin immediately and continue until the position is filled. Materials received by January 2, 2012 will be guaranteed full consideration. Please apply to <http://jobs.plattsburgh.edu/postings/2999> and include resume/CV, cover letter of interest, evidence of teaching effectiveness, and 3 current letters of reference. Official transcripts from an accredited institution will be required prior to employment.



VACANCY ANNOUNCEMENT

Assistant Professor, Sociology & Criminal Justice

The Department of Sociology and Criminal Justice at the State University of New York College at Plattsburgh is seeking an Assistant Professor in Sociology, effective fall 2012.

Responsibilities include: The successful candidate must be well qualified to teach in two or more of the following areas: qualitative methods, race & ethnicity, gender, globalization, or social stratification. Teaching will occasionally include the introductory course in sociology. Responsibilities also include engaging in scholarly work, student advising, and department and university service.

Required Qualifications: Ph.D. in Sociology from an accredited institution required. ABD's will be considered for appointment at a lesser rank. Evidence of promise in teaching, scholarship, and service.

SUNY Plattsburgh is an equal opportunity employer committed to excellence through diversity.

Salary: \$45,000 per year minimum, plus excellent benefits.

Review of applications will begin immediately and continue until the position is filled. Materials received by January 16, 2012 will be guaranteed full consideration. Please apply to <http://jobs.plattsburgh.edu/postings/3029> and include CV, cover letter of interest, evidence of teaching effectiveness and contact information for 3 current references. Official transcripts from an accredited institution will be required prior to employment.



VACANCY ANNOUNCEMENT

Assistant/Associate Professor, Communication Disorders & Sciences

The Department of Communication Disorders and Sciences at the State University of New York College at Plattsburgh invites applications for a full time, tenure track faculty position, effective August 2012.

Responsibilities include: Teaching graduate and/or undergraduate courses in voice disorders, dysphagia, stuttering, and/or speech science/anatomy & physiology (others may be possible), supervision of students in clinical practicum, research/scholarship, and service to the department and college.

Required Qualifications: An earned doctorate in speech-language pathology, Certificate of Clinical Competence and eligibility for New York State licensure in Speech-Language Pathology are required.

Preferred Qualifications: Teaching experience; and experience with Digital Stroboscopy, Computer Speech Lab, Nasometer, and Digital Fluoroscopy.

SUNY Plattsburgh is an equal opportunity employer committed to excellence through diversity.

Salary: \$53,000 per year (Assistant Professor) minimum, plus excellent benefits.

Review of applications will begin immediately and continue until the position is filled. Materials received by February 13, 2012 will be guaranteed full consideration. Please apply to <http://jobs.plattsburgh.edu/postings/3002> and include cover letter, resume/CV, a letter of reference plus contact information for three references, and a copy of license/certification. Official transcripts from an accredited institution will be required prior to employment.

ANNOUNCEMENT OF PROFESSIONAL VACANCY

State University College of Technology at Canton

RANK AND DISCIPLINE: Assistant Professor – Mechanical
DEPARTMENT: Mechanical Engineering Technologies
SALARY: Commensurate with Qualifications and Experience

**DESCRIPTION OF
DUTIES:**

The Canino School of Engineering Technology at SUNY Canton seeks to fill an Assistant Professor position in Mechanical Engineering Technologies.

Primary responsibilities include advising and teaching with emphasis on energy systems, HVAC design, building controls, building commissioning, or solid mechanics with vibration. Other duties and opportunities include laboratory development, new program development and the further expansion of our industrial partnerships.

In addition to teaching and advising, faculty members participate in college governance, school and college service, recruitment and retention of students, and program development. Faculty members are also encouraged to collaborate in the areas of research, course development, advising student organizations, and the pursuit of online education initiatives. Faculty members serve students in baccalaureate and associate level academic programs.

QUALIFICATIONS:

Successful candidate will have a background in mechanical engineering, and alternative energy or related discipline. Evidence of successful industrial experience or professional engineering license is desired.

Doctoral degree in appropriate engineering, technology, engineering education or related science discipline from a regionally accredited institution at time of appointment required; Prior teaching and industrial experience in the field is preferred.

Send letter of interest, resume, transcripts and contact information for three professional references by e-mail to hr@canton.edu or by US mail to:

Name: Mechanical Engineering Technologies Recruitment Committee
Title: Human Resources Department
Address: SUNY Canton
34 Cornell Drive
Canton, NY 13617

**CLOSING DATE FOR
RECEIPT OF APPLICATIONS:** Review of applications begins immediately and will continue until the position is filled.

SUNY Canton, a unit of the State University of New York, is an affirmative action, equal opportunity employer. SUNY Canton is building a culturally diverse and pluralistic faculty and strongly encourages applications from minority and women candidates.

ANNOUNCEMENT OF PROFESSIONAL VACANCY

State University College of Technology at Canton

RANK AND DISCIPLINE: Assistant Professor – Electrical
DEPARTMENT: Electrical Engineering Technology
SALARY: Commensurate with Qualifications and Experience

**DESCRIPTION OF
DUTIES:**

The Canino School of Engineering Technology at SUNY Canton seeks to fill an Assistant Professor position in Electrical Engineering Technology.

In addition to teaching and advising, faculty members participate in college governance, school and college service, recruitment and retention of students, and program development. Faculty members are also encouraged to collaborate in the areas of research, course development, advising student organizations, and the pursuit of online education initiatives. Faculty members serve students in baccalaureate and associate level academic programs.

QUALIFICATIONS:

Preferred qualifications include knowledge and understanding of engineering technology principles and methodologies relevant to EET core-curriculum courses. Teaching experience in microprocessor applications, industrial control systems, and digital fundamentals and systems is preferred. Please note that relevant industrial work experience is considered very important in selecting a candidate for this position.

Doctoral degree in appropriate engineering, technology, engineering education or related science discipline from a regionally accredited institution at time of appointment required; Prior teaching and industrial experience in the field is preferred.

Send letter of interest, resume, transcripts and contact information for three professional references by e-mail to hr@canton.edu or by US mail to:

Name: Electrical Engineering Technology Recruitment Committee
Title: Human Resources Department
Address: SUNY Canton
34 Cornell Drive
Canton, NY 13617

**CLOSING DATE FOR
RECEIPT OF APPLICATIONS:** Review of applications begins immediately and will continue until the position is filled.

SUNY Canton, a unit of the State University of New York, is an affirmative action, equal opportunity employer. SUNY Canton is building a culturally diverse and pluralistic faculty and strongly encourages applications from minority and women candidates.

ANNOUNCEMENT OF PROFESSIONAL VACANCY

State University College of Technology at Canton

RANK AND DISCIPLINE: Assistant Professor – Civil & Environmental
DEPARTMENT: Civil & Environmental Technology
SALARY: Commensurate with Qualifications and Experience

**DESCRIPTION OF
DUTIES:**

The Canino School of Engineering Technology at SUNY Canton seeks to fill an Assistant Professor position in Civil & Environmental Technology. Teaching and advising responsibilities will center on structural analysis and design, and mechanics of materials; other areas may include: highways and transportation, surveying/ geomatics, materials, and/or hydraulics.

In addition to teaching and advising, faculty members participate in college governance, school and college service, recruitment and retention of students, and program development. Faculty members are also encouraged to collaborate in the areas of research, course development, advising student organizations, and the pursuit of online education initiatives. Faculty members serve students in baccalaureate and associate level academic programs.

QUALIFICATIONS:

Successful candidates will have an educational background in Civil Engineering, or related technology/science discipline. Work experience and professional engineering license are highly desired. Experience in project management is also highly valued.

Doctoral degree in appropriate engineering, technology, engineering education or related science discipline from a regionally accredited institution at time of appointment required; Prior teaching and industrial experience in the field is preferred.

Send letter of interest, resume, transcripts and contact information for three professional references by e-mail to hr@canton.edu or by US mail to:

Name: Civil & Environmental Technology Recruitment Committee
Title: Human Resources Department
Address: SUNY Canton
34 Cornell Drive
Canton, NY 13617

**CLOSING DATE FOR
RECEIPT OF APPLICATIONS:** Review of applications begins immediately and will continue until the position is filled.

SUNY Canton, a unit of the State University of New York, is an affirmative action, equal opportunity employer. SUNY Canton is building a culturally diverse and pluralistic faculty and strongly encourages applications from minority and women candidates.



Applications are invited for consideration for appointment to the following position:

Campus:	<u>Morrisville State College</u>	Budget Title:	<u>Senior Staff Assistant/Facilities Support Manager</u>
Department:	<u>Physical Plant Department</u>	Descriptive Title:	<u>Facilities Support Manager</u>
Professional Rank:	<u>SL-3</u>	Item Number:	<u>00102</u>
Salary:	<u>Commensurate with Education and Experience</u>	Date to be filled:	<u>January 2012</u>

Brief Description of Duties:

Leadership and management for all aspects of campus custodial and grounds operations, including hiring, scheduling, supervision, and evaluation for a group of 50+ employees. Provide guidance on performance standards and impart strong customer service skills to subordinates through training, motivation, and role modeling. Responsible for coordination with campus conferencing, special events, campus relocations, disposal of surplus property, and identified fire safety inspections. Works closely with other members of the physical plant department and the campus community at large. Working knowledge of budgets, purchasing and inventory control. Analyze problems and recommend solutions based on operational needs. Responsible for evaluation/implementation of equipment/products/protocols that meet NYS environmental requirements in collaboration with the Environmental Health & Safety officer; specifically evaluation/purchase of green products, bio-hazard clean up protocols, and work safety conditions.

Qualifications:

Bachelor degree and at least 3 years of related experience. A minimum of one year related supervisory experience. Must possess excellent organization and planning, verbal/written communication, problem solving, time management, and computer skills. Experience in college or residential campus setting is highly desirable. Position may require occasional light to moderate physical labor and outdoor work in adverse weather conditions. Incumbent will be required to obtain NYS fire safety training. Valid NYS driver's license required.

Special Notes:

Some evening and weekend work required. Occasional assignments at the Norwich Campus Morrisville State College, located 30 miles from both Syracuse and Utica, offers more than 80 bachelor and associate degree programs that set the world in motion for students. Curriculums are enriched with applied learning and pave the way for opportunity at both the Morrisville and Norwich campuses. An action-oriented, interactive learning lab, the college is a national leader in technology. Lauded for its exemplary, innovative and effective community service programs, the college was named to the 2010 President's Higher Community Service Honor Roll. Visit www.morrisville.edu to experience Morrisville *in motion*.

Send cover letter and resume to:

Human Resources Office
Morrisville State College
Morrisville, New York 13408

Closing Date for Receipt of applications:

Candidate review will begin immediately and continue until filled



Applications are invited for appointment to the following position

Hospitality Technology Faculty – Restaurant Management, Culinary Arts and Travel/ Tourism Management:

Tenure track position in an associate and bachelor degree program with strong emphasis on restaurant management, culinary arts and travel/tourism management. Course load may include: Introduction to the Travel-Tourism/Hospitality Industry, Travel Industry Operations and Administration, Tourism and Geography, Travel Agency Operations, Quantity Foods Preparation and Service, Applied Food Service Sanitation, Food Purchasing and Cost Control. All curriculums in the Hospitality Technology Department are ThinkPad University curriculums in which the use of laptop computers is integrated into courses. Specialty software and uses of various technologies as used in the industry is a key focus. Additional responsibilities may include: academic advisement; college/university service; course and program development; student recruitment; student club advisement; program promotion; and professional development. Teaching assignments may be in a distance learning environment and may include nights, weekends, and offsite locations.

Qualifications:

A Master's degree required in a Hospitality field with emphasis on Restaurant Management, Food Services or Culinary Arts. The successful candidate will possess a minimum of three years of teaching experience and/or industry experience. Demonstrated industry involvement through national, regional and local trade associations is preferred. The applicant will demonstrate a commitment to excellence in teaching and an understanding of and appreciation of technical education at the Associate and Bachelor degree levels.

Salary and Rank: Commensurate with education and experience

Starting Date: August 2012

Special Notes:

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**Closing Date for Receipt
of applications:**

Candidate review will begin January 2, 2012
and continue until position is filled

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