Twentieth College-wide Graduate Assistant Colloquium on Teaching and Learning

Wednesday, August 22 and Thursday, August 23, 2012
Moon Library

Wednesday, August 22, 2012

8:00 am  **Registration and Continental Breakfast**

8:30   **Welcome, Introductions, and Overview**
*Dr. Chuck Spuches*, Associate Provost for Outreach
Teaching Fellows
The goals, background, and schedule of the program will be presented along with staff, participants, and materials.

9:00   **Exploring Learning Styles**
*Dr. Chuck Spuches*, Associate Provost for Outreach
In this session, you will consider characteristics of some of your most memorable teachers along with strategies for understanding and accommodating you and your students' diverse learning needs and styles.

9:45   **Can You Hear Me Now?**
*Cat Foley* and *Steve Balogh*, Teaching Fellows
This session will enable you to employ strategies to promote open communication between your faculty supervisor, other graduate students, and undergraduate students.

10:30  **Break**
10:45  **Teaching Strategies: Your Instructional Toolbox**  
Introduction: *Whitney Marshall*, Senior Teaching Fellow  
This session will provide you with strategies that challenge and facilitate your students’ learning in large classes, small-group recitations, and other settings.  
*Please choose two of the following:*  

10:50 – 11:30  
**A. Presentations and Discussions**  
Moon Main Room  
*Whitney Marshall*, Senior Teaching Fellow  
*Dr. Robert Malmsheimer*, Professor, Forest and Natural Resources  

11:35 – 12:15  
**B. Labs and Field Experiences**  
Moon 19  
*Steve Balogh*, Teaching Fellow  
*Dr. Arthur Stipanovic*, Professor, Chemistry  
*Dr. Kim Schulz*, Associate Professor, Environmental and Forest Biology  

12:20  
**Lunch: Points of View from Faculty, GAs, and Students**  
*Department Chairs and Graduate Coordinators*  
Remarks by: *Dr. Robert Malmsheimer*, Professor  

1:30  
**Graduate Assistant and Undergraduate Student Panel: Reality Check**  
*Cat Foley* and *Steve Balogh*, Teaching Fellows  
*Dr. Anne Lombard*, Dean, Student Affairs  
This session will provide you with strategies for challenging yourself and your students; maintaining a professional demeanor in your role as a graduate assistant and as a role model for your students; prioritizing your responsibilities; and appreciating your role with respect to academic integrity, students who have academic support needs, and the concerns of international Graduate Assistants and others with unique needs.  

2:30  
**Classroom Assessment and Student Feedback**  
*Whitney Marshall*, Senior Teaching Fellow and *Steve Balogh*, Teaching Fellow  
This session will use the Colloquium assessment and evaluation strategies to portray how you can efficiently collect and use student feedback throughout the semester in order to monitor and make adjustments to support student learning.  

3:00  
**Stress and Time Management**  
*Anna Ebers*, Teaching Fellow  
This session will offer strategies to manage stress and maintain wellness as a Graduate Assistant.  

3:30  
**Human Resources Information**  
*Whitney Marshall*, Senior Teaching Fellow  
*Beverly Gracz*, Senior Personnel Associate  
This session will assist you with your health and other benefits available to you as a GA and RA.  

**Thursday, August 23, 2012**  

8:00 am  
**Registration and Continental Breakfast**  

8:10  
**Assessment & Evaluation: How to Know What Students Are Learning**  
This session will enable you to articulate the importance of providing timely feedback to your students, have strategies for evaluating your students through the use of quizzes, exams, papers, projects, and
other assignments; and have strategies for assessing and improving your teaching effectiveness.

Please choose two of the following:

8:15 – 8:50
8:55 – 9:30

A. Papers/Written Work

Cat Foley, Teaching Fellow
Dawnelle Jager, Instructor,
Environmental Studies
Dr. Neal Abrams, Assistant Professor, Chemistry

B. Quizzes/Exams

Moon 110
Moon Main Room
Dr. Stephen Stehman,
Professor, Forest and Natural Resource Management

C. Research, Projects and Studios

Cat Foley, Teaching Fellow
Dr. Stephen Stehman,
Tim Toland, Associate Professor, Landscape Architecture

9:35

ESF’s Libraries: An Overview and Introduction
Whitney Marshall, Senior Teaching Fellow
Stephen Weiter, Director, College Libraries

This session will introduce you to the range of library resources and services available to you and your supervising faculty, as well as to inform you who to contact for further information.

9:50

Environmental Health and Safety Resources
Whitney Marshall, Senior Teaching Fellow
John Wasiel, Environmental Health and Safety Officer

This session will introduce you to environmental health, safety resources, and people.

10:10

Facing the Challenge: Where the Rubber Meets the Road
Teaching Fellows
Dr. Neal Abrams, Assistant Professor, Chemistry
Dr. Kelley Donaghy, Associate Professor, Chemistry
Dr. Raydora Drummer Francis, Director of Multicultural Affairs
Dr. Jacqueline Frair, Associate Professor, Environmental and Forest Biology
Myrna Hall, Research Associate, Environmental Studies
Dr. Anne Lombard, Dean, Student Affairs
Dr. David Newman, Chair, Forest & Natural Resources Management and Professor
Dr. Lindi Quackenbush, Associate Professor, Environmental Resources and Forest Engineering
TBD, Student Conduct Coordinator
Scott Shannon, Dean, Instruction and Graduate Studies
Dr. Chuck Spuches, Associate Provost for Outreach

This session will include selected cases and roundtable discussions on potentially challenging situations for you as a Graduate Assistant. Topics will include, for example, academic integrity; classroom-, lab-, studio- and field-related instructional challenges; and encouraging and supporting students’ academic support needs. Several faculty, staff, and administrators are on hand to help describe the considerable range of campus leadership and support Graduate Assistants can and should engage to appropriately support students.

11:25

Program Evaluation

11:35

Group Photo

Steve Balogh, Teaching Fellow

11:45

Lunch

11:50 pm

Concluding Remarks
Dr. Bruce Bongarten, Provost and Vice President for Academic Affairs

12:30 – 4:30

Opportunity for Consultations with Human Resources Staff (benefits)

Optional 30-Minute Campus Graduate Assistant Resource Tour

Anna Ebers, Teaching Fellow
This tour will provide you with the locations of resources and offices important for a Graduate Assistant.

**Department-specific Meetings with Supervising Faculty**
Graduate Assistants are encouraged to schedule meetings with their supervising faculty during this time.

12:30

**Optional Hands-On Demonstration of the Blackboard Course Management System**
*Dr. Kelley Donaghy*, Assistant Professor, Chemistry  
*Dr. Melissa Fierke*, Assistant Professor, Environmental and Forest Biology  
Location: Baker Laboratory, Room 309  
Blackboard, like other course management systems, is a web-based password-protected software system that allows instructors to distribute information and engage students in asynchronous (as well as synchronous) discussions and other small and large group learning activities. In this Hands-On Demonstration you will receive training on the grade book, discussion boards, document uploads and other "behind-the-scenes" administrative tasks. This session is open to all GAs and in particular it will be required of GAs for the General Biology Lecture and Laboratory and General Chemistry Lecture.

**Colloquium Follow-up**

As an extension of the Colloquium you are encouraged to take advantage of the following resources:

**Seminar on College Teaching:** Open to all ESF graduate students. EFB797 or FOR797; Fall 2012; 1 credit; C. Spuches, Instructor

**Special Topics: University Outreach:** EFB 796; Spring 2013, R. Beal & C. Spuches, Instructor

**ESFIQ (www.esf.edu/IQ):** an outline of teaching and learning resources

**ESF Academic Integrity Handbook:** [http://www.esf.edu/students/handbook/integrity.pdf](http://www.esf.edu/students/handbook/integrity.pdf)

**ESF Graduate Student Association:** [http://www.esfgsa.com/](http://www.esfgsa.com/)

**2012 Graduate Assistant Colloquium Steering Group**

| **Dr. Chuck Spuches**, Associate Provost for Outreach | **Whitney Marshall**, Senior Teaching Fellow  
Department of Forest and Natural Resource Management |
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