Twenty-First College-wide Graduate Assistant Colloquium on Teaching and Learning

Wednesday, August 21 and Thursday, August 22, 2013
Moon Library

We dedicate this 21st Colloquium to Dr. Cornelius B. Murphy, Jr.

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tr>
<td>8:00 am</td>
<td>Registration and Continental Breakfast</td>
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<td>8:30</td>
<td>Welcome, Introductions, and Overview&lt;br&gt;&lt;i&gt;Dr. Chuck Spuches, Associate Provost for Outreach&lt;/i&gt;&lt;br&gt;&lt;i&gt;Teaching Fellows&lt;/i&gt;&lt;br&gt;The goals, background, and schedule of the program will be presented along with staff, participants, and materials.</td>
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<td>9:00</td>
<td>Exploring Learning Styles&lt;br&gt;&lt;i&gt;Dr. Chuck Spuches, Associate Provost for Outreach&lt;/i&gt;&lt;br&gt;In this session, you will consider characteristics of some of your most memorable teachers along with strategies for understanding and accommodating you and your students’ diverse learning needs and styles.</td>
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<td>9:45</td>
<td>Can You Hear Me Now?&lt;br&gt;&lt;i&gt;Emily Stephan, Craig Lazzar and Steve Balogh, Teaching Fellows&lt;/i&gt;&lt;br&gt;This session will enable you to employ strategies to promote open communication between your faculty supervisor, other graduate students, and undergraduate students.</td>
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<td>10:30</td>
<td>Break</td>
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10:45  **Teaching Strategies: Your Instructional Toolbox**
Introduction: Sara Velardi, Teaching Fellow

This session will provide you with strategies that challenge and facilitate your students’ learning in large classes, small-group recitations, and other settings.

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<th>Time</th>
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<tr>
<td>10:50 –</td>
<td><strong>A. Presentations and Discussions</strong></td>
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<td>11:30 and</td>
<td>Moon Main Room</td>
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<td>11:35 –</td>
<td><strong>B. Labs and Field Experiences</strong></td>
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<td>12:15</td>
<td><strong>Moon 19</strong></td>
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<td></td>
<td><strong>Steve Balogh</strong>, Teaching Fellow</td>
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<td><strong>Dr. Arthur Stipanovic</strong>, Professor, Chemistry</td>
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<td><strong>Dr. Kim Schulz</strong>, Associate Professor, Environmental and Forest Biology</td>
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<td>12:20</td>
<td><strong>C. Research Projects and Studios</strong></td>
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<td><strong>Moon Academic Success Center</strong></td>
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<td><strong>Emily Stephan</strong>, Teaching Fellow</td>
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<td><strong>Emanuel Carter</strong>, Professor, Landscape Architecture</td>
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<td><strong>D. Instructional Technology &amp; Blackboard</strong></td>
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<td><strong>Moon 110</strong></td>
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<td><strong>Danielle Kloster</strong>, Teaching Fellow</td>
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<td><strong>Dr. Melissa Fierke</strong>, Associate Professor, Environmental and Forest Biology</td>
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12:20  **Lunch: Points of View from Faculty, GAs, and Students**

*Department Chairs and Graduate Coordinators*  
“A Vision of Excellence in Teaching and Scholarship”  
*Dr. Donald J. Leopold*, Chair and Distinguished Professor, Environmental and Forest Biology

1:30  **Graduate Assistant and Undergraduate Student Panel: Reality Check**

*Danielle Kloster and Sara Velardi*, Teaching Fellows

This session will provide you with strategies for challenging yourself and your students; maintaining a professional demeanor in your role as a graduate assistant and as a role model for your students; prioritizing your responsibilities; and appreciating your role with respect to academic integrity, students who have academic support needs, and the concerns of international Graduate Assistants and others with unique needs.

2:30  **Classroom Assessment and Student Feedback**

*Steve Balogh and Sara Velardi*, Teaching Fellows

This session will use the Colloquium assessment and evaluation strategies to portray how you can efficiently collect and use student feedback throughout the semester in order to monitor and make adjustments to support student learning.

3:00  **Stress and Time Management**

*Anna Ebers*, Teaching Fellow

This session will offer strategies to manage stress and maintain wellness as a Graduate Assistant.

3:30  **Human Resources Information**

*Anna Ebers*, Teaching Fellow  
*Beverly Gracz*, Senior Personnel Associate

This session will assist you with your health and other benefits available to you as a GA and RA.

**Thursday, August 22, 2013**

8:00 am  **Registration and Continental Breakfast**

8:10  **Assessment & Evaluation: How to Know What Students Are Learning**

Introduction: Classroom Assessment Techniques, *Steve Balogh and Sara Velardi*, Teaching Fellows

This session will enable you to articulate the importance of providing timely feedback to your students, have strategies for evaluating your students through the use of quizzes, exams, papers, projects, and other assignments; and have strategies for assessing and improving your teaching effectiveness.
Please choose two of the following:

8:15 – 8:50
8:55 – 9:30

A. Papers/Written Work
Moon 110
Danielle Kloster, Teaching Fellow
and
Dawnelle Jager, Instructor, Environmental Studies Writing Center
Dr. Gregory McGee, Associate Professor, Environmental and Forest Biology

B. Quizzes/Exams
Moon Main Room
Anna Ebers, Teaching Fellow
Dr. Stephen Stehman, Professor, Forest and Natural Resource Management

C. Research, Projects and Studios
Moon 19
Emily Stephan, Teaching Fellow
Emanuel Carter, Professor, Landscape Architecture

9:35
ESF’s Libraries: An Overview and Introduction
Sara Velardi, Teaching Fellow
Stephen Weiter, Director, College Libraries
This session will introduce you to the range of library resources and services available to you and your supervising faculty, as well as to inform you who to contact for further information.

9:50
Environmental Health and Safety Resources
Sara Velardi, Teaching Fellow
John Wasiel, Environmental Health and Safety Officer
This session will introduce you to environmental health, safety resources, and people.

10:10
Facing the Challenge: Where the Rubber Meets the Road
Teaching Fellows
Dr. Neal Abrams, Associate Professor, Chemistry
Dr. Kelley Donaghy, Associate Professor, Chemistry
Dr. Raydora Drummer Francis, Director, Multicultural Affairs, Student Affairs
Dr. David Newman, Chair, Forest & Natural Resources Management and Professor
Dr. Lindi Quackenbush, Associate Professor, Environmental Resources and Forest Engineering
Kevin Reynolds, ESF Academic Integrity Coordinator, Student Affairs
Scott Shannon, Dean, Instruction and Graduate Studies
Dr. Chuck Spuches, Associate Provost for Outreach
John E. Turbeville, Assistant Dean for Student Affairs & Director of Career Services
Dr. Christopher Whipps, Associate Professor, Environmental and Forest Biology
This session will include selected cases and roundtable discussions on potentially challenging situations for you as a Graduate Assistant. Topics will include, for example, academic integrity; classroom-, lab-, studio- and field-related instructional challenges; and encouraging and supporting students’ academic support needs. Several faculty, staff, and administrators are on hand to help describe the considerable range of campus leadership and support Graduate Assistants can and should engage to appropriately support students.

11:25
Program Evaluation

11:35
Group Photo
Steve Balogh, Teaching Fellow
Kean Clifford, Outreach Graduate Assistant

11:45
Lunch

11:50 pm
Concluding Remarks
Dr. Bruce Bongarten, Provost and Vice President for Academic Affairs

12:30 – 1:30
Opportunity for Consultations with Human Resources Staff (benefits)
Optional 30-Minute Campus Graduate Assistant Resource Tour  
Anna Ebers and Craig Lazzar, Teaching Fellows  
This tour will provide you with the locations of resources and offices important for a Graduate Assistant.

Department-specific Meetings with Supervising Faculty  
Graduate Assistants are encouraged to schedule meetings with their supervising faculty during this time.

12:30  
Optional Hands-On Demonstration of the Blackboard Course Management System  
Dr. Kelley Donaghy, Associate Professor, Chemistry  
Dr. Melissa Fierke, Associate Professor, Environmental and Forest Biology  
Location: Baker Laboratory, Room 309  
Blackboard, like other course management systems, is a web-based password-protected software system that allows instructors to distribute information and engage students in asynchronous (as well as synchronous) discussions and other small and large group learning activities. In this Hands-On Demonstration you will receive training on the grade book, discussion boards, document uploads and other “behind-the-scenes” administrative tasks. This session is open to all GAs and in particular it will be required of GAs for the General Biology and General Chemistry courses.

Colloquium Follow-up
As an extension of the Colloquium you are encouraged to take advantage of the following resources:

Seminar on College Teaching: Open to all ESF graduate students. EFB797 or FOR797; Fall 2013; 1 credit; 237 Gateway Center (Outreach Conference Room); C. Spuches, Instructor

Special Topics: University Outreach: EFB 796; Spring 2014, R. Beal & C. Spuches, Instructor

ESFIQ (www.esf.edu/IQ): an outline of teaching and learning resources

ESF Academic Integrity Handbook: http://www.esf.edu/students/handbook/integrity.pdf

ESF Graduate Student Association: http://www.esfgsa.com/

2013 Graduate Assistant Colloquium Steering Group

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<th>Role and Department</th>
<th>Contact Information</th>
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