

# MSL Data Usage Guidelines

All data checked out from the Mapping Sciences Lab must be returned to the Mapping Sciences Lab staff. This includes photos, maps, and digital data. Software and manuals do not leave the lab.

Things to be aware of:

1. This data was purchased by ESF or was donated to the lab. This data is for educational purposes or for non-profit/not-for-profit uses only. If the data is to be used for profit you must obtain written permission from the creator/originator of the data before we will release it to you.
2. The person borrowing the data will be held responsible for the return and proper usage of the data. **DO NOT SIGN DATA OUT ON BEHALF OF ANOTHER INDIVIDUAL.** Faculty and staff should sign out their own data.
3. If you have any questions about the data, please notify an MSL staff member. We are here to help you understand the data you are using. If we do not know the answer to a question we will do our best to put you in contact with someone who does.
4. If you have a spatial data set that may be useful to others in our community, please share it with us.
5. Please return data in a timely fashion.