

**New York State Geographic Information System
22nd Annual NYS GIS Conference**

UTILITY ORDER FORM

Sunday, October 22, 2006 - Wednesday, October 25, 2006

Please return completed form with payment to:

**CROWNE PLAZA RESORT & GOLF CLUB Attn: NYS GIS New York State Geographic Information Systems Conf.
1 Olympic Drive, Lake Placid, New York 12946 518-523-2556**

EXHIBITING FIRM: _____

BOOTH#: _____

Contact Person: _____

Firm Address: _____

Tele #: _____ Fax #: _____

Requests for additional Utilities must be received by September 22, 2006, one month prior to Show.

- ⇒ A 25% surcharge will apply to all requests received after Friday, September 22, 2006.
- ⇒ A 50% surcharge will apply to all requests received during the event.
- ⇒ Service on Late Requests cannot be guaranteed.
- ⇒ Payment for the services must accompany Utility Order Form Payable to Crown Plaza Resort & Golf Club.
- ⇒ All Prices are subject to 7.75% NYS Sales Tax.
- ⇒ All Prices are quoted for the duration of the show.
- ⇒ The Electrical Foreman is obligated to refuse connections where wiring is not in accordance with New York Board of Fire Underwriters.
- ⇒ Crowne Plaza Resort & Golf Club assumes no Liability for failure of electrical current, supply or outlet and makes no warranties that the electrical source located at the hotel is suitable for any particular purpose.

SERVICE REQUIRED	CHARGE	CHARGE after Friday, 9/22/06	LATE CHARGE during event	NUMBER	TOTAL PRICE
One 110 Volt Outlet	\$ 30.00	\$ 37.50	\$ 45.00		\$
One 20 AMP 115 Volt Duplex Outlet	\$ 40.00	\$ 50.00	\$ 60.00		\$
One 20/30 AMP 220 Volt Single Phase	\$ 50.00	\$ 62.50	\$ 75.00		\$
One "U" Ground Extension Cord	\$ 10.00	\$ 12.50	\$ 15.00		\$
Cable High Speed Internet Access	\$150.00	\$187.50	\$225.00		\$
Outside Phone Line (CC# for long distance)	\$200.00	\$250.00	\$300.00		\$
Telephone	\$ 30.00	\$ 37.50	\$ 45.00		\$
Garbage Disposal Fee/booth	\$ 15.00	\$ 18.75	\$ 22.50		\$

Sub-Total \$ _____

**Please direct any special requests for other services to:
Laura Mazur, Crowne Meetings Director
Crowne Plaza, 1 Olympic Drive, Lake Placid, New York 12946
518-523-2556 Fax 518-523-9410**

7.75% NYS Tax \$ _____

GRAND TOTAL \$ _____

Payment enclosed*

Credit Card # _____ Exp _____

Cardholder Name: _____

Billing Address: _____

City/State/Zip: _____

Payment will be processed upon receipt of the Utility Order Form.

*A credit card guarantee is required

LABOR CHARGES:

Monday - Friday 8AM-4PM \$ 35.00 per man hour, 1 Hour Minimum
 Monday - Friday After 4PM & Before 8AM \$ 50.00 per man hour, 1 Hour Minimum
 Saturday & Sunday \$ 50.00 per man hour, 1 Hour Minimum