

**NYS GIS New York State Geographic Information Systems Conf.**  
**25th Annual NYS GIS Conference: Sunday, October 25, 2009 - Tuesday, October 27, 2009**

**UTILITY ORDER FORM**

Please return completed form with payment to:

**CROWNE PLAZA RESORT & GOLF CLUB Attn: NYS GIS New York State Geographic Information Systems Conf.**  
**101 Olympic Drive, Lake Placid, New York 12946 518-523-2556**

EXHIBITING FIRM: \_\_\_\_\_

BOOTH# \_\_\_\_\_

Contact Person: \_\_\_\_\_

Firm Address: \_\_\_\_\_

Tele #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Requests for additional Utilities must be received by Crowne Plaza by (2 Weeks prior to Conference).

- ⇒ A 25% surcharge will apply to all requests received after Friday, September 25, 2009.
- ⇒ Service on Late Requests cannot be guaranteed.
- ⇒ Payment for the services must accompany Utility Order Form Payable to Crowne Plaza Resort & Golf Club.
- ⇒ All Prices are subject to 7.75% NYS Sales Tax.
- ⇒ All Prices are quoted for the duration of the show.
- ⇒ The Electrical Foreman is obligated to refuse connections where wiring is not in accordance with New York Board of Fire Underwriters.
- ⇒ Crowne Plaza assumes no Liability for failure of electrical current, supply or outlet and makes no warranties that the electrical source located at the hotel is suitable for any particular purpose.
- ⇒ The Hotel has free high speed wireless internet access in all guest rooms and meeting/exhibit rooms.

SERVICE REQUIRED	CHARGE	LATE CHARGE after Thursday, September 24, 2009	NUMBER	TOTAL PRICE
One 110 Volt Outlet	\$ 30.00	\$ 37.50		\$
Additional 110 Volt Outlet	\$ 50.00	\$ 62.50		\$
One 20 AMP 115 Volt Duplex Outlet	\$ 50.00	\$ 62.50		\$
One 20/30 AMP 220 Volt Single Phase	\$ 50.00	\$ 62.50		\$
One "U" Ground Extension Cord	\$ 10.00	\$ 12.50		\$
Garbage Disposal Fee/booth	\$ 15.00	\$ 18.75		\$

Sub-Total \$ \_\_\_\_\_

**Please direct any special requests for information on other services to:**  
**Jennifer Newhart, Crowne Meetings Director (CMD)**  
**Crowne Plaza, 101 Olympic Drive, Lake Placid, New York 12946**  
**518-523-2556 Fax 518-523-9410**

7.75% NYS Tax \$ \_\_\_\_\_

**GRAND TOTAL \$ \_\_\_\_\_**

Payment enclosed\*

Credit Card # \_\_\_\_\_ Exp \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

*Payment will be processed upon receipt of the Utility Order Form.*

\*A credit card guarantee is required

**LABOR CHARGES:**

Monday - Friday 8AM-4PM	\$ 35.00 per man hour, 1 Hour Minimum
Monday - Friday After 4PM & Before 8AM	\$ 50.00 per man hour, 1 Hour Minimum
Saturday & Sunday	\$ 50.00 per man hour, 1 Hour Minimum