

Advising Manual for Students in the
Bachelor of Science Program in Construction Management

Department of
Sustainable Construction Management and Engineering

Fall 2011 – Spring 2012

Updated July 2011



State University of New York
College of Environmental Science and Forestry

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Advising Websites:

The Department of Sustainable Construction Management and Engineering homepage:
<http://www.esf.edu/scme/>

Registrar's homepage for fall and spring time schedules and registration instructions:
<http://www.esf.edu/registrar/>

Construction Management program in the ESF College Catalog:
<http://www.esf.edu/scme/undergraduate/cm.htm>

SUNY Approved Gen Ed course lists for all SUNY institutions:
<http://www.suny.edu/provost/generaleducation/CourseList/mastercampuslist.cfm>

SUNY-ESF Transfer agreements:
<http://www.esf.edu/admissions/transfer/tags/>

SUNY-ESF Summer Program:
<http://www.esf.edu/outreach/summer/>

Important Dates:

Fall 2011:

First day of Classes:	Monday, Aug. 29
Last day to ADD a course:	Tuesday, Sept. 6
Last day to DROP a course:	Wednesday, October 26
Advising:	Nov. 2 – 8
Registration:	Nov. 9 – 18

Spring 2012:

First Day of Classes:	Tuesday, January 17
Last day to ADD a course:	Tuesday, January 24
Last Day to DROP a course:	Tuesday, March 20
Advising:	April 2-5
Registration:	April 9-17

Advising Information for Construction Management Students

Required Courses and the Plan Sheet

All students will receive a copy of their plan sheet when you arrive at ESF for orientation. A sample freshman plan sheet is shown on pages 11-15 for freshman enrolling fall 2010 or later. A transfer student plan sheet is shown on pages 16-20 for transfer students entering spring 2011 or later. Once you have enrolled you can view and download your plan sheet through the MyESF portal. It is important that you keep a copy of your original Plan Sheet.

Your plan sheet lists the courses that you are required to take to complete the bachelor's degree program. The plan sheet contains all required courses by semester, including general education electives and elective slots. You are required to take all courses on the plan sheet including courses that are listed as prerequisites for other courses; these are required even if you have taken some or all of the post-requisite courses.

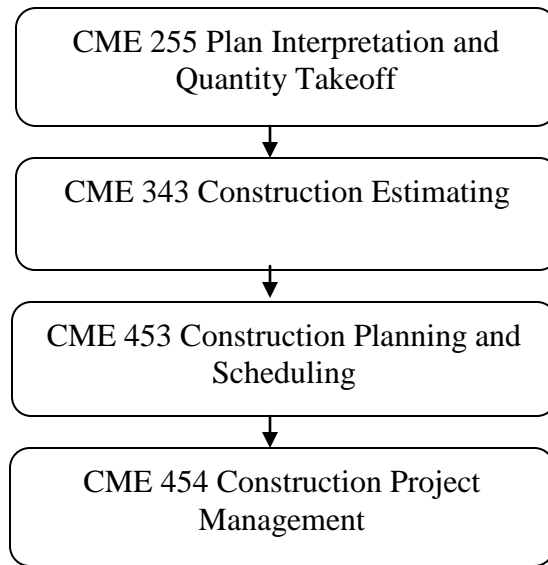
Exceptions to the plan sheet include pre-approved course equivalents from transfer schools, or course equivalents approved by petition (with instructor, advisor, curriculum coordinator, and Chair approval). Per college policy, a minimum grade of C is required for courses taken at other schools with the exception of Syracuse University (minimum grade D).

Course sequences

There are several course sequences that must be taken in order. Failure to do so may prolong your stay at ESF to an additional semester or additional year.

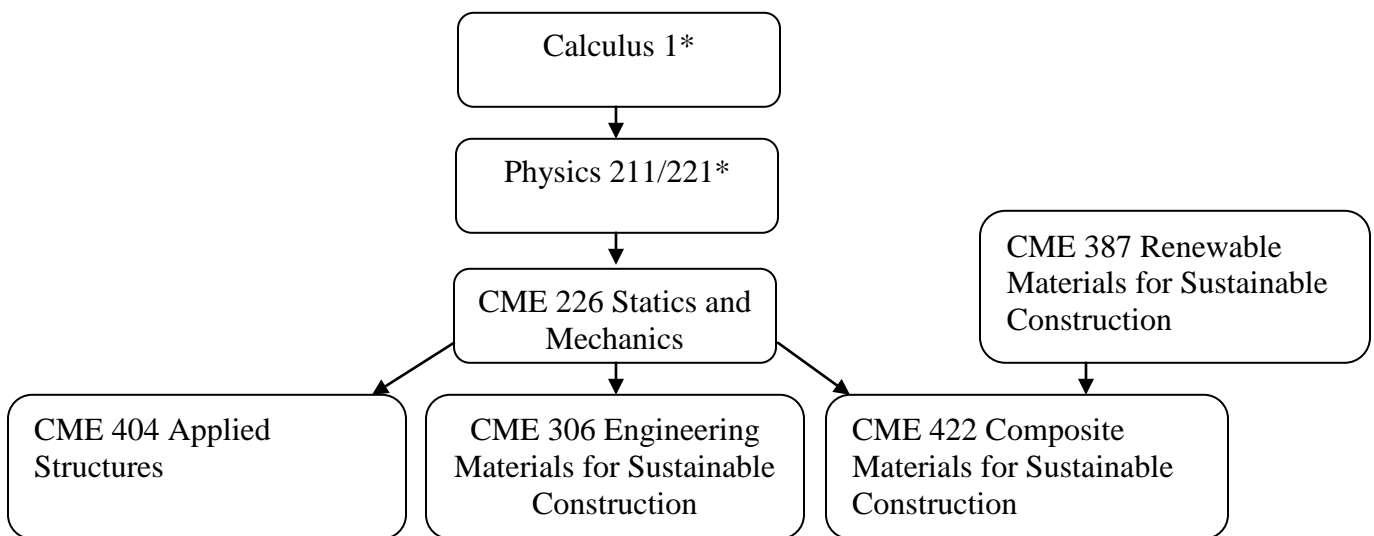
- The Construction Management sequence:
 1. CME 255 Plan Interpretation and Quantity Takeoff
 2. CME 343 Construction Estimating
 3. CME 453 Construction Planning and Scheduling
 4. CME 454 Construction Project Management
- The Engineering/Construction Materials sequence (see diagram):
 1. Calculus 1 is a pre-or co-req for Physics
 2. Physics is a prerequisite for CME 226 Statics and Mechanics
 3. CME 226 Statics and Mechanics is a prerequisite for three courses:
 - a. CME 306 Engineering Materials for Sustainable Construction
 - b. CME 404 Applied Structures
 - c. CME 422 Composite Materials for Sustainable Construction (CME 387 Renewable Materials for Sustainable Construction is a prerequisite for CME 422)

The Construction Management Sequence:



The Engineering Materials Sequence:

*Calculus 1 is a co-requisite or Pre-requisite for Physics 211/221



General Education Courses

General Education (Gen Ed) courses are required by the State of New York. At ESF, General Education courses are offered in nine general education categories. Students are required to take nine Gen Ed courses in seven categories. Five of the seven categories are fulfilled by meeting the Construction Management program requirements:

- Basic Communications: CLL 190 Writing and the Environment
- Natural Sciences: General Chemistry with Lab, and Physics with Lab
- Mathematics: Calculus 1, and Calculus 2 or Probability and Statistics
- Humanities: CLL 290 Writing, Humanities and Environment
- Social Sciences: FOR 207 Introduction to Economics

It is important to note that if you fulfilled any of these requirements at other schools, these courses must also fulfill the course topic indicated here (examples: Economics is required even if you fulfilled the Social Science requirement with a course that was not an economics course; a writing course is required even if you fulfilled the Humanities requirement with a course that was not a writing course).

¹Two Gen Ed courses are selected from two of the following four categories to fill the remaining two Gen Ed requirements:

- American History (FOR 204, EST 201)
- Western Civilization (FOR 203)
- Other World Civilizations (EST 200)
- The Arts (suggested: LSA 206, LSA 182, PSE 201)

In addition to these suggested courses, there are courses available at Syracuse University to fill the Gen Ed requirements only in the case that you have scheduling conflicts.

Concentrations, and Minors, and Electives

Concentrations, minors and free electives, including internships can be used to fill elective slots.

Concentration in Wood Products Engineering

14 credits:

CME 322 Mechanical Processing	3
CME 326 Fluid Treatments	3
CME 376 Decay of Wood Products	3
CME 388 Wood Identification	2
CME 444 Materials Marketing	3

Concentration in Sustainable Construction and Renewable Materials

The concentration in Sustainable Construction and Renewable Materials is available for students who enrolled as freshman prior to 2010; or transfer students enrolled prior to January 2011. Students select 12 credits from the following:

CME 215 (ERE 496) Sustainable Construction	Spring
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¹ General Education requirements have changed. Contact your advisor with any questions concerning your General Education Requirements.

CME 305 (ERE 496) Sustainable Energy Systems/Buildings	Fall
CME 304 (ERE 596) Environ. Performance Measures	Spring
CME 306 Engineering Materials for Sustainable Construction	Spring
CME 330 Building Codes	Fall
CME 376 Decay of Wood Products	Spring
CME 388 Wood Identification	Fall
CME 406 Building Information Modeling	Spring
CME 444 Materials Marketing	Fall
ERE 519 Green Entrepreneurship	Spring
ERE 565 Sustainable Innovations in Residential Construction	Spring
EST 426 Concepts of Sustainable Development	Fall
EST 550 Environmental Impact Analysis	Spring

Other/certain courses may be approved by petition if course content is appropriate.

Internships

Students enroll in CME 303 Internship in Construction Management. If you plan to take an internship during the summer, contact your advisor for guidance and to fill out a petition for pre-approval. Internship requirements include employment (paid or unpaid) in construction management, and one assignment; a paper describing your experience. It is possible to enroll in a maximum of two internship courses (6 credits maximum) if they are in different areas of construction management.

Minors at ESF:

Minors offered at ESF are Bioprocess Science, Computer and Information Technology, Construction Management (not for CM students), Forestry, Management, Paper Science, Recreation Resource and Protected Area Management, Renewable Energy, Sustainable Construction Management (not for CM students), Urban Environmental Science, and Water Resources. For details on these minors see the ESF College Catalog online. The minors most popular with Construction Management students are the three management minors (see below). Others of interest to CM students are Urban Environmental Science and Renewable Energy, although any minor is possible. Depending on the minor 15 to 18 credits of elective coursework are required.

Management Minor

(see the college catalog for details of other minors)
 Admission to the minor is by petition, advisor approval, Syracuse University approval, and requires a minimum GPA of 2.75. There are three management minors:

- Entrepreneurship Minor
- General Management Studies Minor
- Marketing Minor

Each minor is 18 credits of coursework. One of the CM required courses, FOR 360 Principles of Management, counts towards the minor. For a full description of the management minor see page 10 of the College Catalog.

Entrepreneurship Minor:
Required:
ACC 201 Introduction to Accounting for Non-Management Students (3) FIN 301 Finance for Non-Management Students (3) EEE 370 Introduction to Entrepreneurship and Emerging Enterprises (3)
Plus three additional courses from the following:
EEE 375 Entrepreneurial and Family Business Management (3) EEE 400 Special Topics (3) EEE 442 Emerging Enterprise Law (3) EEE 443 Consulting in Entrepreneurial Practice (3) EEE 451 Finance for Emerging Enterprises (3) FOR 360 Principles of Management or PSE456 Management in the Paper Industry (3). CME 444 Materials Marketing (by petition until approval by SU)
General Management Studies Minor:
Required:
ACC 201 Financial Accounting for Non-Management Students (3) EEE 370 Introduction to Entrepreneurship and Emerging Enterprises (3) FIN 301 Finance for Non-Management Students (3) LPP 225 Introduction to the Legal System (3) or FOR 488 Natural Resources Agencies and Administration (3) MAR 255 Principles of Marketing (3) SHR 355 Strategic Human Resource Management (3) The following courses may be substituted for SHR 355, EEE 370, or MAR 255: FOR 360 Principles of Management (3); PSE 456 Management in the Paper Industry (3), CME 444 Materials Marketing (3)
Marketing Minor:
Required:
ACC 201 Financial Accounting for Non-Management Students (3) EEE 370 Introduction to Entrepreneurship and Emerging Enterprises (3) FIN 301 Finance for Non-Management Students (3) MAR 255 Principles of Marketing (3)
Plus two additional courses from the following:
MAR 356 Marketing Research (3) MAR 400 Special Topics (3) MAR 455 Marketing Communications (3) MAR 456 Global Marketing Strategy (3) FOR 360 Principles of Management (3) PSE 456 Management in the Paper Industry (3) CME 444 Materials Marketing (3)

Open Electives

These are suggested elective courses for students in Construction Management. These are meant as a guide; elective coursework is not limited to these courses.

Fall semester electives

For freshman enrolling fall semester 2010 and transfer students enrolling spring 2011:

CME 303 Internship in Construction Management
CME 330 Building Codes
CME 350 Construction Methods and Equipment
CME 332 Mechanical and Electrical Equipment
ERE 496 Site Investigations and Solutions
CME 444 Materials Marketing
CME 487 Wood Chemistry and Physics
CME 388 Wood Identification
FOR 487 Environmental Law and Policy
ERE 551 GIS for Engineers
ERE 596 Storm water Management
ERE 596 Tropical Timbers
ERE 596 Structural Engr/Lateral Force
ERE 596 Solid Waste Management
CMN 220 Public Presentation Skills for Environmental Professionals
EST 426 Community Planning and Sustainability

In addition these courses are available as electives for transfer students enrolling fall 2010 and our current students:

CME 305 Sustainable Energy Systems/Buildings

Spring semester electives

For freshman enrolling fall semester 2010 and transfer students enrolling spring 2011:

CME 303 Internship in Construction Management
CME 326 Fluid Treatment of Wood
CME 350 Construction Methods and Equipment (Spring 2012-alternate years)
CME 376 Decay of Wood Products
ERE 519 Green Entrepreneurship
ERE 596 Sustainable Innovations in Residential Construction
FEG 365 Principles of Remote Sensing
CMN 220 Public Presentation Skills for Environmental Professionals
CMN 493 Environmental Communication Workshop
FOR 338 Meteorology
FOR 496 Prof. Comm Skills
Syracuse University courses:
CIE 338 Soil Mechanics and Foundations II
CIE 555 Hazardous Waste Management

In addition these courses are available as electives for transfer students enrolling fall 2010 and our current students:

- CME 215 (ERE 496) Sustainable Construction
- CME 304 (ERE 596) Environ. Performance Measures
- CME 306 Engineering Materials for Sustainable Construction
- CME 406 Building Information Modeling

Summer coursework / transfer credit

Summer courses at SUNY-ESF

SUNY-ESF is offering a limited number of courses during the summer of 2011. For a complete schedule and course descriptions see: <http://www.esf.edu/outreach/summer/>
The following required courses will be offered this summer:

- APM105 Calculus 1
- APM 106 Calculus 2
- APM 391 Intro. To Probability and Statistics
- CLL 290 Writing, Humanities and the Environment (online only)

Transfer of summer coursework for credit:

If you plan to take courses at another school during the summer to transfer credit to this program contact your advisor to fill out a petition for pre-approval. Transfer credits are only allowed for a grade of C or better². A list of pre-approved courses for transfer to the program can be found at <http://www.esf.edu/admissions/transfer/tags/>. If you plan to take a course at a school that is not on this list, or for a course that is not on this list, you must supply the course catalog description and work with your advisor to file a petition for pre-approval of course content.

² Courses taken at Syracuse University prior to matriculation require a passing grade (D or better) for transfer

Department Directory & Contacts

<http://www.esf.edu/cmCME/faculty/>

CMCME Department Office, SUNY-ESF

1 Forestry Drive
205 Baker Laboratory
Syracuse, NY 13210
315-470-6880
315-470-6879 (fax)

Faculty Members	Office	Phone (315 Area code)	Email
Dr. Susan E. Anagnost , Chair and Associate Professor Wood Anatomy, Wood Decay, Microscopy	205 Baker Lab	470-6837	seanagno@esf.edu
Mr. Paul L. Crovella , Instructor Sustainable Construction Management	219 Baker Lab	470-6839	plcrovella@esf.edu
Dr. George H. Kyanka , Professor Construction, Applied Mechanics, Engineering Design	223 Baker Lab	470-6835	ghkyanka@esf.edu
Dr. Robert W. Meyer , Professor Wood Properties and Identification	222 Baker Lab	470-6881	rwmeyer@esf.edu
Dr. Rafaat Morsi-Hussein , Associate Professor Mechanics & Design of Solids and Structures, CAD	216 Baker Lab	470-6833	rhussein@esf.edu
Dr. Jennifer L. Smith , Assistant Professor Construction Management, Building Materials, Geotechnical Engineering	221 Baker Lab	470-6866	jsmith@esf.edu
Dr. Leonard A. Smith , Associate Professor Emeritus Adhesives, Coatings, Wood-based Composites	217 Baker Lab	470-6878	lasmith@esf.edu
Dr. William B. Smith , Professor Wood Drying and Moisture Relations, Wood Preservation and Protection, Manufacturing and Processing, Wood Properties and Utilization, Marketing	218 Baker Lab	470-6832	wbsmith@esf.edu
Mr. Kenneth J. Tiss , Instructor Construction Methods, Equipment, Construction Safety, Planning and Scheduling, Contracts and Specifications, Computer Applications for Construction Management	220 Baker Lab	470-6747	kjtiss@esf.edu

Instructional Support Specialists	Office	Phone (315 Area code)	Email
Mr. William L. Kelleher, M.S. Laboratory Supervisor, Wood Engineering, Data Acquisition	190 Baker Lab	470-6921	jwkelleh@syr.edu
Mr. Robert P. Smith, M.S. Ultrastructural Sample Preparation & Interpretation. Application of New Microscopy Methods	213 Baker Lab	470-6880	rpsmith@esf.edu
Support Staff	Office	Phone (315 Area code)	Email
Ms. Judy A. Barton Keyboard Specialist 3	205 Baker Lab	470-6880	jabarton@esf.edu

- **N. C. Brown Center for Ultrastructure Studies**
Dr. Susan E. Anagnost, Director; Mr. Robert P. Smith, Assistant Director
- **Renewable Materials Institute**
Dr. George H. Kyanka, Director
- **Tropical Timber Information Center**
Dr. Robert W. Meyer, Director
- **Wood Engineering Laboratory**
Dr. Susan E. Anagnost, Laboratory Manager; Dr. William B. Smith, Quality Manager;
Mr. William (Bud) Kelleher, Laboratory Supervisor
- **Wood Utilization Service**
Dr. William B. Smith, Director

Freshman and Transfer plan sheets

Program of Study: Construction Management
 Advisor:
 Entered: 2011 as a Freshman

Printed: July 26, 2011

LOWER DIVISION COURSE REQUIREMENTS

REQUIRED COURSES

EARNED COURSES

Freshman Year - Fall Semester

<u>ID</u>	<u>Name</u>	<u>Credits</u>
FCH150	General Chemistry Lec I	3
FCH151	General Chemistry Lab I	1
APM104	College Algebra & Precalculus or Elective	3
CLL190	Writing And The Environment	3
CME132	Orientation Seminar: CM & WPE	1
CME202	Introduction to Professional Communications	3
ELECTV	Elective	3

Transfer - - - ESF - -					
<u>ID</u>	<u>Credits</u>	<u>College</u>	<u>Semester</u>	<u>Grade</u>	<u>Type</u>

Freshman Year - Spring Semester

<u>ID</u>	<u>Name</u>	<u>Credits</u>
APM105	Calculus I	4
CLL290	Writing, Humanities & Envrn	3
FOR207	Introduction to Economics	3
CME215	Sustainable Construction	3
GENEDU	General Education Courses	3

Transfer - - - ESF - -					
<u>ID</u>	<u>Credits</u>	<u>College</u>	<u>Semester</u>	<u>Grade</u>	<u>Type</u>

Sophomore Year - Fall Semester

<u>ID</u>	<u>Name</u>	<u>Credits</u>
APM106	Calculus II	4
PHY211	General Physics I	3
PHY221	General Physics Lab I	1
CME342	Light Construction	3
GENEDU	General Education Courses	3
ELECT	Elective	3

Transfer - - - ESF - -					
<u>ID</u>	<u>Credits</u>	<u>College</u>	<u>Semester</u>	<u>Grade</u>	<u>Type</u>

Program of Study: Construction Management
 Advisor:
 Entered: 2011 as a Freshman

Printed: July 26, 2011

LOWER DIVISION COURSE REQUIREMENTS

REQUIRED COURSES

EARNED COURSES

Sophomore Year - Spring Semester

<u>ID</u>	<u>Name</u>	<u>Credits</u>
CME226	Statics & Mechanics of Materials	4
CME255	Plan Interpretation & Quantity Takeoff	3
CME306	Engineering Materials for Sustainable Construction	3
ELECT	Elective	6
ELECT	Elective	

Transfer - - - ESF - -					
<u>ID</u>	<u>Credits</u>	<u>College</u>	<u>Semester</u>	<u>Grade</u>	<u>Type</u>

Admission Officer: _____ Date: _____ This date indicates that all Admissions requirements have been satisfied.

UPPER DIVISION COURSE REQUIREMENTS

REQUIRED COURSES

EARNED COURSES

Junior Year - Fall Semester

<u>ID</u>	<u>Name</u>	<u>Credits</u>
ERE371	Surveying for Engineers	4
FOR360	Principles Of Management	3
CME331	Construction Safety	3
CME387	Renewable Material for Sustainable Construction	3
CME305	Sustainable Energy Systems for Buildings	3

Transfer - - - ESF - -					
<u>ID</u>	<u>Credits</u>	<u>College</u>	<u>Semester</u>	<u>Grade</u>	<u>Type</u>

Junior Year - Spring Semester

<u>ID</u>	<u>Name</u>	<u>Credits</u>
APM391	Intro to Probability & Statistics	3
CME304	Environmental Performance Measures for Buildings	3
CME343	Construction Estimating	3
CME404	Applied Structures	3
ELECT	Elective	3

Transfer - - - ESF - -					
<u>ID</u>	<u>Credits</u>	<u>College</u>	<u>Semester</u>	<u>Grade</u>	<u>Type</u>

Program of Study: Construction Management

Printed: July 26, 2011

Advisor:

Entered: 2011 as a Freshman

General Educational Requirements

You must complete one course in two of the four categories. Bold indicates course completed or in progress.

<u>Categories</u>	<u>ID</u>	<u>Name</u>	<u>Credits</u>	<u>College</u>	<u>Sem</u>	<u>Grade</u>	<u>Type</u>
AMERICAN HISTORY							
Available for all students:							
	EST201	FOR204		USHIS1		USHIS2	
For students scoring above 84 on the US History Regents:							
	EST361						
WESTERN CIVILIZATION							
	EIN471	FOR203		EURHIS1		EURHIS2	
OTHER WORLD CIVILIZATIONS							
	EFB217	EFB305		EST200			
THE ARTS							
	EFB215	LSA205		LSA206		LSA182	
	PSE201	ARTHIS1		MUSTH1		ARTHIS2	
	MUSTH2						

 Program of Study: Construction Management

Printed: July 26, 2011

Advisor:

Entered: 2011 as a Freshman

 INFORMATION ON HOW TO READ THIS PLAN SHEET

Student must match "required courses" with "earned courses" in order to satisfy curriculum requirements.

Required courses are derived from the SUNY- ESF Course Catalog for the appropriate year. Earned courses

May be a combination of ESF courses and transfer courses, including advanced placement credit. The

"ID" refers to the Course ID, which may be an official College course ID or an abbreviation for a transfer course or course requirement.

Transfer courses will refer to the number of a transfer college identified at the top of the plan sheet.

Courses taken at ESF will display the semester taken and the grade received.

"Semester" - term and year in

which course was taken:

FA - Fall term

SP - Spring term

SU - Summer term

"Type" of Course

IP - course in

Memo - Credit added via memo

Petn - credit added via petition

This report has been prepared to assist you in determining your academic progress at SUNY College of Environmental Science and Forestry. If this report does not appear to be accurate, contact your academic advisor and bring this report with you. Please be advised that final confirmation that you have met all degree requirements is subject to approval by your Faculty Chair and the Registrar.

CERTIFIED FOR

Hours: _____ GPA: _____

Registrar

Date

Faculty Chair/ Designee

Date

Program of Study: Construction Management
 Advisor:
 Entered: 2011 as a Transfer

Printed: July 26, 2011

LOWER DIVISION COURSE REQUIREMENTS

<u>REQUIRED COURSES</u>			<u>EARNED COURSES</u>					
<u>ID</u>	<u>Name</u>	<u>Credits</u>	<u>ID</u>	<u>Credits</u>	<u>Transfer College</u>	<u>Semester</u>	<u>Grade</u>	<u>Type</u>
COMP1	English with a Focus on Writing	3						
COMP2	Literature with a Focus on Writing	3						
CALC1	Calculus I	4						
CALC2	Calculus II	4						
CHEM1	General Chemistry w/Laboratory I	4						
PHYS1	Physics w/Laboratory I	4						
GENEDU	General Education Elective	6						
GENEDU	General Education Elective							
ECON	Economics	3						
PRFCOM	Professional Communications	3						
SUSCON	Sustainable Construction	3						
STATIC	Statics and Mechanics of Materials	4						
PLANIN	Plan Interpretation and Quantity Takeoff	3						
LIGCON	Light Construction	3						
ENMAT	Engineering Materials for Sustainable Construction	3						
PRECAL	PreCalculus or Elective	3						
ELECT	Electives	0-12						
ELECT	Electives							
ELECT	Electives							
ELECT	Electives							

Admission Officer:

Date:

This date indicates that all Admissions requirements
 have been satisfied.

UPPER DIVISION COURSE REQUIREMENTS

REQUIRED COURSES

EARNED COURSES

Program of Study: Construction Management

Printed: July 26, 2011

Advisor:

Entered: 2011 as a Transfer

SUMMARIES

Lower Division Credit Hours

Required: 65

Earned:

In Progress:

Deficient:

Upper Division Credit Hours

Required: 63

Earned:

In Progress:

Deficient:

Grand Summary Credit Hours

Required: 128

Earned:

In Progress:

Deficient:

Program of Study: Construction Management

Printed: July 26, 2011

Advisor:

Entered: 2011 as a Transfer

General Educational Requirements

You must complete one course in two of the four categories. Bold indicates course completed or in progress.

<u>Categories</u>	<u>ID</u>	<u>Name</u>	<u>Credits</u>	<u>College</u>	<u>Sem</u>	<u>Grade</u>	<u>Type</u>
AMERICAN HISTORY							
Available for all students:							
EST201	FOR204			USHIS1			USHIS2
For students scoring above 84 on the US History Regents:							
EST361							
WESTERN CIVILIZATION							
EIN471	FOR203			EURHIS1			EURHIS2
OTHER WORLD CIVILIZATIONS							
EFB217	EFB305			EST200			
THE ARTS							
EFB215	LSA205			LSA206			LSA182
PSE201	ARTHIS1			MUSTH1			ARTHIS2
MUSTH2							

Program of Study: Construction Management
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SP - Spring term
SU - Summer term

"Type" of Course
IP - course in
Memo - Credit added via memo
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This report has been prepared to assist you in determining your academic progress at SUNY College of Environmental Science and Forestry. If this report does not appear to be accurate, contact your academic advisor and bring this report with you. Please be advised that final confirmation that you have met all degree requirements is subject to approval by your Faculty Chair and the Registrar.

CERTIFIED FOR

Hours: _____ GPA: _____

Registrar

Date

Faculty Chair/ Designee

Date