



Tips and Tricks of the Moon Library

- Room 103 is a designated quiet study space that was recently remodeled.
- New study carrels (individual study desks with adjacent outlets for laptops) are located at the rear of the library.
- There is a second computer lab downstairs, 14 Moon, that tends to be a quieter area to study.
- Print jobs from main floor computers can also be sent to 14 Moon for typically a shorter wait period.
- Did you forget something? There are several items you can check-out from the desk with your ESF ID card for two hours:
 - Calculators
 - Headphones
 - Flash (USB) drives
 - Colored pencils and rulers
- Index cards are available in the baskets near the computers on the first floor or in the drawers in the recycled card catalogs. As a librarian if you need more!
- Bus schedules and route maps are located near the front doors across from 110 Moon.
- At the back of the desk there is a cabinet full of games and puzzles for in-library use.
- You can rent two DVDs at a time for one week, free of charge! You can search what's available in the catalog using "DVD" and other key words.
- There is a free-to-use microwave in the basement (down the stairs to the left) and a free campus/public phone next to it (dial "7" for off-campus calls).
- The free fax (outgoing only) is near the front desk. It takes a dime to start, but that is returned when you are done. The same machine will make photocopies for a dime each.