

**State University of New York
College of Environmental Science and Forestry**

**Meeting of the Faculty
September 28, 2000**

Attendance: Allen, Douglas C; Amidon, Thomas; Anagnost, Susan E; Bailey, Caroline B; Bennet, Marla A; Bentley, William R; Bevilacqua, Eddie; Black, Peter E; Blaskiewicz, Raymond W; Brock Rober H Jr.; Caluwe, Paul M; Canham, Hugh O; Chatterjee, Siddharth G; Colella, Gary E; Corbin, Rebecca A; Daley, Douglas J; Davis Craig J; Dibble, Theodore S; Doble, Cheryl S; Drew, Allan P; Driscoll, Mark S; Duggin, Michael J; Elkins, Elizabeth A; Ellis, Joanne C; Endreny, Theodore A; Fennessy, Mark P; Fernando, Danilo D; Fletcher, Thomas R; Floyd, Donald W; Frey, Robert H; Hall, Charles A; Hassett, James M; Hassett, John P; Hawks, Richard S; Heffernan, James M; Hopkins, Paul F; Irvin, Elaine; Koepper, Robert C; Kroll, Charles N; Leopold, Donald J; Lewis, Allen R; Limburg, Karin E; Malmsheimer, Robert W; Maynard, Charles A; Meisner, Mark S; Meyer, Robert W; Muller-Schwarze, Dietland; Murphy, Cornelius B; Nakatsugawa, Tsutomu; Nordenstam, Brenda J; Palmer, James F; Popkess, Lucy C; Rawls, Julie L; Raynal, Dudley J; Ringler, Neil H; Schroeder, Leland R; Schulz, Kimberly; Scott, Gary M; Senecah, Susan L; Shannon, Scott; Shaw, Horace B III; Slocum, Thomas O; Sardon, Richard C; Smith, Jeri Lynn; Smith, Leonard A; Smith, William B; Spuches, Charles M; Stipanovic, Arthur J; Teece, Mark A; Tiss, Kenneth J; Tully, William P; Verostek, Jane Marie; Vonhof, Sarah L; Wasiel, John Robert; Webb, Constance S; White, Edwin H; Williamson, James L; Winter, William T; Zhang, Lianjun; Zoccolillo, Jeannette W

I. Call to Order

The meeting was called to order by Chairman Scott Shannon at 3:05 p.m. in 5 Illick Hall.

II. Approval of Minutes

Minutes of College Faculty meeting of April 13, 2000 were approved with no modifications.

III. Report of the President

Dr. Murphy presented a Powerpoint presentation report that will be posted on the Faculty Governance web page for review during the academic year. Major points of the President's Report are summarized herein. Copies of the slides are attached. The President's Report covered seven major areas of interest: Chancellor's Message; SUNY ESF Budget 2000-2001; Learning Community Status; Mission Review Activity; Middle States Accreditation; Near-Term Focus; and Enhancing ESF's Visibility.

President Murphy reported on the Presidents Spring Meeting with the Chancellor June 26-27, 2000, at Stony Brook. The Chancellor has high aspirations for SUNY, namely that it's the most prestigious university system in the world, that it has a high impact on quality of life in New York and that it is an important catalyst for the New York economy. The Chancellor's message included a challenge that "if you're comfortable doing your job, then you're not doing your job." The campus can no longer be defined by State support limitations. The Chancellor wants to increase sponsored research, which is good for ESF. Increase in endowments is also on the Chancellor's agenda. The Chancellor wants to seek 5 year funding for budgets so that SUNY can pursue sustainable programs that support economic growth in New York without worrying about budget cuts annually. ESF is particularly well situated to address the forest products industry in New York. The Chancellor is seeking to increase the enrollment of New York students in SUNY; only 40% even apply, and only 20% actually attend.

The Budget is being modified as time goes by. Increased fuel costs, decreased number of FTE students and salary modifications are some significant impacts that are foreseen. There is an increase of \$600,000 SUNY allocation for the 00-01 year.

The Learning Community has 58 first year students participating. Thanks are extended to participating faculty. The program integrates Botany and writing with teaching life skills in a community setting. Dr. Murphy reviewed the program's guidelines and reported some comments received from participating students. The program requires much work, but is sure to yield an excellent product.

SUNY and ESF are participating in a Memorandum of Understanding in Mission Review. The Mission Review effectively forces campuses to identify and focus on niche and reduce competition amongst SUNY campuses. This approach is good for ESF, since we are a specialized College. We have a new program initiative in Urban Environmental Science that is funded by SUNY with \$160,000 the first year. Another proposal for \$180,000 has been submitted to address Chemical Ecology.

Middle States Accreditation is on schedule. The self-examination Plan of Study has been submitted and accepted. Team and committee assignments have been made. This process, along with Mission Review, supports the College's Strategic Planning efforts, which focus on Where will ESF be in 2010 and 2020?

Near Term Focus will address increasing the College's visibility to improve local image. This includes efforts with billboards along I-690, State Fair booth, news and other publications. Proactive recruitment of top students and increase of collaborative relationships to work more effectively. Interdisciplinary interface in areas of research. Strategic investments in faculty and staff. Constructive change (What's it mean? We're not sure yet.) Finally, development of Strategic Plan for 2010 and 2020.

IV. Report of the Executive Committee

Professor Shannon opened the floor for introductions of new faculty and staff that were present at the meeting. Introductions were made of Sarah VonHoff (Visiting Instructor, Forestry); Tom Amidon (Chair, Paper Science and Engineering); Sharon Weis, Chris Baycura, and Ross Jacobs (Instructional Development, Evaluation and Services); Betty Faust (Visiting Professor, Environmental Studies); Myrna Hall (Coordinator, Urban Initiative, Environmental Studies); Elaine Irvin (Director of Personnel); and Elizabeth Minard and Wendy Meyer (Student Affairs).

Professor Shannon demonstrated the new Faculty Governance web site and provided a roster of Standing Committees with request for volunteers to serve the committees.

V. Report of the Committee on Research

Dr. Palmer commented on the McIntire-Stennis RFP and proposal review process. He requested faculty volunteers to review proposals.

VI. Report of the Committee on Instruction

Professor Lewis described the Committee's Agenda for the year. The COI business will be conducted on the Web. Meeting minutes will be posted on the COI website.

Graduate application materials are available on line in PDF format. The application will be ready by December 1, 2000. Graduate applications will be distributed via the Intranet for Faculty review. Uncertain timeframe for completion of the process due to conversions from mainframe to client-server. New deadlines are established to keep ESF competitive with other universities; faculties need to make timely decisions regarding application review. Fall admissions have a deadline of February 1, with decision by April 1.

The College catalog is being reviewed for consistency and completeness to avoid advertising courses that are no longer offered. The language will be reviewed for clarity. This effort is being assisted by Jeri Lynn Smith (News and Publications). The COI will examine the federal requirements for Use of Human Subjects, especially as the requirements affect use of survey instruments.

The General Education rationale that was adopted by the Faculty on 10/21/99 was reviewed by Professor Lewis. Provost Tully was invited to the floor to present the chronology of developing ESF's General Education plan, and to report on recent revisions that were negotiated in August 2000. These changes were prompted by the PACGE redefining the Western Civilization requirements (more Eurocentric). On 8/8/00 Provost Salins conditionally approved ESF's program to consist of 27 credit hours. Revisions to the Principles were negotiated with SUNY Provost by ESF Provost with input from ESF faculty that were available on campus during August. This process was needed because of the pressing deadline for printing the

catalog and upcoming Fall registration. The revised Principles are posted on the COI website for Faculty review. Action will be taken at the next Faculty meeting.

There was discussion about the validity of the negotiating process, since Faculty traditionally set the curriculum, not the Board of Trustees or Administration (Dr. Bentley). Some of the elective courses that were specifically excluded by Faculty of Forestry were apparently added back to approved list, despite what the Faculty had approved (Dr. Floyd). Other courses that are listed as satisfying GenEd requirements may have prerequisites that ESF students will be unable to meet (Dr. Canham). Professor Lewis explained that this was to balance requirements for freshman and transfer students. Lewis encouraged the Faculty to review the revisions and submit all concerns in writing to the COI for due consideration. Informal discussions with some Faculty Chairs indicate that the revised requirements are simpler and clearer to understand.

Provide comments by October 9, 2000 to your faculty chair, which will be submitted to COI by 10/16/2000. Refer to the COI website for complete text showing revisions at <http://www.esf.edu/coi/genedfinal.htm>.

VII. Report of the Committee on Public Service

Dr. Raynal reported that the Committee has met once, with regular meetings planned. He reviewed the Committee's responsibilities as stated in the Bylaws.

VIII. Report of the SUNY Senator

Dr. Driscoll reported that the first meeting of SUNY Senate will take place next week.

IX. Report of the SU Senator

Dr. Senecah reported that ESF's SU Senators will continue to maintain ESF's visibility at SU by participating in Committee work.

X. Old Business: None.

XI. New Business: None.

XII. Adjournment at 4:30 p.m.

Respectfully Submitted,



Douglas Daley
Secretary