Date: December 8, 2005

Attendance:
Baily, C; Bennett, M; Bevilacqua, E; Boyer, G; Briggs, R; Cabasso, I; Chatterjee, A; Chatterjee, S; Daley, D; Davis, C; Dawson, C; Dibble, T; Drew, A; Ellis, J; Driscoll, Mark S; Fennessy, M; Flynn, L; Gitsov I; Hassett, J; Hawks, R; Hoffman, R; Horton, T; Jager, D; Keller, S; Lai, Y-Z; Laura L; Liu, S; Manno, J; Maynard, C; McGuinnes, P; Meisner, M; Meyer, R; Mitchell, My; Nakatsugawa,T; Quackenbush, L; Ramarao, B; Reynolds, K; Ringler, N; Sanford, S; Schuster, R ; Scott, G; Shields, B; Slocum, T; Smart, L; Smith, W; Stipanovic, A; Tiss, K; Turbeville, J; Turner, S; View, J; Webb, C; White, E;

1. Call to Order Scott Shannon call to order 3:32 pm
2. Minutes of the Last Meeting Rudy Schuster
   a. 12 changes made by R. Schuster based on comments. Minutes approved as they stand
3. Announcements & Report of the Executive Committee Scott Shannon
   a. Rick Smarden introducing a new writing professor, Dawnelle Jager
   b. Final Call for Nominations! Distinguished Professorships and Chancellor’s Awards
      i. Nominations have been received, executive committee will be reviewing and forwarding names to the Chancellor’s office in February
   c. Reminder of Faculty Mentoring on January 11th in the Marks Hotel, the program will include multiple speakers and refreshments
   d. Gary Scott introduced Shijie Liu, a new Assistant Professor in PSE
   e. Update on general education program assessment
      i. This year a *Campus Strengthened Assessment of General Education* tool has been developed by the Board of Trustees and Chancellor’s office to have a consistent general education tool across SUNY
      ii. The COI is currently integrating the *Campus Strengthened Assessment of General Education* tool into the ESF protocol
   f. Latest update on Faculty/Campus Governance Expansion
      i. Special Faculty meeting was proposed to be held over the winter break to discuss how expansion of the governance to include faculty will function.
      ii. Proposed dates December 14th 1pm and a follow up on January 11th Motion carries with one nay
4. President’s Report Neil Murphy
   a. Syracuse Center of Excellence for Environmental Systems and Renewable Energy
      i. Provided a site plan for the Center of Excellence
      ii. Specific areas, approximately 5000sf associated with bio-fuels are earmarked for ESF
iii. Building will be “green” with energy being provided by renewable resources
iv. Ground breaking should be spring 06

b. CNY Biotechnology Research Center
   i. $85 million project
   ii. will be created in conjunction with Upstate Medical University as lead organizations
   iii. Executive Director has been hired
   iv. Question: Building is part one of a three part plan. Please comment on phases two and three. Answer: moving forward with plan, but focusing on phase one at the moment

c. FY 06 Appropriations
   i. $1.5M Source Sentinel DOD
   ii. $200K Salix Agriculture
   iii. $700K Bioproducts/ Bioenergy Interior
   iv. $250K ESFIT Labor/HHS
   v. $100K TOF GC/MS Justice/Commerce
   vi. $700K Delhi/ESF COE Watershed Mgmt

d. Undergraduate Recruitment/Admissions
   i. Spring Metrics as of 11/26
      1. 110 applications for spring 06 versus 97 in spring 05
      2. Chancellor has appropriated 10 more student housing slots for next year
   ii. Transfer Focus
      1. Faculty match-up to transfer institutions
      2. Transfer institution advertisement and poster was shown
      3. Transfer institution partnership visits program discussion
         a. Recent successes include Hudson and Boom County
   iii. Transfer Days
      1. faculty encouraged to participate in transfer days when potential students are on campus
   iv. Campus Visitation Trends (YTD)
      1. number of potential students attending transfer days has been increasing

e. Graduate Recruitment/Admissions
   i. New Materials
      1. On-line graduate application
   ii. “Highlight on Research” regularly featuring faculty and graduate student scholarships
      1. Funding opportunities for graduate students

f. Metrics for Spring 2006

g. Recent Advertising
   i. ESF advertisements have been posted in publications at targeted institutions
   ii. Full page advertisements have been placed in targeted magazines to attract students
h. Question: please provide update on Baker renovation, Answer: bids are being received from contractors construction is expected in the spring of 2006

5. Reports of the Standing Committees
   a. Committee on Instruction Larry Smart
      i. Course & Curriculum changes:
         1. LA: new course (LSA 343) and new computer policy
         2. CHE: revised course (FCH 650)
         3. new course (BPE 498)
            a. Motion to approve all three courses with one opposing vote
      4. PSE: New BS Degree Program in Bioprocess Engineering
         a. Questions concerning enrollment and ability to deliver the program. Response: The Provost’s office has committed to phasing in a faculty member and allocating a permanent faculty position contingent upon student demand
         b. Motion on the floor, Motion carried no opposing votes
      5. Minor in Bioprocess Engineering, and new minor in Paper Science
         a. Question: are there perquisites for the courses required in the minor and will they be available to the general student population,
            i. Answer yes
         b. Motion on the floor, motion carries, one opposing vote
      ii. LA proposes to require all junior level students to purchase a laptop computer
         1. primary software will be housed on the LA servers, the laptop will act as a terminal to access the server
         2. motion on the floor, motion carries no opposing votes
      iii. point of order
         a. Is there a way to verify that all votes on the motions were cast by faculty members?
            i. Response: not at this time.
      iv. Committee on Public Service & Outreach Art Stipanovic
         1. Spotlight Posters on Outreach
            a. Request for faculty to think of possible posters for the spotlight
         2. Outreach and the ESF Web
            a. Paul Otteson reporting on how the ESF website provides outreach options
      v. Committee on Research Bill Powell
         1. Bill Powell is ill today and could not attend the meeting
   6. Report from the SU Senate Susan Senecah & Ruth Yanai
a. No report from SU Senate

7. Report from SUNY Senate John View
   a. Upcoming meeting will be in SUNY Farmingdale, faculty invited to provide any topics to John view that need to be addressed at the meeting
   b. Previous Senate activity:
      i. Resolution in Support of NYS College of Ceramics
      ii. Proposed resolution on the academic Bill of Rights

8. Report from USA Jessica Fox/Tina Notas
   a. Final USA meeting was held on Monday 12/5 producing a new list of goals
   b. Tina and Danielle Tomasso reporting on possible senior class gift
      i. Current senior class gift proposal is for a “community bikes program” that includes a bike maintenance one credit course.
      ii. Current proposal will be distributed to the campus community

9. Discussion Item: “Academic Advising at ESF” with and introduction from Provost Bruce Bongarten
   a. Discussion followed

10. New Business

11. Old Business

12. Adjourn 5:15 pm