



Date: December 8, 2005

Attendance:

Baily, C; Bennett, M; Bevilacqua, E; Boyer, G; Briggs, R; Cabasso, I; Chatterjee, A; Chatterjee, S; Daley, D; Davis, C; Dawson, C; Dibble, T; Drew, A; Ellis, J; Driscoll, Mark S; Fennessy, M; Flynn, L; Gitsov I; Hassett, J; Hawks, R; Hoffman, R; Horton, T; Jager, D; Keller, S; Lai, Y-Z; Laura L; Liu, S; Manno, J; Maynard, C; McGuinness, P; Meisner, M; Meyer, R; Mitchell, My; Nakatsugawa, T; Quackenbush, L; Ramarao, B; Reynolds, K; Ringler, N; Sanford, S; Schuster, R; Scott, G; Shields, B; Slocum, T; Smart, L; Smith, W; Stipanovic, A; Tiss, K; Turbeville, J; Turner, S; View, J; Webb, C; White, E;

1. Call to Order Scott Shannon call to order 3:32 pm
2. Minutes of the Last Meeting Rudy Schuster
 - a. 12 changes made by R. Schuster based on comments. Minutes approved as they stand
3. Announcements & Report of the Executive Committee Scott Shannon
 - a. Rick Smarden introducing a new writing professor, Dawnelle Jager
 - b. Final Call for Nominations! Distinguished Professorships and Chancellor's Awards
 - i. Nominations have been received, executive committee will be reviewing and forwarding names to the Chancellor's office in February
 - c. Reminder of Faculty Mentoring on January 11th in the Marks Hotel, the program will include multiple speakers and refreshments
 - d. Gary Scott introduced Shijie Liu, a new Assistant Professor in PSE
 - e. Update on general education program assessment
 - i. This year a *Campus Strengthened Assessment of General Education* tool has been developed by the Board of Trustees and Chancellor's office to have a consistent general education tool across SUNY
 - ii. The COI is currently integrating the *Campus Strengthened Assessment of General Education* tool into the ESF protocol
 - f. Latest update on Faculty/Campus Governance Expansion
 - i. Special Faculty meeting was proposed to be held over the winter break to discuss how expansion of the governance to include faculty will function.
 - ii. Proposed dates December 14th 1pm and a follow up on January 11th Motion carries with one nay
4. President's Report Neil Murphy
 - a. Syracuse Center of Excellence for Environmental Systems and Renewable Energy
 - i. Provided a site plan for the Center of Excellence
 - ii. Specific areas, approximately 5000sf associated with bio-fuels are ear marked for ESF

- iii. Building will be “green” with energy being provided by renewable resources
 - iv. Ground breaking should be spring 06
 - b. CNY Biotechnology Research Center
 - i. \$85 million project
 - ii. will be created in conjunction with Upstate Medical University as lead organizations
 - iii. Executive Director has been hired
 - iv. Question: Building is part one of a three part plan. Please comment on phases two and three. Answer: moving forward with plan, but focusing on phase one at the moment
 - c. FY 06 Appropriations
 - i. \$1.5M Source Sentinel DOD
 - ii. \$200K Salix Agriculture
 - iii. \$700K Bioproducts/ Bioenergy Interior
 - iv. \$250K ESFIT Labor/HHS
 - v. \$100K TOF GC/MS Justice/Commerce
 - vi. \$700K Delhi/ESF COE Watershed Mgmt
 - d. Undergraduate Recruitment/Admissions
 - i. Spring Metrics as of 11/26
 - 1. 110 applications for spring 06 versus 97 in spring 05
 - 2. Chancellor has appropriated 10 more student housing slots for next year
 - ii. Transfer Focus
 - 1. Faculty match-up to transfer institutions
 - 2. Transfer institution advertisement and poster was shown
 - 3. Transfer institution partnership visits program discussion
 - a. Recent successes include Hudson and Boom County
 - iii. Transfer Days
 - 1. faculty encouraged to participate in transfer days when potential students are on campus
 - iv. Campus Visitation Trends (YTD)
 - 1. number of potential students attending transfer days has been increasing
 - e. Graduate Recruitment/Admissions
 - i. New Materials
 - 1. On-line graduate application
 - ii. “Highlight on Research” regularly featuring faculty and graduate student scholarships
 - 1. Funding opportunities for graduate students
 - f. Metrics for Spring 2006
 - g. Recent Advertising
 - i. ESF advertisements have been posted in publications at targeted institutions
 - ii. Full page advertisements have been placed in targeted magazines to attract students

- h. Question: please provide update on Baker renovation, Answer: bids are being received from contractors construction is expected in the spring of 2006
 - 5. Reports of the Standing Committees
 - a. Committee on Instruction Larry Smart
 - i. Course & Curriculum changes:
 - 1. LA: new course (LSA 343) and new computer policy
 - 2. CHE: revised course (FCH 650)
 - 3. new course (BPE 498)
 - a. Motion to approve all three courses with one opposing vote
 - 4. PSE: New BS Degree Program in Bioprocess Engineering
 - a. Questions concerning enrollment and ability to deliver the program. Response: The Provost's office has committed to phasing in a faculty member and allocating a permanent faculty position contingent upon student demand
 - b. Motion on the floor, Motion carried no opposing votes
 - 5. Minor in Bioprocess Engineering, and new minor in Paper Science
 - a. Question: are there prerequisites for the courses required in the minor and will they be available to the general student population,
 - i. Answer yes
 - b. Motion on the floor, motion carries, one opposing vote
 - ii. LA proposes to require all junior level students to purchase a laptop computer
 - 1. primary software will be housed on the LA servers, the laptop will act as a terminal to access the server
 - 2. motion on the floor, motion carries no opposing votes
 - iii. point of order
 - a. Is there a way to verify that all votes on the motions were cast by faculty members?
 - i. Response: not at this time.
 - iv. Committee on Public Service & Outreach Art Stipanovic
 - 1. Spotlight Posters on Outreach
 - a. Request for faculty to think of possible posters for the spotlight
 - 2. Outreach and the ESF Web
 - a. Paul Otteson reporting on how the ESF website provides outreach options
 - v. Committee on Research Bill Powell
 - 1. Bill Powell is ill today and could not attend the meeting
6. Report from the SU Senate Susan Senecah & Ruth Yanai

- a. No report from SU Senate
- 7. Report from SUNY Senate John View
 - a. Upcoming meeting will be in SUNY Farmingdale, faculty invited to provide any topics to John view that need to be addressed at the meeting
 - b. Previous Senate activity:
 - i. Resolution in Support of NYS College of Ceramics
 - ii. Proposed resolution on the academic Bill of Rights
- 8. Report from USA Jessica Fox/Tina Notas
 - a. Final USA meeting was held on Monday 12/5 producing a new list of goals
 - b. Tina and Danielle Tomasso reporting on possible senior class gift
 - i. Current senior class gift proposal is for a “community bikes program” that includes a bike maintenance one credit course.
 - ii. Current proposal will be distributed to the campus community
- 9. Discussion Item: “Academic Advising at ESF” with and introduction from Provost Bruce Bongarten
 - a. Discussion followed
- 10. New Business
- 11. Old Business
- 12. Adjourn 5:15 pm