



One Forestry Drive, Syracuse, NY 13210, USA

Faculty Governance Meeting, January 31st, 2008

Attendance: Marcia Barber, Bruce Bongarten, Kelley Donaghy, Martin Dovciak, Allan Drew, JoAnne Ellis, Myrna Hall, Marla Jabbour, Laura Lautz, Marisol Miller, Erin Murphy, Chris Nowak, Cariann Quick, Dudley Raynal, Mark Scimone, Gary Scott, Art Stipanovic, Kenneth Tiss, Connie Webb, Ruth Yanai

1. Call to Order at 3:37 pm
 - a. Bill Shields
 - b. Note: No Quorum
2. Minutes of the Last Meeting (11/29/07)
 - a. Laura Lautz - approved
3. Reports of the Standing Committees
 - a. COI Chair Gary Scott
 - i. Items approved by COI
 1. CMWPE
 - a. Sustainable construction minor (at ESF)
 - b. Sustainable construction minor (forwarded to SU, pending)
 2. Environmental Studies
 - a. EST 393 (Environmental Discourse and Communication)
 - b. EST 132 (ES Orientation)
 - c. CMN 420 (Advanced Public Presentation Skills)
 - d. BS Curriculum
 3. Landscape Architecture
 - a. LSA 312 (Place/Culture/Design)
 - ii. Items for discussion at Next COI Meeting
 1. Landscape Architecture
 - a. LSA 312 (Place/Culture/Design)
 - iii. Items awaiting Action from Department
 1. Landscape Architecture
 - a. Changes to BLA program
 - b. LSA 300 (Computer Graphics I)
 - iv. Academic Standards Committee
 1. Met on 10 January 2008
 - a. 67 students suspended
 - b. 33 appeals received
 - c. 27 appeals were accepted
 - d. Students are on probation if their appeal was accepted and are expected to:
 - i. Meet with Tom Slocum

- ii. Meet with advisor
- v. Items currently Under Review
 - 1. Dual Majors
 - a. Approval process for Dual Majors
 - i. Must have a 2.0 GPA
 - ii. By petition after 30 credits completed (BS)
 - 2. Interdepartmental majors
 - a. All combinations allowed, as long as each of the major requirements are met
 - 3. Intradepartmental majors
 - a. CMWPE : Construction Management and Wood Products Engineering allowed
 - b. EFB : Biotechnology with any other EFB program except Environmental Biology
 - c. FNRM : Not allowed
 - d. PBE : Bioprocess Engineering with either Paper Engineering or Paper Science
- vi. Anticipated upcoming Course Changes and Issues (no official proposals received; upcoming proposals are anticipated)
 - 1. Changes to required courses
 - a. EFB 226 Botany → Biology I
 - b. EFB 285 Zoology → Biology II
 - 2. Announced for Fall 2008 start as EFB 296
 - 3. Impact on curricula across campus
 - 4. Impact on students with “F” grades
- vii. Discussion regarding the anticipated changes to Botany and Zoology (3.a.vi)
 - 1. Question from Ruth Yanai: What will happen to students who received an F? What are the curricular implications?
 - 2. Answer from Gary Scott: This is still undetermined – the item is still under discussion and the proposals are anticipated
 - 3. Comment from Chris Nowak: Curricula that require this course will not be able to respond to this change this year because the course proposal will be approved after the curricula change deadline for COI.
 - 4. Response from Don Leopold: Chairs are aware of this future transition and steps will be taken to work with departments and curricular needs to work through this transition for Fall 2008.
 - 5. Comment from Bruce Bongarten: Suggestion to have discussion among departments as to whether the new, proposed courses meet the curricular needs across departments that are not current met by Botany and Zoology.

- 6. Response from Don Leopold: It is understood that COI is the forum for that discussion.
 - viii. Comment from Dudley Raynal: Regarding general education, we are mandated to undergo general education assessment in the areas of writing skills, critical thinking, etc. The associated tests will be administered to students in the near future.
 - b. COR Chair Tom Horton – no official report
 - i. Comment from Neil Ringler: The research office has received recommendations regarding McIntire-Stennis proposal awards and those are in process. Winners will be announced in the near future.
 - c. COPSO Chair: Alan Drew
 - i. Faculty Service Learning Workshop next week
 - 1. COPSO has organized a faculty service-learning workshop to be held one week from today
 - 2. Developed in response to the Fall symposium on service learning
 - 3. Notice has gone out to the campus
 - 4. The goal of the workshop is to facilitate integration of service learning into courses
 - 5. Please RSVP by Tuesday to participate in this workshop, as noted in the email to campus
 - 6. Jim Heffernan, executive director of Campus Compact, will facilitate the workshop
 - 7. Lunch will be provided
 - ii. COPSO has been busy with the process by which awardees for SUNY service awards are selected. Those selections are sent on to Albany. That is currently being addressed in COPSO.
4. Discussion – none designated on agenda
5. New Business
 - a. Bruce Bongarten: (Details regarding this announcement will be provided again through email.)
 A faculty committee is being put together to evaluate P&T procedures across campus. The committee will be chaired by Don Leopold, with a representative from each department, with all ranks represented. The committee will consider the formation of a general set of college-wide policies and procedures to provide clarity and completeness to the P&T process. The recommendations developed by the committee will then go to the entire faculty for consideration and vote. This is important for the faculty and will address uncertainty regarding the P&T standards and procedures that are currently in place. This is meant to be an aid to the faculty and to provide clarity to those going up for promotion and tenure. The Provost has representatives already in mind. They will meet to

receive this charge within the next week. This will also improve the Provost's ability to address questions regarding P&T. This will establish campus-wide standards that can be embellished by individual departments. The committee will have a draft of their recommendations by the beginning of the fall semester for discussion.

i. Discussion

1. Question from Chris Nowak: Is there a fairness issue among departments?
2. Response from Bruce Bongarten: Not necessarily. Rather, there are holes in the individual department policies that need to be addressed. The campus-wide standards would be of a general nature.
3. Question from Ruth Yanai: Was there a campus-wide group that looked at this issue in the past?
4. Response from Bill Shields: Yes, Bill Shields was chair of that committee. The recommendations from that committee were never addressed. A copy of those results will be shared with faculty via the web and forwarded directly to Don Leopold.

b. Laura Lautz:

From informal discussion among faculty, it seems there is an interest in getting faculty access to academic buildings on campus outside of business hours. This interest stems from issues that arose during on-campus meetings on Martin Luther King, Jr, Day. Faculty meeting in various buildings on that date had to contact the campus police to get access to buildings in which meetings were held. This was an inconvenience and seemed unnecessary.

- i. Response from Connie Webb: Individuals could address this on a case-by-case basis by contacting University Police and justifying why they need access to additional buildings on campus.
- ii. Comment from Martin Dovciak: It is difficult to predict future needs, so it would be useful to have access to buildings without making individual requests.
- iii. Comment from Myrna Hall: Several faculty experienced this problem on MLK day. It is awkward to contact police to get access to buildings on a case-by-case basis – people stand outside in the cold, time is wasted, etc.
- iv. Comment from Bill Shields: Access could be to academic buildings, not to the library or other more sensitive facilities.
- v. Comment from the floor: Why is access for faculty restricted?
- vi. Response from Connie Webb: Security reasons. Also, the building access system is still somewhat antiquated. It malfunctions fairly often. Software is being purchased to improve the function of card readers. Those updates can help facilitate this process. At the

moment, even if you have access, it is not guaranteed because of potential for malfunction.

- vii. Comment from Bill Shields: Security would still be high with faculty access to all buildings because by swiping the cards, the police have a record of who went into what building at any given time. The issue has been raised to the appropriate individuals and we can follow up on this request.

6. Old Business

- a. The Executive Chair position will be up for election in a couple of months. Unless someone is willing to replace Bill Shields, the secretary becomes chair, which is not desired by the secretary. The secretary would consider resigning in that situation.

7. Adjourned at 4:30pm.