

ESF faculty Governance meeting

15 February 2012

408 Baker

Minutes

Kelley Donaghy called the meeting to order @3:36 PM and presented the agenda

There are no minutes available from the last meeting for approval.

### **Shared Services**

President Murphy gave a report on Shared Services Initiatives. (See slides on fac gov web site) Murphy reminded us this was a SUNY mandate, but that we work cooperatively with a number of private institutions as well, giving an “expanded vision of what Shared Services might be.” There are at least 13 planned or in progress projects with UMU identified, as well as several with Oswego. One objective is to achieve \$250,000 in savings. The shared service plan will be finalized by 7/15/12. Faculty input is requested.

A question was asked regarding how the administration envisioned a “shared instructor.” The response was that the plan had not gotten to that level of detail yet.

A question was asked about the amount of travel required between campuses to take advantage of shared services. Murphy responded that “student convenience is key.”

The question was asked: “What about the services we get from SU?”

The President’s response was that we pay for the services we receive from SU and that will likely continue. The shared services plan is meant to supplement – not displace – that existing relationship.

An update on the plan was promised by May.

### **Committee on Curriculum**

John Hassett (Chair) gave the first report of COC under new committee structure. Proposed changes in curriculum and programs for review by COC is now available on the web outside of the password protected portal so students and others can see the proposals. John also gave future deadlines for proposals to be considered in the current academic year.

John (on behalf of the committee) moved to approve proposed curricular changes included in the report. (previously distributed). The motion passed by voice vote with no discussion.

John (on behalf of the committee) moved to approve proposed policy changes included in the report regarding summer drop/add, time limits for graduation and resumption of undergraduate programs. (previously distributed). There was some discussion about the changes in time limits for masters and doctoral students. There was also a friendly amendment made and accepted regarding standardizing the language within the sections of the policy changing the graduate time limit actions to “may be

withdrawn.” There was a question about whether the policy would be retroactive. This will apply to all currently matriculated and future students and is more lenient than previous policy. The motion passed by voice vote.

### **COPSO**

Melissa Fierke (Chair) reported on the activities of the committee. A Venn Diagram was presented. (see slide) The committee has examined outreach and service as a part of P&T. There is a lack of coordinated funding for service and outreach, and the committee has a vision of itself as an agent for community engagement.

### **Old Business**

Paul Crovella (Chair - IQAC) spoke regarding the low participation rate by students in the online end-of-course evaluations. IQAC would like to survey the faculty about their views on the best way to proceed. The survey will go out on Monday Feb. 20. ICAQ will proceed based on those results.

Art Stipanovic said he was getting 7 responses out of a class of 28 under the current system and others reported similarly low participation. Bill Shields reported that at the last EFB faculty meeting there was unanimous support for returning to a paper based system. The low participation rates are disadvantageous to instructors who rely on feedback to improve their courses and results in a poor data asset for use in P&T decision making. Ruth Yanai states she got higher participation by making students bring lap tops to class to complete the evaluations. Lindi Quackenbush said she only received 7 out of 21 responses when holding class in a computer equipped lab.

Provost Bongarten acknowledged the desire for faculty to get good data out of the evals but points out that the raw handwritten comments from students were being given to faculty rather than being transcribed to make those comments anonymous. Students did not want that to continue, and it is not reflective of best practice in this area.

Gary Scott asked if surveys could be administered through Blackboard, and the answer is yes they can. Myrna Hall suggested withholding final grades as an incentive. Many others use individually designed evaluation instruments.

Paul said the IQAC would bring a resolution to the next meeting and that the implementation of a fix would occur this semester.

### **Nominations**

Elections for officers and committee chairs will be held in April. Bob Meyers is Chair of Nominations. For a list of open offices see slides presented at the meeting. There was a call for nominations from the floor. There were none.

### **New Business**

There was no New Business

**Announcements**

Laura Crandall announced that there would be an Undergraduate TG on Friday 2/17 at 4:30 in Nifkin and faculty were encouraged to attend.

Anne Lombard announced Poetry to the People will be returning to campus Feb. 23 in Marshall Auditorium.

The meeting adjourned at 4:43.

Respectfully submitted,

Steve Weiter

(small, emergency back-up) Secretary