



State University of New York
College of Environmental Science and Forestry

College Governance

ESF College-Wide Governance Meeting
12:45 PM, Wednesday, September 19, 2012
145 Baker

Minutes

The meeting was called to order at 12:49 by Kelley Donaghy.

1. Update on College Budget (President Murphy)
 - New SUNY Budget Allocation Process
 - Distribution of State Support and Tuition Revenue Among the 30 State-Operated Campuses
 - Model Components
 - Enrollment \$691M
 - Research \$70M
 - Geographic \$15M
 - Mission Adjustments \$11M
 - Impact on ESF
 - -\$2,380,900 (-10.5%) of State support over 3 yrs.
 - Partial offset of tuition increase in revenue (\$300 tuition increase)
 - Projected ESF Financial Plan for FY 2013-14 \$19,000
 - Comparison of Impact on ESF Compared with other SUNY Institutions
 - New model projection of State support vs. 2012-13 State support
 - ESF -\$2,380,900 (-10.5%)
 - Binghamton +\$5,806,200 (+12.9%)
 - SUNY IT -\$1,789,900 (-27.1%)
 - Mission Adjustments
 - ESF maintained \$9.5M in Mission Adjustments
 - Properties/Forestry Outreach/SU Student Support Services and Accessory Instruction
 - Maritime received the only other Mission Adjustment at \$1.5M
 - CNY REDC Proposals (Regional Economic Development Council)
 - Central New York \$1,000,000
 - Biotechnology Accelerator
 - Core Analytical Equipment
 - Biomass Cooperative \$245,000
 - Innovation Center
 - Pilot Pelletizer
 - cfa NYSERDA \$397,831
 - Regional ED and GHG reduction
 - technical support involving the

- establishment and management of
- willow biomass crops in 9 counties
- across three REDC areas
- FY 2011-12 Financial Performance vs. Operating Budget

Surplus/(Deficit) in \$000s				
	Budget	YE Projection	Variance \$	Variance %
Revenue	\$40,538	\$39,804	(\$734)	(1.8%)
Expense	\$41,160	\$40,741	(\$419)	(1.0%)
Surplus(Deficit)	(\$622)	(\$937)	(\$315)	(51.0%)

Reserve Balance in \$000s				
Beginning Balance	Operating Deficit	Annual Activity	YE Projection	% of Operating Expense
\$4,510	(\$937)	\$195	\$3,768	9.2%

- FY 2012-13 Proposed Operating Budget

Revenue in \$000s				
	11-12 YE	12-13 Budget	Variance \$	Variance %
Total	\$39,804	\$40,300	\$496	1.2%
Major Variances				
State Allocation	\$22,542	\$22,610	\$68	0.3%
Tuition	14,248	15,328	1,080	7.5%
Graduate Waivers Funded by RF (Prior year carry over)	468	0	(468)	--
“One Time” Items	531	597 ⁽¹⁾	66	12.4%
Empire Innovation	355	355	0	--
Other U-Wide Programs	422	422	0	--

(1) National Grid Rebates Jahn Hall, Lighting and Variable Speed Drives, Ash Timber Sales, FEMA reimbursements for Hurricane Irene and Tropical Storm Lee, Gateway NYSERDA Incentive

- FY 2012-13 Proposed Operating Budget (con't)

Expense in \$000s				
	11-12 YE	12-13 Budget	Variance \$	Variance %
Total	\$40,741	\$40,748	\$7.0	--
Major Variances				
Personal Service - Regular	\$23,745	\$23,962	\$217	0.9%
Personal Service - Temporary	2,606	2,556	(50)	(1.9%)
Utilities - Steam	1,157	889	(268)	(23.2%)
Utilities – Electric	535	480	(55)	(10.3%)
Utilities – ISO Group	445	518	73	16.4%
Utilities – Gas Service	95	140	45	47.4%
Utilities – Wood Pellets	25	240	215	--
Accessory Instruction and Related Services	4,306	4,099	(207)	(4.8%)
Undergrad Scholarships	2,650	2,687	37	1.4%

Surplus/(Deficit) in \$000s				
	11-12 YE	12-13 Budget	Variance \$	Variance %
Revenue	\$39,804	\$40,300	\$496	1.2%
Expense	\$40,741	\$40,748	\$7.0	--
Surplus (Deficit)	(\$937)	(\$448)	(\$489)	(52.2%)

Reserve Balance in \$000s				
Beginning Balance	Operating Deficit	Annual Activity	YE Projection	% of Operating Expense
\$3,768	(\$448)	\$250	\$3,570	8.8%

2. Committee on Curriculum 2011-2012 Report (Hassett)

- Met 6 times
- Considered:
 - 54 Course proposals
 - 18 Curriculum proposals
 - 10 Policy proposals (8 voted on at a Governance Meeting)
 - Revision of Existing Time Limits
 - Resumption of Degree Programs
 - Timely Feedback for Student Work
 - Summer Session Add/Drop

- Summer Defense Policy
 - Withdrawal Grade Change
 - Course prefix, naming & numbering protocols
 - MS Thesis or Ph.D. Dissertation Proposal (today)
- See minutes at www.esf.edu/CoC for details
 - New policy proposal recommended for faculty approval at 5/18/2012 CoC meeting:

MS Thesis or PhD Dissertation Proposal

All students participating in a Master of Science or Doctor of Philosophy degree program must complete a thesis or dissertation proposal for approval by the members of the student's steering committee. The major professor and each of the graduate steering committee members must approve the proposal using the Graduate School's on-line dissertation proposal approval form.

MS thesis proposals should generally be completed two semesters prior to defense of the thesis;

PhD dissertation proposals must be completed to achieve candidacy (in concert or in parallel with the candidacy examination process). A department may, at their discretion, incorporate an oral defense of the dissertation proposal as a component of, or substitute for other forms of the oral component of the Graduate School's required candidacy examination.

Each Department/Program may have requirements that exceed those specified broadly in this policy; however, they must be consistent with the Graduate School's requirements. Departmental requirements beyond the minimum stated here must be specified in writing and submitted to the Graduate School as well as listed in departmental web pages. It is the responsibility of the student to be aware of, and comply with, all Graduate School and Departmental dissertation proposal requirements.

Motion to accept the recommendation passed on a voice vote.

3. Minutes and Announcements (Donaghy)
 - a. Minutes from the College Governance meeting of 2 May, 2012 were passed.
 - b. Introduction of New Faculty Members and Professional Staff
4. Cheetah Conservation Fund (Turner)
 - a. SUNY ESF Board of Trustees Presentation - <http://www.youtube.com/watch?v=wFYyIJ7uGIs&feature=share&list=UUpIGFcvUqnoUALWXqmQ6YnA>
 - b. Dr. Bruce Brewer, Managing Director of the Cheetah Conservation Fund - <http://youtu.be/bczEfUI2im8>

New Business

Awards (Dunn) – Requested nominations/prenominations for Chancellor's Award
 United Way Campaign to start in coming weeks (Campagna)

Meeting adjourned 1:44

Minutes respectfully submitted by Steve Teale