



State University of New York  
College of Environmental Science and Forestry

## College Governance

### Minutes

**ESF College-Wide Governance Meeting**  
**Wednesday, October 17, 2012, 12:45-1:40 PM**  
**Baker 146**

**Business Affairs:** Lisa Campagna. **Chemistry/A&TS:** Neal Abrams, Greg Boyer, Theodore Dibble, Kelley Donaghy, Dave Kiemle. **Communications:** Claire Dunn, Karen Moore. **Cons Mgmt & Wood Pro Eng:** Paul Crovella, George Kyanka, Robert Meyer, Kenneth Tiss. **Env Res and For Eng:** Douglas Daley, Theodore Endreny, Georgios Mountrakis, Lindi Quackenbush. **Env Studies:** Andrea Feldpausch-Parker, Valerie Luzadis, Laura Rickard. **Environ & Forest Bio:** John Castello, Melissa Fierke, Charles Hall, Greg McGee, Rebecca Rundell, Sadie Ryan, Kimberly Schulz, Steve Teale, Christopher Whipps. **Forest & Natural Res. Mgmt:** Peter Black, Douglas Morrison, Tim Volk. **President/VPs/Gov Relations:** Robert French. **Inst/Grad Studies:** Scott Shannon, Suzette Vandeburg. **Landscape Architecture:** Margaret Bryant, Richard Hawks. **Moon Library:** Jo Anne Ellis, Stephen Weiter, Jessica Clemons. **Paper/Bioprocess Engineering:** Yuan-Zong Lai. **Research Programs:** Neil Ringler (EFB). **Undergrad Admissions:** Susan Sanford

**The meeting was called to order at 12:48 by Kelley Donaghy.**

**1. Minutes**

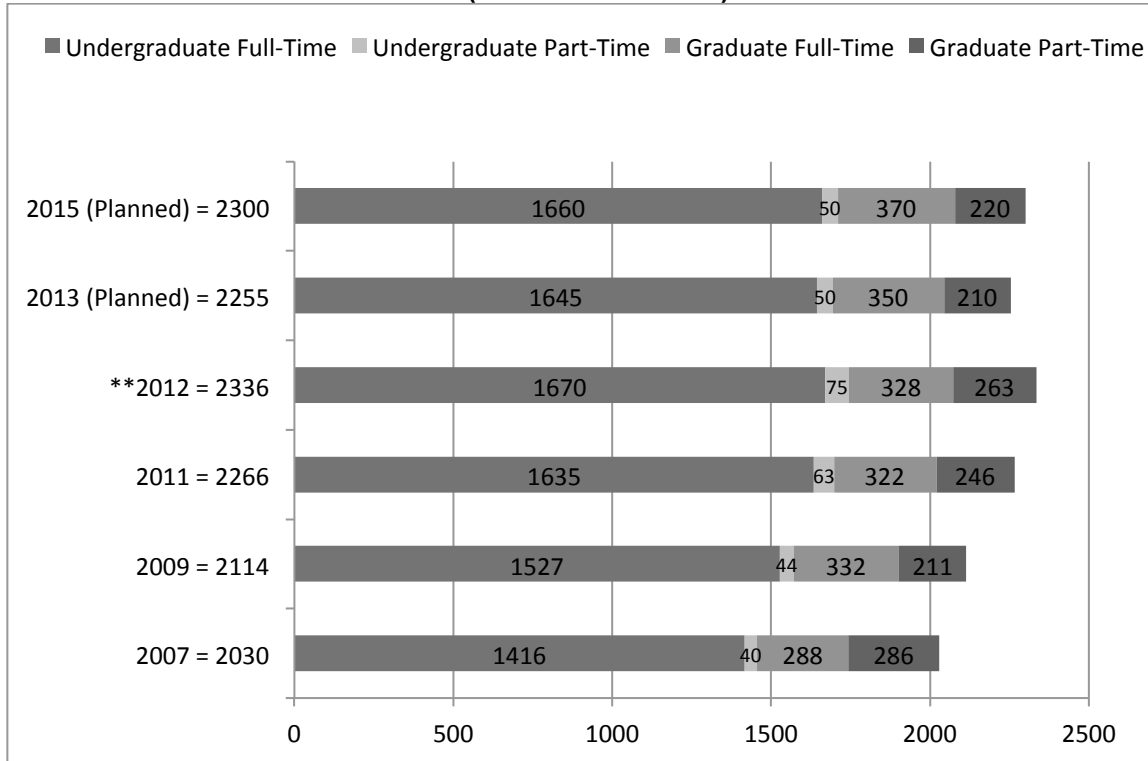
A. Minutes from the September 19 meeting were accepted.

**2. Announcements**

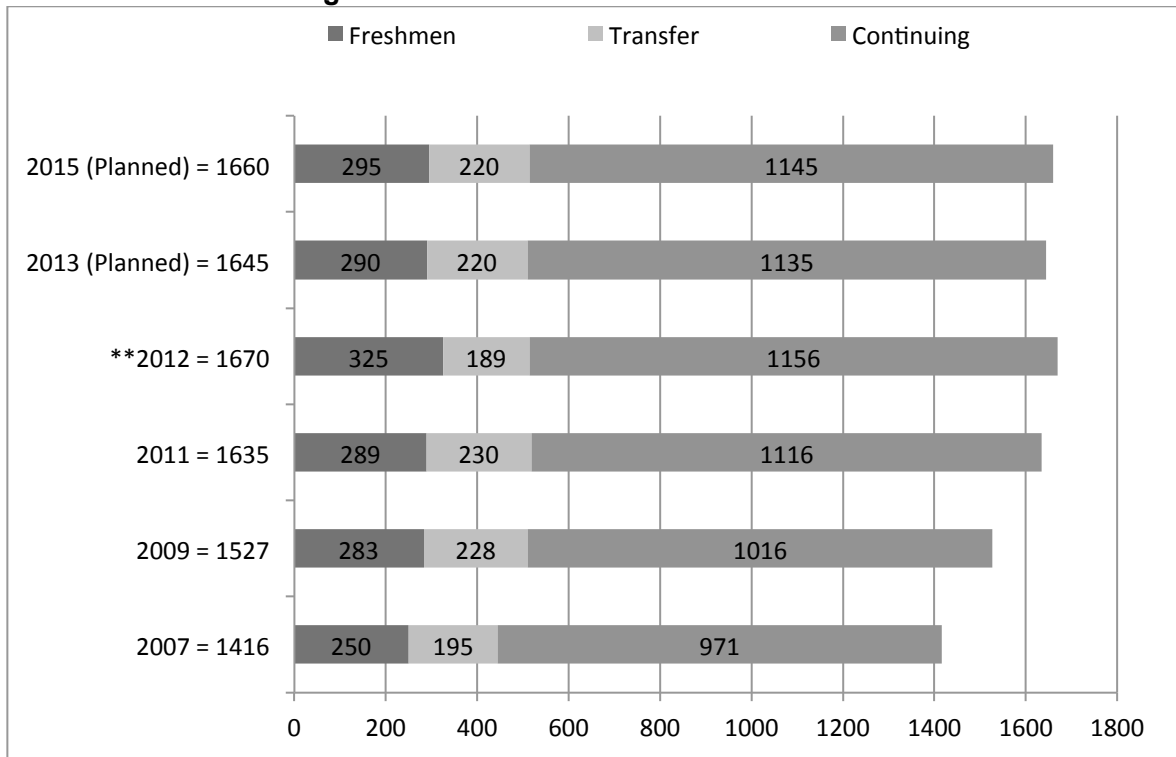
Mike Shay (Chemistry student) made a plea for a cancer support fund  
Karen Moore Made announcement reminding faculty and staff of the United Way campaign

**3. Fall 2012 Enrollment at ESF - A Five-Year Perspective. (Robert C. French, VP Enrollment Management and Marketing).** VP French gave a detailed presentation summarizing recent enrollment trends at ESF. The following are the descriptive statistics.

**A. Enrollment Headcount (Without SU or HS)**



## B. Full-Time Undergraduates



## C. Matriculated Undergraduates (Full & Part-Time)

<u>Department</u>	<u>Fall 2007</u>	<u>Fall 2012</u>	<u>Change</u>
<b>Chemistry</b>	<b>62</b>	<b>42</b>	<b>(-20)</b>
<b>EFB</b>	<b>572</b>	<b>641</b>	<b>(+69)</b>
<b>ERE</b>	<b>92</b>	<b>128</b>	<b>(+36)</b>
<b>Env. Science</b>	<b>111</b>	<b>188</b>	<b>(+77)</b>
<b>Env. Studies</b>	<b>141</b>	<b>148</b>	<b>(+7)</b>
<b>FNRM</b>	<b>117</b>	<b>172</b>	<b>(+55)</b>
<b>Ranger School</b>	<b>44</b>	<b>49</b>	<b>(+5)</b>
<b>LA</b>	<b>162</b>	<b>163</b>	<b>(+1)</b>
<b>PBE</b>	<b>41</b>	<b>86</b>	<b>(+45)</b>
<b>SCME</b>	<b>94</b>	<b>78</b>	<b>(-16)</b>
<b>Undecided</b>	<b>5</b>	<b>10</b>	<b>(+5)</b>

#### D. Diversity Metrics – Undergraduate Full-Time

	<u>Fall 2007</u>	<u>Fall 2012</u>
<b>Women</b>	511 (37%)	726 (44%)
<b>Underrepresented</b>	109 (8%)	148 (9%)
<b>International</b>	13 (1%)	28 (2%)
<b>Out-of-State U.S.</b>	150 (11%)	260 (16%)
<b>States Represented</b>	26	36
<b>Countries Represented</b>	6	13

#### E. First Year Retention Rates

<u>Fall Entry</u>	<u>Freshmen</u>	<u>Second Year</u>	<u>Retention</u>
<b>2011</b>	289	249	86%
<b>2010</b>	259	216	83%
<b>2009</b>	283	251	89%
<b>2008</b>	310	252	81%
<b>2007</b>	250	223	89%

#### F. First Year Retention Rates

<u>Fall Entry</u>	<u>Freshmen</u>	<u>Second Year</u>	<u>Retention</u>
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<b>2007</b>	250	223	89%

#### G. Six Year Graduation Rates

<u>Fall Entry</u>	<u>Freshmen</u>	<u>Graduated</u>	<u>Rate</u>
<b>2007</b>	250	170	68% (5 yr)
<b>2006</b>	242	163	67%
<b>2005</b>	260	171	66%
<b>2004</b>	227	148	65%
<b>2003</b>	228	149	64%

**H. Undergraduate Costs**

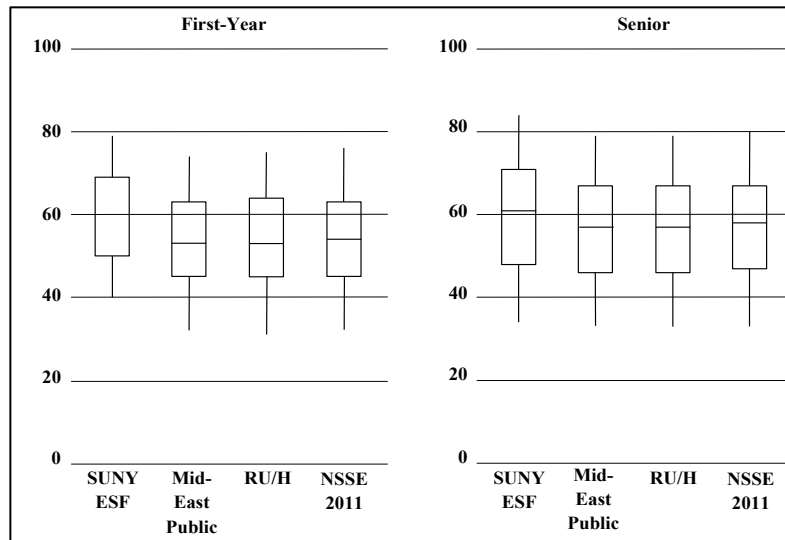
<u>Fall Entry</u>	<u>Tuition &amp; Fees</u>	<u>Room</u>	<u>Board</u>	<u>Total</u>
<b>2007 NY-Resident</b>	\$5,100	\$5,660	\$5,930	\$16,690
<b>2012 NY-Resident</b>	\$6,593	\$7,500	\$6,900	\$20,993 (+26%)
<b>2007 Non-Resident</b>	\$11,360	\$5,660	\$5,930	\$22,950
<b>2012 Non-Resident</b>	\$15,843	\$7,500	\$6,900	\$30,243 (+32%)

**4. Faculty Governance Committee on Student Life Annual Report 2011-2012. (Greg McGee) – Report attached.**

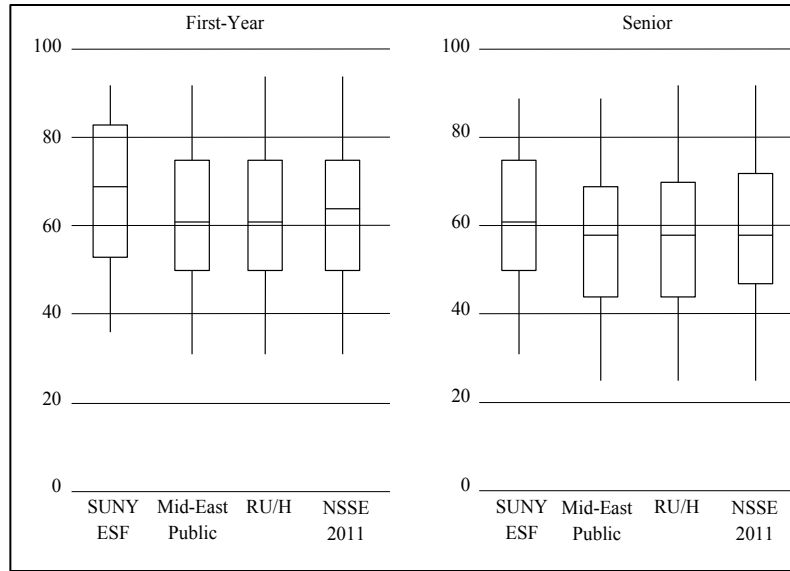
**Committee:** Caroline Bailey – LA, Scott Blair – Student Life, Bob Dugan – Public Safety, Tom Fletcher – Admissions, Cat Foley – GSA, Ivan Gitsov/Paul Caluwe – Chemistry, Kavya Krishnan/Lauren Ziska – USA, Greg McGee – EFB, Giorgos Mountrakis – ERE, Douglas Morrison – FNRM, John View – Financial Aid, Kevin Reynolds, Laura Crandall – Student Life, Anne Lombard (ex officio)

**A. Academic Integrity.** Greg McGee reviewed the policies & procedures and some figures from 2011. He discussed faculty familiarity with policies/procedures, faculty reporting tendencies, student Life record keeping (20 incidents in 2011, 55 incidents in 2012).

Also discussed 2011 National Survey of Student Engagement (NSSE) which is based on 85 questions covering 5 “benchmarks” of engagement: level of academic challenge, active and collaborative learning, student-faculty interactions, enriching educational experiences, and supportive campus environment. The survey was based on 120 freshmen, 151 seniors and comparison with these institutions: RU/H: Carnegie Classification, >20 PhD degrees/year, ~61,000, NSSE 2011: ~470,000, Mid East Public: ~36,000. Level of Academic Challenge Benchmark:



Enriching Educational Environment Benchmark:



Relative to RU/H, ESF students tend to:

- work more collaboratively on assignments
- discuss ideas outside of class more
- integrate concepts among different classes more
- think more critically
- analyze quantitative problems
- address complex real-world problems
- acquire a more narrow general education
- acquire higher levels of job-related training and skills development

Summary of comparisons:

<u>ESF Seniors</u>	vs.	<u>RU/H Seniors</u>
77%		49%
participate in internship, field experience, co-op		
36%		20%
work on research projects with faculty		
53%		32%
participate in culminating senior experience		

Community Service		
	<u>ESF</u>	<u>RU/H</u>
Freshmen	84%	41%
Seniors	71%	58%

ESF students are:

- seniors are less likely to have serious conversations with students of different race or ethnicity
- freshmen are more likely to have serious conversations with students of different religious/political backgrounds
- seniors are less likely to engage in classroom discussions and assignments that include perspectives based on race, religion, political belief
- seniors are not asked to understand people of different racial and ethnic backgrounds
- Foreign language      22% ESF      vs.      41% RU/H

##### **5. Faculty Ownership of Instructional Content (Donaghy)**

Faculty ownership of intellectual property including instructional materials was discussed. Copyright Law covers work for hire: Work prepared by an employee within the scope of employment, work specifically ordered or commissioned and prepared per written contract, Instructional text, tests and test answers.

SUNY's Copyright Policy was written in 1954 under the 1909 federal copyright act and addressed common-law exception, faculty work vests in the faculty not SUNY. At the time, the term used was all "written works."

Instructional materials for the web including Blackboard and on-line courses are no difference from classroom materials. "You own what you produce unless you have knowingly given up your rights to the product." -UUP Copyright FAQ, [www.suny.edu/provost/academic\\_affairs/FacultyOwnership.cfm](http://www.suny.edu/provost/academic_affairs/FacultyOwnership.cfm)

Commercial lecture note companies were discussed, including on-line courses, When the College uses course materials after you've "left." Also, commercial lecture note companies (e.g. CourseHero et al.). Lawsuits require registration.

**Meeting adjourned at 1:48**

## **SUNY ESF Faculty Governance Committee on Student Life Annual Report 2011-2012**

**Members:** Caroline Bailey (LA), Scott Blair (Student Life), Paul Caluwe (Chemistry), Bob Dugan (University Police), Tom Fletcher (Admissions), Cat Foley (Graduate Student Association), Ivan Gitsov (Chemistry), Kavya Krishnan (Undergraduate Student Association), Anne Lombard (*ex officio*), Gregory McGee (Committee Chair, EFB), Douglas Morrison (FNRM), Giorgos Mountrakis (ERE), John View (Financial Aid), Lauren Ziska (Undergraduate Student Association), also attending regularly Kevin Reynolds (Student Life) and Laura Crandall (Student Life).

This new Committee on Student Life spent its first couple meetings considering its charge as outlined in the Faculty Governance By-laws, and setting an agenda based on that charge. The following agenda items were addressed during the autumn ('11) and spring ('12) semesters.

### **Autumn Semester**

#### **Academic Integrity**

The committee decided to begin reviewing the existing policy and procedures on academic integrity in order to determine any need for changes that would yield improved student compliance as well as faculty engagement. Kevin Reynolds, the new Student Conduct Coordinator, was invited to several meetings to explain the current policy to the committee. During these discussions the committee realized that the faculty seems to lack a working knowledge of the procedures, which seems to be limiting the effectiveness of the policy.

We then decided to poll the faculty on their knowledge of the college's policy with a particular interest in learning their tendencies for reporting infractions to Student Life. The poll results were presented at the November 2 faculty meeting. Forty-five faculty members responded to the poll. In summary, the poll revealed that >80% agree or strongly agree that academic integrity is important for developing ethical students. Fifty-five percent of the respondents had no incidents of academic integrity violations in their classes in the last academic year. But still, if the responses are representative, then 45% of the faculty had at least one academic integrity violation last year. The 20 faculty members who responded to the poll and who indicated at least one violation of academic integrity last year collectively reported through the poll a conservative estimate of ~40 academic integrity violations. However, Kevin Reynolds had records of only 12-15 cases last year. This is consistent with another poll result that revealed 1/3 of the faculty never report violations. Another possible explanation for this apparent low rate of reporting is that the Dean of Student Life's office had not been maintaining necessary records. Still, these poll results indicated that faculty are generally unknowledgeable or otherwise disengaged in the academic integrity policy and procedures at ESF, and that an effort to educate the faculty about the procedures will be necessary to improve participation.



Kevin Reynolds and Anne Lombard requested the opportunity to continue working through the procedures for a year to gain additional experience and insight before recommending any changes.

### Student Housing

Faculty Governance by-laws charge the Student Life Committee to serve as liaison between faculty and the ESF College Foundation on matters relating to ESF student housing. Some concerns regarding the use of private security contractors at Centennial Hall were brought to the attention of the committee at the beginning of the academic year. Since Centennial is privately owned and managed, it is outside the jurisdiction of the ESF campus police. At the additional suggestion of the Provost and President the committee began discussing the pros and cons of continued use of private security versus campus police to patrol the residence hall, with the objective of potentially preparing a faculty resolution calling for campus policing of the facility. The committee dedicated three meetings to discussing the matter with representatives of Campus Police, the ESF College Foundation, and the residence hall management. The committee was later informed that the Administration no longer wished to pursue the resolution. The matter was tabled.

## **Spring Semester**

### Student Awards

The committee reviewed seven nominations for the SUNY Chancellor's Award for Student Excellence and recommended the nominations of David Andrews and Colby Fisher be forwarded by the Dean of Student Life to SUNY Central for further consideration.

### National Survey of Student Engagement

Valerie Luzadis, Assistant Provost for Assessment, requested that the committee review and report on the 2011 National Survey of Student Engagement (NSSE) to make recommendations for actions that maintain and improve student engagement on campus. This task consumed the entire spring semester and continues into the 2012 fall semester.

Meeting minutes are provided in the Appendix.

Submitted: G.G. McGee, October 12, 2012