Academic Governance

College-wide Meeting  Nov 13 2018
Agenda

• Welcome / Call to Order
• Approval of 16 Oct minutes
• News & Updates
• President’s Remarks
• Amendment to Policy on Faculty Responsibilities
• Hardy L. Shirley Colloquium
• University Faculty Senate Report
• Committee Reports & Actions
• Old & New Business
News & Updates
CONGRATULATIONS

THIRD HVIAC TITLE IN FOUR YEARS
2018 USCAA NATIONAL CHAMPIONS - VIRGINIA BEACH, VA
CONGRATULATIONS

WOMEN'S SOCCER
THIRD CONSECUTIVE
HVIAC TITLE

MEN'S SOCCER
SECOND HVIAC TITLE
IN THREE YEARS
CONGRATULATIONS

WOMEN’S TEAM PLACES FIRST AT TULLY, DARTMOUTH & ALFRED STATE MEETS
President Amberg’s Remarks
The ESF Community Campaign to benefit the United Way stands at $23,203 thanks to more than 50 donors and those who attended A Taste of ESF. Last year’s campaign raised $33,719.
The Basket Raffles

More than fourteen baskets donated by offices, departments and individuals across ESF.

Tickets for the baskets are $5 for 20 tickets.
Three Big Prize Raffles

A 43-inch Smart TV

An InstaPot

Cuisinart 13-cup food processor with Spiralizer

Tickets for these raffles are $5 each.
Policy on Faculty Responsibilities
PRESIDENT’S REPORT

DAVE AMBERG
INTERIM PRESIDENT
POICY ON FACULTY
TEACHING, SERVICE
AND RESEARCH
RESPONSIBILITIES

History

- SUNY issued “Faculty Utilization Guidelines (#1003)” in 1991 for all state-operated campuses to have policies including instructional, research, service and administrative responsibilities
  - [https://www.suny.edu/sunypp/documents.cfm?doc_id=19](https://www.suny.edu/sunypp/documents.cfm?doc_id=19)
- President Ross Whaley issued “Policy on Faculty Teaching, Service and Research Responsibilities” in 1991, which designated three general patterns describing distribution of responsibilities
  - [https://www.esf.edu/facstaff/facres.pdf](https://www.esf.edu/facstaff/facres.pdf)
- President Cornelius Murphy updated ESF’s policy in 2010, adding a fourth general pattern:
  - Negotiated with UUP
  - Endorsed by Academic Governance
• Current request from UUP to review fourth pattern, and subsequent consultation with Department Chairs

• Proposed Change
  • **Current:** Faculty whose initial appointment is in the Instructor title whose primary professional obligation is classroom instruction will typically teach four courses each semester. In this case, their research and service combined does not typically exceed 20% of their professional obligation.

  • **Proposed:** Faculty whose primary professional obligation is classroom instruction will typically teach four courses each semester.

 POLICY ON FACULTY TEACHING, SERVICE AND RESEARCH RESPONSIBILITIES

New Proposal
Hardy L Shirley
Mentoring Colloquium
Hardy L. Shirley Mentoring Colloquium

January 9, 2018
9AM – Reception
Gateway Center
Is There Science in Assessment: Getting the most out of Course Level Assessment

• How do we get students to think about the questions
• Accessibility to empower learners with disabilities
• Mid-Semester Surveys
• End-of-course Surveys
• Update on the Science of Assessment
University Faculty Senate Report
Plenary Updates from Statutory/Specialized Sector

• Cornell (Vet/IRL/Ag)
  • new Vet building and a bumper class
  • students are under-whelmingly prepared
  • Concerned about sacrificing innovation in the classroom as the size gets big

• SUNY-IT Utica
  • Past President issues
  • Searching for new President
  • Going through a planning

• Alfred
  • Can’t get information from administration
  • Not sure who the new COO

• Maritime
  • New boat was approved by Congress

• ESF
  • New President
  • Large incoming class
  • Discovery Challenge
Resolutions – all passed

- Gender Neutral Language in all SUNY correspondence
  - Remove he/she and use they/their/their

- Support for Lactating and Lactation Spaces on All SUNY Campuses

- Reinstate the Graduate Fellowship Incentive Program
  - Encourages graduate students to apply external funding

- Encourage SUNY to Become the First Test-optional System of Higher Education in the Nation
Consultation – January 11th and March?

How to Share Governance While Staying in your Lane?
• President’s Executive Cabinet
• Executive Committee of Academic Governance
• Department Chairs
• UFS Team
  • Hildebrand, Sarner, Markoe

College-wide Event in March
• Shared Governance Day
• Invited speakers
• UFS Team
• Workshops for all
Committee Reports
Instructional Quality and Academic Standards

Kelley Donaghy (Acting Chair)
Emanuel Carter
Mahuri Dinakar
Terri Ettinger
Shannon Farrell
Sophie Gulbo-Jantzen
Peter Huber

Jonathon Owens
Scott Shannon
John Wagner
Chang Yoo
Guest: John Turbeville
New System

• University of Washington - IASystem - [http://iasystem.org/](http://iasystem.org/)
• Around since 1974
Got Questions?

**Our Approach**

**Assessment Focus**
Since 1974 the University of Washington has provided post-secondary institutions with critical quantitative and qualitative information to improve teaching and learning.

**Proven Instruments**
By licensing IASystem™ your institution has access to the proprietary evaluation forms created by our research and assessment staff. We offer a collection of tested instruments to assess diverse instructional approaches and educational outcomes.

**Frequently Asked Questions**

Below we have compiled some frequently asked questions. If you have a question that is not listed below, please contact us and we would be happy to provide additional information.

**What do you mean by online and paper – can we do both?**
- Yes. With IASystem™ you can setup online evaluations for some courses and paper for others. All your evaluation data will reside in one database and will be reported together in departmental reports.

**Can we customize IASystem™ forms?**
- IASystem™ administrative users can customize forms for use by the entire institution or a specific college, subcollege or department. Evaluations can be further customized by the instructor; using the IASystem™ faculty portal instructors can add their own course-specific
Also....

To send IQAS questions and to see questions and responses:

• To submit questions: https://goo.gl/forms/GeGy9RPDUvbugsQ12
• To see questions and responses: https://docs.google.com/spreadsheets/d/13f_Uvpf3hYrV9gcDkpXgR4E15RsOVQ8ceC0cikvg630/edit?usp=sharing
Committee on Instructional Quality and Academic Standards

This committee, in order to exercise its responsibility for the conduct of the College's instructional program, shall be concerned with: promoting and supporting best practices in teaching excellence; assessment of the College curriculum, including general education assessment; promoting quality academic advisement; setting standards for evaluating student academic performance; reviewing policies regarding recruitment and admission of both graduate and undergraduate students; creating, reviewing and assessing academic policies; evaluating the quality of instruction; and evaluation of student probation.

Academic Year 2018-2019

End of Course Surveys

Beginning May of 2019 there will be a new program used for the administration of end of course surveys. ESF has contracted withIASystems of University of Washington to administer our end of course surveys. Here are three links where you can find more information and ask questions of the committee about the surveys.

- IASystem — NOTE: FAQ is mid screen on the left fourth orange arrow down
- Google Form
- Google Sheet with questions and answers — Want to see what information we are collecting? Go here first before you enter your questions - just the question and the timestamp - nothing else

IQAS Webpage: https://www.esf.edu/acadgov/iqas/
CoC

Forwarded for approval:

• SUS 330- Introduction to Sustainability Data Analysis (new)
• SUS 340- Principles of Sustainable Development (new)
• SUS 360- Climate Change & Sustainability (new)
• SUS 400- Analysis of Sustainable Systems (new)
• SUS 410- Sustainable Urbanism (new)
• SUS 420- Sustainable Energy: Technology, Systems & Policy (new)
• SUS 430- Managerial Economics for Sustainability (new)
• SUS 440- Environmental Justice: Policy, Law, & Society (new)
• SUS 450- Civic Engagement & Participatory Planning (new)
• SUS 480- Sustainability Management Capstone (new)
CoC

Forwarded for approval:

• ERE 687- Introduction to Engineering Project Management (new)
• ERE 698- Principles and Practices of Engineering Project Management (new)
• ERE 699- Engineering Planning and Design (new)
• ERE 897- Professional Experience (new)

• Chemistry Accelerated BS/MS Program (new from existing)
Resolution No: _______________(assigned by Secretary, usually a simple system such as YYNN where YY=the last two digits of the year, and NN= the consecutive resolutions considered within that year.)

A RESOLUTION of the SUNY College of Environmental Science and Forestry Academic Governance
Sponsored by the Student Life Committee

CALLING TO
Create a policy on Final Exam scheduling

Considering the ESF course schedule was “reset” in the 2016-2017 academic year; and

Whereas the final exam schedule is inextricably tied to the Syracuse University final exam schedule; and

Whereas ESF academic policies have no official limits on the number of final exams a student can have in one day; and

Whereas the existing final exam schedule cannot spread final exams equally over final exam week; and

Whereas students have the potential for several final exams on one day; and

NOW, THEREFORE, BE IT RESOLVED that Academic Governance requests that the Office of the Provost work with designated Committees within Academic Governance to develop a policy limiting students to no more than two exams per day; and

BE IT FURTHER RESOLVED that Academic Governance requests that Office of the Provost require faculty work within their ranks to accommodate students who request an alternative final exam time due to more than two exams on one day; and

BE IT FURTHER RESOLVED that Academic Governance requests that faculty accommodate students who have one or more final exams that is/are in proximal conflict with Commencement;

BE IT FURTHER RESOLVED that all policies and modifications pertaining to this Resolution be enacted and implemented for the spring 2019 semester.

________________________________________
Secretary for the SUNY College of Environmental Science and Forestry
Faculty
Old & New Business