ESF Academic Governance Meeting

26 January 2021
ESF Academic Governance

Agenda

1. Welcome / Call to Order/Acknowledgement
2. Approval of Past Minutes
3. Executive Chair Report (5 min)
4. President’s Report – D.Newman (10min)
5. University Faculty Senate Report – R.Yanai/R.Appleby (10min)
6. SU Senate Report – K.Limburg/M.Bryant (none)
7. Committee Reports
   a. Research - J.Stella (5min)
   b. Curriculum – E.Bevilacqua (5min)
   c. Student Life – E.Tochelli (2min)
   d. P&T – P.Vidon (none)
   e. IQAS – S.Farrell (none)
   f. Awards – J.DeBaise/K.Searing (none)
   g. Library – M.Smith (none)
   h. Technology – A.Rounds (5min)
8. Old Business
9. New Business
10. General Good and Welfare
    a. COVID: Room cleaning protocols/Facilities-related issues – Mark Lichtenstein (10min)
11. Adjourn
Executive Chair Report

Gary M Scott
“Once more unto the breach, dear friends, once more;”

-King Henry V

Henry V, Act III, Scene 1
William Shakespeare

Resolutions  
UFS #186-01-1

Racial Equity and Social Justice

■ THEREFORE BE IT RESOLVED that UFS calls upon campus governance bodies to work with those in charge of curriculum to develop and implement (or expand upon) courses or course content that focus specifically on issues of Racial Equity and Social Justice (in addition to other courses focusing on the broad category of Equity, Inclusion, and Diversity); and

■ BE IT FURTHER RESOLVED that UFS calls upon campus governance bodies to work with those in charge of programming to develop and implement (or expand upon) Racial Equity and Social Justice co-curricular or extracurricular programming consisting of forums, workshops, guest lectures, etc. open to and inclusive of the entire campus community; and

■ BE IT FURTHER RESOLVED that to educate all our undergraduate as well as graduate students, faculty, staff, and administrators on the workings and impact of systemic racism, UFS calls upon campus governance bodies to develop strategies to maximize participation in the academic curriculum on Racial Equity and Social Justice as well as in the activities of the all-campus programming on the subject.
Resolutions
GSA Resolution 01-2021
USA Resolution 03-2021

A Call for an Increased Quality of Service Regarding Reported Cases of Discrimination/Bias/Sexual Harrassment/Sexual Assault in Student Services

A Call for an Increased Quality of Service Regarding Reported Cases of Discrimination/Bias in Student Services

- Discussed for inclusion in the SUNY General Education requirements
- Invited students to speak at the next AG meeting
Resolutions
USA Resolution 01.2021

**A Call for SUNY ESF to Implement a Pass/Fail Option for Classes Due to the COVID-19 Pandemic.**

- IQ&AS Committee of Academic Governance is taking this up
Resolutions

UFS Resolution #186-01-1

Importance of maintaining effective shared governance practices during times of crisis.

✓ BE IT FURTHER RESOLVED that the University Faculty Senate requests that Campus Governance Leaders on each campus ensure that the appropriate shared governance structures and bylaws are in place to expedite shared governance work during crisis situations, within or outside of the traditional academic calendar; and

✓ BE IT FURTHER RESOLVED that the University Faculty Senate requests that Campus Governance Leaders review the attached suggestions for effective shared governance practices, and work with local governance bodies and administration to adopt those that they believe would be appropriate for their campuses.
Resolutions

UFS Resolution #186-01-1

Importance of maintaining effective shared governance practices during times of crisis.

Review bylaws to ensure that they allow for:

✔ Actions by executive committees on behalf of governance bodies between regularly scheduled meetings and during breaks in the academic calendar.
✔ Special meetings by governance bodies when necessary.
✔ Remote governance body meetings, when in-person meetings are not possible.
✔ Mechanisms for secure and accurate voting during remote governance body meetings. This would include elections of governance leaders.
✔ Clearly defined terms of office for elected governance leaders.
Bylaws and Standing Rules
Big Picture Items

- Committees, composition, appointment
- Relation of committees to administration
- Voting issues to clean up
- Populating administrative search committees

- Group is meeting this afternoon

- Neal Abrams
- Ray Appleby
- David Newman
- Aaron Rounds
- Gary Scott
- Matt Smith
- Erin Tochelli
SUNY Plenary
CGL Perspective – Questions to Chancellor

- Process by which the contact hours are being restructured and teaching loads are being increased in a top-down way.

- System changing criteria after campuses have submitted plans and by taking a long time to review plans submitted by campuses.

- Budget effects on faculty and staff
  - Early retirement incentives
  - Negotiated raises
  - Furloughs
Happy Holidays
26 January 2021

- Australia Day
- National Peanut Brittle Day
- National Spouses Day

(https://nationaltoday.com/)
President’s Report

Joanie Mahoney
David Newman
Senator Reports

University Faculty Senate Report – R.Yanai/R.Appleby
UFS Winter Plenary

- Campus faculty/staff can serve on UFS standing committees – don’t need to be senators or Campus Governance Leaders

- Useful websites -
  - sunyufs.us (This post-plenary report is still being updated)
  - system.suny.edu/facultysenate archive, historic
President’s Report link to presentation slides:

- UFS President Gwen Kay’s 2nd and final term is expiring. Nominations are open until early April ’21.
- New Interim SUNY Provost and SUNY COO
- 3 new campus Presidents at ESF, Old Westbury and Upstate
- 3 presidential searches continue at Empire State, Oneonta and Polytechnic
- Contractual salary increases are being delayed until FY’22-‘23
- Chancellor requested authority for furloughs but was denied
- Educational program approval process has been streamlined
UFS Winter Plenary
Sector Meeting

- Format of time with Chancellor changed from asking questions to sharing concerns – Seemed to be better received by the Chancellor
- 2 of the 4 concerns from the Specialized and Statutory Colleges sector originated from ESF: Challenges of schedule coordination with sister institutions and student calls for Pass/Fail grades.
- Discussion in the sector meeting regarding P/F included:
  - Using High Pass (A-B)/Pass (C-D)/Fail
  - Addressing general transfer and seamless transfer problems by transferring the credits, but not the grade
  - Faculty submits letter grades and registrar administers the P/F so there is a retrievable record of the grade
  - Not allowing P/F for required/core courses
UFS Winter Plenary  
SUNY Budget Briefing

*SUNY CFO  Eileen McLoughlin*

- Link to presentation:  
- 1% discretionary money is in the process of being released
- Contractual salary increases are being delayed until FY’22-‘23
- Permanent telecommuting? No decision but will consider it.
- Campus reserves: About $2B Overall, pretty good with a few exceptions
UFS Winter Plenary
Chancellor

Jim Malatras

- 0.78% SUNY infection rate while the State rate is ~7.5%
- Pushing for support staff to be included in the 1B vaccination group
- 34 campuses are now vaccination sites with 2500 students volunteering to help run those sites
- Asked for the authority for furloughs but was denied
- Hopeful for full Fall 2021 opening
- Early retirement incentives have been discussed but there is nothing forthcoming
UFS Winter Plenary
Resolution 187-01-1

EXEC: "187-01-1 Shared Governance in These Times of Extraordinary Challenges"

This resolution requests that system and campus administration work with shared governance bodies when making decisions during challenging times, especially in the areas of health and safety, instructional modality, and budget.

For: 43 / Against: 0 / Abstain: 0
UFS Winter Plenary
Resolution 187-03-1

BLM: "187-03-1 Board of Trustees Acknowledges that Black Lives Matter"

This resolution requests that the Board of Trustees acknowledge that Black lives matter and work to include anti-racist language in the SUNY Mission.

For: 39 / Against: 1 / Abstain: 2
UFS Winter Plenary
Resolution 187-04-1

BLM: "187-04-1 University Faculty Senate Recognizes and Supports Black Lives Matter"

This resolution requests that the University Faculty Senate acknowledge and support Black Lives Matter in its own work, and ask campus governance bodies to work to eliminate racial injustice on our campuses.

For: 33 / Against: 5 / Abstain: 4
UG: "187-02-3 On Academic Planning for Responding to Future Crises"

Referred back to the Undergraduate Committee
Committee Reports

- Research - J.Stella (5min)
- Curriculum – E.Beivilacqua (5min)
- Student Life – E.Tochelli (2min)
- Technology – A.Rounds (5min)
Committee on Research

- McIntire-Stennis awards – completed
- Exemplary Researcher nominations – due in March
- PhD funding model under consideration
- Upstate’s One Health Seminar series
  - promotes interdisciplinary research on infectious diseases, epidemiology, ecology and public health
  - Feb 12 - Dr. Brian Leydet (ESF), Dr. Katie Anderson (UMU)
- NSF grant writing workshop –
  - March 11-12, 8:30-noon; register by Feb 15.
- Spotlight on Student Research – cancelled this year
Committee Reports

- Research - J.Stella (5min)
- Curriculum – E.Bevilacqua (5min)
- Student Life – E.Tochelli (2min)
- Technology – A.Rounds (5min)
Report by Committee on Curriculum

Academic Governance meeting

Jan. 26, 2021
# Committee on Curriculum - Membership

<table>
<thead>
<tr>
<th>Voting Members</th>
<th>Representing</th>
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<tbody>
<tr>
<td>Joanie Mahoney</td>
<td>President</td>
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<tr>
<td>Gary Scott</td>
<td>AG Chair</td>
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<td>Eddie Bevilacqua (chair)</td>
<td>SRM</td>
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<td>Fran Webster</td>
<td>CHE</td>
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<td>Robin Hoffman</td>
<td>DLA</td>
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<td>Kimberly Schulz</td>
<td>EFB</td>
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<td>Silje Kristiansen</td>
<td>ENS</td>
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<td>Wendong Tao</td>
<td>ERE</td>
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<td>Ruth Owens</td>
<td>Library</td>
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<td>Shijie Liu</td>
<td>ChemEng</td>
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<th>Non-Voting Members</th>
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<tr>
<td>Scott Shannon</td>
<td>Associate Provost for Instruction</td>
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<tr>
<td>Mary Triano</td>
<td>AG Staff Representative</td>
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<tr>
<td>Casey Duffy</td>
<td>AG Staff Representative</td>
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<tr>
<td>Daniel Collins</td>
<td>GSA Representative</td>
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<tr>
<td>TBD</td>
<td>USA Representative</td>
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<tr>
<td>Leslie Rutkowski / Elizabeth Minard</td>
<td>Registrar</td>
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<tr>
<td>Susan Sanford</td>
<td>Director of Admissions</td>
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<tr>
<td>Tondelaya George</td>
<td>Director ESF Open Academy</td>
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<tr>
<td>Thomas Carter</td>
<td>Office of International Education</td>
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<tr>
<td>Erin Tochelli</td>
<td>CoC Secretary</td>
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Committee on Curriculum

- Approved by CoC
  - Course Proposals
    - ERE 533 Ecological Modeling (New course)
    - EST 617 Measuring Environmental Inequality (New course)
    - FOR 421 Practical Ethics for Resource Managers (New course)
  - Curriculum Proposals
    - MS in Environmental Studies (minor revision)

- Motion by CoC to AG
  - Approval - MS in Environmental Studies (minor revision)
Committee on Curriculum

Information only (https://www.esf.edu/coc/)

- In queue
  - EST 204 Diversity and Knowledge of the Environment (new)
  - SUS 365 Sustainability and Behavior Change (new)
  - SUS 375 Environmental Economics (new)
  - SUS 355 Con. Bio and Landscape Ecology (new)
  - BPE 380 Bioprocess Simulations (new)
  - Graduate Certificate Env. Decision Making (minor revision)
  - MPS in Environmental Studies (minor revision)

- Reminder
  - Course Proposal deadline: March 1, 2021
Committee Reports

- Research - J.Stella (5min)
- Curriculum – E.Bevilacqua (5min)
- Student Life – E.Tochelli (2min)
- Technology – A.Rounds (5min)
Last call for nominations! Due Friday, January 29 by 4:30 PM. Please email your completed nominations to Dean Lombard, aelombard@esf.edu.

Eligible students must graduate between June 2020 and May 2021. We can select three nominees for the General Award category and one nominee for a Special Award. More details available here: https://www.esf.edu/communications/view.asp?newsID=8837
Committee Reports

- Research - J.Stella (5min)
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Phishing Attack Statistics

• More than 80% of all cyberattacks are phishing attacks
• 65% of cybercriminals use phishing as their primary form of attack
• 75% of phishing targets are found through web searches or common email address formats
• Phishing attacks have increased over 600% since the start of the COVID-19 pandemic
• 94% of phishing emails use malicious file attachments as the payload or infection source
• 65% of organizations have experienced a phishing attack in the last year
• An estimated 90% of cyberattacks that result in data breach begin with a phishing email
• 60% of businesses lose unrecoverable data as the result of a phishing attack

Old Business
New Business
General Good and Welfare

- COVID: Room cleaning protocols/Facilities-related issues
  – Mark Lichtenstein / Susan Fassler (10min)
Disinfection

• Safe built environment = shared disinfection responsibility

• Minimize use of outside chemicals
  • Contact Deb Faust (dafaust@esf.edu) for disinfectant and microfiber cloths

• Every person on campus should have been provided with spray hand sanitizer
  • Refill locations in every building

• Microfiber drop spots located in each building – continual supply of clean microfibers

• Instructions for disinfecting classrooms located on each door
  • Critical that instructors complete classroom disinfection logs after class
  • Video and written instructions on ESF’s COVID webpage

• Please pay attention to “For use on electronics” and “Not for use on electronics” labels on wipes and spray

• Check FAQs on ESF’s COVID webpage for detailed information about this and much more
Vehicle Reservations

- No longer have College bus
  - All bus reservations will be external from here on out
  - Barb Sorrells sent bus reservation request email recently. Please respond in a timely manner!

- **All vehicle drivers** must submit following information to VehicleReservations@esf.edu:
  - First and last name
  - Email
  - Phone number
  - College affiliation (student, staff, faculty etc)

- Students are not able to use College vehicles for club activities

- Vehicle reservations must be submitted via the **electronic** Vehicle Request Form
  - Facilities webpage
  - In the near future, this process will shift to a Qualtrix survey
Vehicle Reservations

• Vehicle occupancy remains at 50% (rounding down)

• Medical masks must be worn on bus trips
  • Instructors are able to get masks from Marlene Braun, A&TS Stockroom (mabraun@esf.edu or x6869)

• Reoccurring bus trips (ex: labs) must assign seats for the semester
  • Use electronic bus layout template (Facilities -> Vehicles) to determine seating location and capacity
  • Create document with seating assignments
  • Submit to VehicleReservations@esf.edu

• Check FAQs on ESF’s COVID webpage for detailed information about this and much more
Adjourn