ESF
Academic Governance Meeting
14 September 2021
ESF Academic Governance Agenda

1. Welcome / Call to Order/Acknowledgement
2. Approval of Past Minutes
3. Executive Chair Report – G. Scott
4. President Report – J.Mahoney / D.Newman
5. Plans for Communications at ESF – Danielle Gerhart
6. Introductions of new faculty and staff
7. Committee Reports
8. Old Business
9. New Business
10. General Good and Welfare
    a. Live/preferred name process – Rebecca Hoda-Kearse
11. Adjourn

(https://www.onondaganation.org/government/sovereignty/)
Executive Chair Report

Gary M Scott

Introductions

Executive Committee

Where we are

Moving forward
### Elected/appointed officers

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Joanne Mahoney</td>
<td>Chair and President</td>
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<tr>
<td>Gary M. Scott</td>
<td>Executive Chair</td>
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<tr>
<td>Doug Daley</td>
<td>Past Executive Chair</td>
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<tr>
<td>Neal Abrams</td>
<td>Secretary</td>
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<tr>
<td>Margaret Bryant</td>
<td>SU Senator</td>
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<td>Karin Limburg</td>
<td>SU Senator</td>
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<tr>
<td>Ruth Yanai</td>
<td>SUNY Senator Altnerate</td>
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<tr>
<td>Ray Appleby</td>
<td>SUNY Senator</td>
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<tr>
<td>Mark Storlings</td>
<td>Sergeant-at-Arms</td>
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<tr>
<td>Aaron Knight</td>
<td>Parliamentarian</td>
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### Committee Chairs

<table>
<thead>
<tr>
<th>Chair/Chair</th>
<th>Role</th>
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<tbody>
<tr>
<td>Janine DeBaise</td>
<td>Co-Chairs, Honors and Awards</td>
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<tr>
<td>Katherina Searing</td>
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<tr>
<td>Eddie Bevilacqua</td>
<td>Chair, Curriculum</td>
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<tr>
<td>Matt Smith</td>
<td>Chair, Instructional Quality and Academic Standards</td>
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<tr>
<td>Ivan Gitsov</td>
<td>Chair, Promotion and Tenure*</td>
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<td>Dylan Parry</td>
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<tr>
<td>Erin Tochelli</td>
<td>Chair, Student Life</td>
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<td>Aaron Rounds</td>
<td>Chair, Technology</td>
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## Academic Governance Meeting 2021-2022

<table>
<thead>
<tr>
<th>Academic Governance Executive Committee</th>
<th>Academic Governance Meeting</th>
<th>Notes</th>
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<tbody>
<tr>
<td>11:00a - 12:20p 408 Baker</td>
<td>11:00a - 12:20p Gateway</td>
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<tr>
<td>Tuesday, August 31, 2021</td>
<td>Tuesday, September 14, 2021</td>
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<tr>
<td>Tuesday, September 28, 2021</td>
<td>Tuesday, October 12, 2021</td>
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<tr>
<td>Tuesday, October 26, 2021</td>
<td>Tuesday, November 9, 2021</td>
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<td>Tuesday, November 23, 2021</td>
<td>Tuesday, December 7, 2021</td>
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<td>Tuesday, January 11, 2022</td>
<td>Tuesday, January 25, 2022</td>
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<td>Tuesday, February 8, 2022</td>
<td>Tuesday, February 22, 2022</td>
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<td>Tuesday, March 8, 2022</td>
<td>Tuesday, March 22, 2022</td>
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<td>Tuesday, April 5, 2022</td>
<td>Tuesday, April 19, 2022</td>
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<td>Tuesday, April 26, 2022</td>
<td>Thursday, May 5, 2022</td>
<td>AG@2:30p / Awards Meeting</td>
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Where we are
What a difference a year makes (Fall 2020 ➔ Fall 2021)

■ We are all back to in person teaching (for the most part)
  - *Personally, I am teaching M&E in-person for the first time since 2018*
  - *The three times online in between was enough for me*
  - *Lesson: The direct feedback (even the non-verbal feedback seen through the masks is important to the educational process)*

■ College vaccination rates
  - *0% to well over 90%*

■ Executive leadership at ESF
  - *New president, provost (as of 1 November), and VPR*
  - *For the moment, past our ‘interimitis’*
  - *Commend the performance of our interims during these trying times (applause)*
Moving Forward

■ Bylaws / standing rules update later in the meeting
  – Working under current bylaws for the start of this academic year

■ Need for an IQ&AS chair
  – Be on the committee
  – Be on the Executive Committee of Academic Governance

■ General Education
  – New framework provided by SUNY
  – Implementation Guidance for SUNY
College-wide Personal Safety Committee
Kelly Berger

- “…one-third thereof shall be appointed from a list of faculty members that contains twice the number to be appointed which is provided by the largest faculty organization on such campus.”
  --Education Law sec. 6431

- Seeking 8 to 9 names as candidates for appointment
- Send (self-)nominations to me at gscott@esf.edu
Moving Forward
Shortened spring semester

- Spring 2021 shortened by one week due to Covid
- Spring 2022 and moving forward has also been shortened

<table>
<thead>
<tr>
<th>First day of Classes</th>
<th>Last day of Classes</th>
<th>Number of days</th>
<th>Number of Weeks</th>
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<tbody>
<tr>
<td>2017.01.17</td>
<td>2017.05.02</td>
<td>105</td>
<td>15</td>
</tr>
<tr>
<td>2018.01.16</td>
<td>2018.04.30</td>
<td>104</td>
<td>15</td>
</tr>
<tr>
<td>2019.01.14</td>
<td>2019.04.30</td>
<td>106</td>
<td>15</td>
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<tr>
<td>2020.01.13</td>
<td>2020.04.28</td>
<td>106</td>
<td>15</td>
</tr>
<tr>
<td>2021.02.08</td>
<td>2021.05.07</td>
<td>88</td>
<td>13*</td>
</tr>
<tr>
<td>2022.01.18</td>
<td>2022.04.26</td>
<td>98</td>
<td>14</td>
</tr>
<tr>
<td>2023.01.17</td>
<td>2023.04.25</td>
<td>98</td>
<td>14</td>
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*No spring break
National Cream Filled Donut Day

- Boston Cream Donut, named for its resemblance to the Boston Cream Pie
- While we are not able to have refreshments in person, please celebrate the day/
- Alternatives
  - National Ants on a Log Day
  - National Cream Filled Donut Day
President’s Report

Joanne Mahoney
David Newman
Plans for Communication at ESF

Danielle Gerhart
Introductions of New Faculty and Staff
Environmental Resources Engineering
Lindi Quackenbush

■ Yaqi You
Chemistry
John Hassett

- Leanne Powers
Student Affairs
Anne Lombard

- Joelle Conant – Staff Therapist, Counseling Services
- Elias Chan – COVID Coordinator
Other New Faculty and Staff
Committee Reports

a. Research
b. Curriculum
c. Student Life
d. P&T
e. IQAS
Committee Reports

f. Awards
   Katherina Searing
2020-2021 SUNY Chancellor’s Awards for Excellence

Please consider nominating a deserving individual!

**Categories:**

**Professional Staff:**
Excellence in Professional Service

**Faculty:**
Excellence in Scholarship and Creative Activities
Excellence in Teaching
Excellence in Faculty Service
Excellence in Librarianship
Excellence in Adjunct Teaching (very few eligible)

**Prenomination form sent to your email**
**Due: October 23, 2020** to 228 Gateway Center or kbsearing@esf.edu

The awards committee will review these pre-nominations and if approved, will subsequently request supporting documentation for completion of a full nomination.
Committee Reports

g. Library

Matthew Smith
Library Accelerating Research

Matthew R. Smith, Director of College Libraries, msmith52@esf.edu
Casey Koons, Scholarly Communications Librarian, cjkoons@esf.edu
Quick Recap

- **December 2020**: Introduced Esploro and PivotRP to Academic Governance
- **Spring 2021**: completed contracting with Ex Libris for the products
- **Summer 2021**: began implementation process
<table>
<thead>
<tr>
<th>Product Recap</th>
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<tr>
<td><strong>Esploro will:</strong></td>
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<tr>
<td>• Integrate with our Current Research Information Systems (CRIS).</td>
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<td>• Automate research discovery.</td>
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<td>• Combine research &amp; publication workflows.</td>
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<td>• Unify institutional repository for users and the library.</td>
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<td>• Support researcher profiles.</td>
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<tr>
<td>• Provide analytics and metrics for reporting.</td>
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| **PivotRP will:** |
| • Automatically match funding opportunities to scholars. |
| • Increase the discoverability of potential collaborators. |
| • Extend the research office’s capabilities to share funding news and information to individuals and groups. |
Current Repository Recap

Digital Commons:
• Requires extra lead time for collection creation.
• Does not offer integration with existing library systems, or outside departments.
• Does not support datasets.

Open Access Policy:
• Adopted with the promise that ESF Research would be made available.
• Existing systems failed to support this goal.
• Esploro and Pivot will provide the means to achieve it.
Implementation Progress and Timeline

Esploro Test Load Implementation Milestones

- Project Preparations
- Project Kickoff
- IMPL Environment Delivery
- TL Start
- TL Delivery
- Cutover Readiness
- Cutover Start
- Go Live

Ex Libris
- Implementation form review
- Load Organizational units and researchers in IMPL
- Review mapping
- Update IMPL with Org Units, Researchers, and Assets MD
- Pivot enrichment
- Migrate assets to IMPL
- Configuration setup
- Load to Prod Org. units, researchers, assets MD
- Migrate assets

Customer
- Implementation form
- Onboarding training
- Provide list of researchers for Pivot enrichment
- Provide Asset Data
- Provide Organizational units and researchers
- Provide Asset Data for analysis
- Asset MD mapping
- Review IMPL and provide feedback: Data testing Asset map
- Improve Asset MD mapping and provide feedback
- Discovery customization
- Confirm Prod data and config
Esploro and PivotRP as Infrastructure

- API and XML support
- Exportable and embeddable components
- Integrates with other architectures – library, website, ORP
Implementation Team:

Donna Follett
Casey Koons
Doug Moore
Jane Verostek
Matt Smith
Thank you to our colleagues in:

Academic Computing
CNS
Office of Communications
Schedule a meeting with me calendly.com/msmithesf
Contact the Library ask@esf.libanswers.com

- **OCTOBER**: Orientations, trainings, engagement
- **NOVEMBER**: Soft Launch
- **DECEMBER**: experts.esf.edu
- **JANUARY**: Full Launch & PivotRP
Committee Reports

i. University Faculty Senate
   Ray Appleby
Helpful web sites:
- sunyufs.us updated routinely
- system.suny.edu/facultysenate archive

Campus faculty/staff can serve on UFS standing committees – don’t need to be Senators or Campus Governance Leaders. Committee details and registration can be found at http://www.sunyufs.us/committee-application-page.html

Special Election for UFS president was held in mid-June

Fall Plenary will be October 7-9.

Please send me topics for the Specialized and Statutory Colleges to raise with the Chancellor. Past topics have included, “interimitis”, using P/F grades, challenges coordinating schedules with sister institutions.

Email input to rappleby@esf.edu.
Committee Reports

j. Syracuse Senators
Old Business
Bylaws and Standing Rules Ad hoc Committee

Bylaws - Structural issues of academic governance
Standing Rules - Procedural issues of academic governance

■ Streamlining of AG Committees to 6 standing committees
  - Academic Affairs Committee
  - Faculty and Staff Affairs Committee
  - Student Affairs Committee
  - Research and Scholarship Committee
  - Executive Committee
  - Awards Committee

■ Streamlining of various processes (e.g., search committees, etc.)
■ Drafts will be available in the next week or so on the website for comment
■ Next AG meeting: Longer discussion and bringing forward for adoption
■ Comments can be sent at any time to acadgov@esf.edu
New Business
General Good and Welfare

• Live/preferred name process – Rebecca Hoda-Kearse
Lived Name @ESF
Overview and Updates

- Why this process is important
  - We firmly believe that everyone should be referred to by the name that authentically reflects their identity.
  - Researched best practices within SUNY and large public institutions and how they utilize technology to increase access, improve accuracy of names within systems, and decrease administrative processes overall
  - There is a need: received Increased amount of Bias-Reports

“Researchers interviewed transgender youths ages 15 to 21 and asked whether young people could use their chosen name at school, home, work and with friends. Compared with peers who could not use their chosen name in any context, young people who could use their name in all four areas experienced:

71% fewer symptoms of severe depression
34% decrease in reported thoughts of suicide
65% percent decrease in suicidal attempts.”

History of the Process at ESF

• 1 in 6 Gen Zers identify as LGBTQ (approximately 15% of the Gen Z population)
  ○ We need to serve the needs of our diversifying student population

• Preferred Name Process (Built on the existing structure) → Lived/Preferred Name Process
  ○ Paper Process → Saw opportunity to connect the process with new tools
    ■ Integration with Banner (it was the right time)
  ○ We have been collectively working to alter and grow the process for over 6+ months, but many other people have been working to make changes in the process for many years
  ○ Connect offices and services to benefit students
  ○ Create layers of customizability for students to choose where their lived name appears
  ○ Updates to Website - provide clarity

New
ESF Lived Name Process

LNC Committee:
Rebecca Hoda-Kearse
Kerrie Findlay
Kailyn Wright
Amelia Hoffman

Step 1: Student updates their name in their myESF Banner portal

Step 2: Student fills out the Lived Name Survey

Step 3: LNC implements further changes as requested
What happens after a student updates their Banner profile?

- Immediate Changes
  - Lived/preferred name will automatically appear as the student’s sole display name on:
    - ESF class rosters
    - All myESF Banner system greetings
    - A student’s myESF Banner advising profile

- Next: The LNC will run weekly reports to identify any students who have added to or updated the preferred name field in their Banner profile and initiate follow up through email.

- So far **over 271 people** have input a name into Banner, and we have had 25 responses so far to our survey for further implementation in Centennial Hall, SU Systems, and Faculty/advisor notifications since launching this process 7/21/21.

- **NEW** Recently added in August, changes to their Trailhead meal card with Morrisville Aux.
Faculty/Advisor Notification

- If any of your current advisees or students requests that the LNC notify you of an added Lived Name, you can expect to receive an email from livedname@esf.edu.

- Your roster in myESF will automatically update with the student's lived name, but if you use a printed roster, you’ll want to print a new one, or edit the one you have.

- If you would like assistance, please email or contact livedname@esf.edu
What to say when a student asks “Can I go by a lived name?”

Professor: “Yes, [lived name], absolutely! You can add a lived/preferred name, and your pronouns if you’d like, to your myESF Banner profile to update the ESF system. After you do that, you can fill out the Lived Name survey which offers additional customization in SU and Centennial Hall systems. If you have questions you can email livedname@esf.edu”
Want to learn how to support students better?

- Visit the OIDE SafeZone web page to attend a SafeZone training, or request a training for your department.
  - www.esf.edu/ide/safe-zone.htm

- Upcoming Trainings
  - Virtual: Monday, September 20th 11:00am-12:30pm
  - In-Person, Gateway 240: Tuesday, September 28th 3:00pm-4:30pm
  - In-Person, Gateway 240: Wednesday, October 13th 2:00pm-3:30pm
  - Virtual: Thursday, October 14th 3:00pm-4:30pm
  - In-Person, Gateway 240: Monday, November 15th 11:00am-12:30pm
Lived Name Committee Collaborative Future Efforts & Goals

- Admissions Onboarding & Alumni Outreach Information Systems
- Athletic Rosters
- Campus Bathrooms
- Targeted Trainings for Campus Stakeholders
- Inclusive Language Use - ESF Style Guide
- Apostrophes in ESF Systems
- Ability to change/remove Gender-based honorifics
- Commencements & Award announcements
- Continued Collaboration with SU PGPNAC
  - (Pronoun Gender and Preferred Name Advisory Council)
- Include personal pronoun use in campus culture, and in information systems
- AND MORE!
Thank you to our campus collaborators!

- Student Affairs- Anne Lombard & Megan Thurston
- Communications- Karen Moore
- OIDE- Dr. Malika Carter, Dr. Lizette Rivera
- Information Systems- Ken Stvan & Aaron Knight
- Enrollment Management- Kitty McCarthy
- Executive Cabinet Members- Mark Lichtenstein, President Joanie Mahoney
- Centennial Hall- Kim Max, Megan Catalano
- Syracuse University- Erik Anderson
- Our wonderful students, who continually and passionately advocate for change and improvement for the betterment of future generations of ESF students
- Special Thank You to our many allies throughout SUNY and on ESF’s campus!
Thank you for your support!

If you have questions please email livedname@esf.edu
References


Adjourn