

Policy on Special Topics Courses

Background

In October of 1996, the Registrar compiled a list of courses that had been taught for the previous three academic years as Special Topics Courses (XXX x96). Fourteen courses comprised the list. At the beginning of academic year 1996-97, the Dean of Instruction and Graduate Studies sent a memo to all Faculties to request that the special topics courses be approved as new courses in time for the 1997-98 academic year.

Policy

At the beginning of each academic year, the Dean of Instruction and Graduate Studies, will send a memorandum to the Faculty responsible for "special topics" courses that have been taught at least three times. Any course offered three times as a "special topics" course (XXX x96) must be proposed and approved as a new course before it can be offered again.

Approved by the ESF Faculty on 4 December 1997