

VI. Mid-Term Grading Policy

[Placed after section *V Final Exam Period* and Before current *Section VI Timeliness of Final Course Grade Reporting*]

Faculty shall provide mid-term grades for undergraduate students only. Such grades are a progress report for the undergraduate students to serve as an evaluation of the quality of the work to date. Mid-term grades are informational, therefore do not become part of the student's permanent record.

Mid-term grades shall be submitted within seven (7) calendar days after the designated midterm date set by the Registrar's Office. These grades should reflect the standing of each student based on the current coursework completed.