



State University of New York College of  
**Environmental Science and Forestry**  
Academic Affairs Committee

Agenda for April 30, 2024 Meeting 11 AM  
217 Bray Hall

Voting members present: Ruth Owens, Jamie Shinn, Jess Fenn, Emanuel Carter, Eddie Bevilacqua,  
Shijie Liu, Tim Morin, Brandon Murphy, Michael Schummer, Ann Moore

Non-voting members present: Erin Tochelli, Leslie Rutkowski, Beth Minard, Terrance Caviness, Tao  
Huang

- a. Call to Order: 11:01
- b. Approval of Minutes: **Approved by acclimation**
- c. Updates from Academic Administration
  - Next year:
    - we will pick up the grade forgiveness policy that has been tabled
    - Grade grievance update
    - Microcredentials
    - Credit for prior learning assessment policy
    - “Fresh start” policy
    - Incomplete grade policy
- d. Action Items
  1. [New Course Proposal CME 456 Advanced Skills for Construction Management](#)
    - Format has been updated, hybrid **Approved 10-0-0**
  2. [Course Revision, ECH 322 Fluid Mechanics](#)
    - Course description still needs to be reworded in sentence form. We will approve with the assumption that the department will do that work. **Approved 10-0-0**
  3. [Course Revision, EWP 311 Urban Environmental Literature](#)
    - No comments or edits needed. **Approved 10-0-0**
  4. [Course Revision, FTC 211 Silviculture](#)
    - Catalog description, suggested edit “This course” at the beginning. **Approved 10-0-0**
  5. [Course Revision, FTC 207 Communications and Safety](#) **Approved 10-0-0**
  6. [Course Revision, FTC 221 Natural Resource Management](#) **Approved 10-0-0**
  7. [Course Revision, EST 366, Environmental Ethics](#)
    - Change catalog description to remove “we will” sentence or pare down list of examples to be more general.
    - 2.13 minor grammar issue **Approved 10-0-0**
  8. [New Course Proposal, ESF 298 Research Apprenticeship in the Environmental Sciences](#)
    - Significant concern that this cannot be used for main campus students because of grade parity. A-F is needed for ESF in the High School, but other research classes are not. Add the caveat that it is restricted to those students. Minor spelling error in catalog description. **Approved 10-0-0**
  9. [New Course Proposal, EFB 432, Research Internship in Environmental Biology](#)

- 2.14, fix grammar
  - Make sure credit max is consistent **Approved 10-0-0**
- e. Old Business
- [New Policy Proposal: Grade Forgiveness Policy- tabled](#)
- f. New Business
- Chair term, Ruth will start a new 2-year term beginning Fall 2024

**Thank you for your service to Academic Affairs this year!**