



State University of New York College of  
**Environmental Science and Forestry**  
Academic Affairs Committee

Agenda for November 12, 2024 Meeting 11 AM  
252 Marshall Hall

Voting members present: Ruth Owens, Michael Schummer, Zora Thomova  
Erika Blair, Jamie Shinn, Christine Georgakakos, Eddie Bevilacqua, Avik Chatterjee, Jess  
Fenn, Robert Meyer

Non-voting members and guests present: Elizabeth Minard, Leslie Rutkowski, Terrance  
Caviness, Babak Asadollah, Erin Tochelli, Darshini Roopnarine, Nasri Abdel-Aziz

1. Call to Order 11:03
2. Approval of Minutes- Unanimously approved
3. Updates from the Associate Provost
  - a. Physics faculty has not been secured yet. Hoping to still offer an ESF based physics lecture next semester.
4. Discussion Items
  - a. Committee charge-
    - i. Think about the element of instructional quality in the charge
    - ii. Petition questions- particularly issues with students signing up for internships after the fact.
      1. Without a contract or agreement prior, we cannot approve
      2. For financial aid and liability reasons, we cannot approve
      3. Policy needs to be more prominent
      4. Faculty have no contractual obligation during summer and so they are not doing the work of supervising at the time of the internship without compensation
      5. There is no universal document that is used for a contract agreement, but that would make this process easier.
      6. Some departments do 1-credit in summer and additional credits for the paper/synthesis/capstone etc. in the fall
      7. Would standardization help reduce faculty hours?
      8. SUNY may have a policy on having all of the credit registered at the time the work occurs (follow-up needed- email says on “per-credit hour basis” but unclear on required registration hours)
      9. For programs that require internships, there needs to be thought on what the purpose of the internship for credit is.
      10. There is concern around equity for students who are unable to afford the summer tuition, especially when it is not aid-able in the summer.
    - iii. Should assessment be included in some way? Gen Ed Assessment Committee is part of our group.

- b. Changes to spring AAC meeting dates were endorsed by committee: 2/4/25, 3/4/25, 4/1/25, 4/15/25, 5/6/25 (as needed). Updates were sent.
5. Old Business
6. New Business
- a. Microcredential, Sustainable Design **Approved 10-0-0**
  - b. Microcredential, Spatial Data Analysis for Sustainability **Approved 10-0-0**
  - c. Microcredential, Data and Systems Analysis **Approved 10-0-0**
    - i. Question about the implementation timeline, Fall 2025. Voted for all three together.
  - d. [Course Revision, APM 105 Survey of Calculus and its Principles](#) **Approved 10-0-0**
    - i. What learning outcomes have changed? Based on MSCHE, changed data collection to better align with new outcomes.
    - ii. Should be clear that there is either all online or all in-person, and if the exams are in-person, it needs to be listed as hybrid
    - iii. “Students will be able to”
    - iv. Typo, prerequisite in catalog description. Change should include APM 104, similar precalculus and/or appropriate placement exam score.
      - 1. Conversation around whether a placement score inclusion could cause issues where students who are not qualified could sign up for the course.
  - e. [Course Revision, APM 485 Differential Equations for Science Engineers](#) **Approved 10-0-0**
    - i. Typo in title
    - ii. There was a question regarding whether the level of this class is appropriate
    - iii. Item 4.10 is an error- needs correction
  - f. [Course Revision ERE 365 Principles of Remote Sensing](#) **Tabled**
    - i. 2.5 Contact hours question, doesn’t seem to align with the format
    - ii. GEO 482 is an equivalent SU course
    - iii. 3.4 Computing resources question. VPN version of ArcGIS is not very easy to use. Suggestion to utilize an open-source program instead.
    - iv. Question about on-campus lab time.
  - g. [Course Revision ERE 565 Principles of Remote Sensing](#) **Tabled**
  - h. [New Course Proposal, EPH 201 Physics I](#)
    - i. Learning outcomes for Physics I and II are too similar.
  - i. [New Course Proposal, EPH 202 Physics II](#) **Tabled**
  - j. [New Course Proposal EPH 204 Physics II Lab](#) **Tabled**
  - k. [Course Deactivation, FCH 520 Marine Biogeochemistry](#) **Approved 10-0-0**
  - l. [Course Deactivation, FCH 560 Chromatog/Separation Tech](#) **Approved 10-0-0**
  - m. [Course Deactivation, FCH 997 Seminar](#) **Approved 10-0-0**

**Next meeting:  
Tuesday, December 10  
252 Marshall Hall**