



State University of New York College of
Environmental Science and Forestry
Academic Affairs Committee

Minutes for October 18, 2022 Meeting 11 AM
Bray 300

1. Call to order 11:02
2. Approval of Minutes- by acclamation
3. Updates from the Associate Provost
 - a. If there are issues with the gen ed approval process timeline, let Dr. Luzadis and OAA know.
 - i. Are curriculum revisions to reflect general education due January 15? Yes. Since there are minimal changes required within programs we should be able to manage that. Course changes will come when they're ready.
 - ii. Curriculum revisions should include a place for a DEISJ course that is required, and the list of course options will be developed as the year progresses.
 - iii. We may scale up existing courses as best we can, but that requires hiring the right people to teach. We also have the option of utilizing Oswego courses that have already been approved. Is that something we want to pursue?
 1. Do we have the capacity on campus to teach it in person? Env Studies thinks we do, with reconfiguring courses.
 2. Do we want online options? Is Oswego a good solution for that? Since we have an online program it would be helpful to have at least one course or section available online.
 3. How would registration for that class work? The grades wouldn't count because it would be treated like a transfer credit.
 4. This would be part of seamless transfer so it would be approved that way, but the question isn't about transferring it's about treating the course the same as we would an ESF or SU course.
 5. **We were divided on this, but several people declared it would be better to have more options rather than fewer so it might be good to at least talk to Oswego more, with noted opinions against this idea.**
 - iv. Coordinators council is working on the scheduling questions and other admin issues. AAC is dealing with proposals and revisions. TA assignment will be part of that conversation, making sure the right people are teaching the class and that they are properly trained.
4. Administrative Approvals
 - a. Course Proposals ERE 440/640 **Approved 10/12/2022**
 - b. Course Proposals ERE 480/580 **Approved 10/12/2022**
 - c. Curriculum Proposal Chemistry **Approved 10/12/2022**

5. Old Business

- Course proposal guiding document- **See attached document**
- Updated forms
 - Curriculum Proposal should include table of existing curriculum side-by-side with new curriculum for ease of reviewing. Should be included in any guidance we provide for that process.
 - Suggestion to combine admin approval form and gen ed forms with the course proposal so it is all one document for folks submitting.
 - Logic chart to help people know which forms to use
 - Should there be regularly scheduled review of courses? Potential academic policy to suggest that. General Education should definitely be consistently reviewed.
 - **Dr. Parker offered to draft a policy on regular review**
- General Education Form (now live! <https://www.esf.edu/coc/ccs.htm>)

6. New Business

- Batch approvals for Gen ed: **Approved by acclamation**
 - Mathematics and Quantitative Reasoning- APM 103, APM 104, APM 105, APM 106, APM 115, APM 205, APM 206, APM 391
 - Natural Science and Scientific Reasoning- EFB 101/102, EFB 103/104, EFB 320, FCH 110, FCH 150/151, FCH 152/153, FCH 210, FCH 221/222, FCH 223/224, FOR 232, SRE 225
 - Humanities- EWP 290
 - Social Sciences- EST 203, EST 366, EST 390, FOR 207
 - Arts- EWP 350, LSA 182, LSA 205, LSA 206, PSE 201
 - World Languages- All SU language courses

Next meeting:
December 13, 2022