



State University of New York College of
Environmental Science and Forestry

Academic Affairs Committee

Voting members present: Gary Scott, Jacob Gedetsis, Mike Schummer, Avik Chatterjee, Valerie Luzadis (votes for President), Wendong Tao, Shijie Liu, Ann Moore, Andrea Parker, Robin Hoffman, Ruth Owens

Non-voting members and guests present: Terrance Caviness, Mira Sherif, Emme Christie, Jeremy Coleman, Casey Duffy, Leslie Rutkowski, Beth Minard, Ashley Gouger, Erin Tochelli

1. Call to Order 11:04 AM

2. Committee Charge:

This committee is charged with all matters of the College's instructional program. The committee shall assess the College curriculum; set standards for evaluating student academic performance and academic integrity; create, review and assess academic policies from matriculation through graduation; promote, support, and evaluate instructional quality; provide consultation in areas of academic technology and instructional spaces; review and consult on changes to academic programs, including creation and discontinuation of programs; and consult with ad hoc committees to review petitions, probations, academic suspensions, and dismissals.

3. Election of Chair:

- Robin Hoffman offered to serve for the fall semester. **We will need a more permanent solution going forward.**
- Co-chairs are an option or having someone shadow Robin this semester to take over after.
- It is the responsibility of the committee to elect the chair. AG can call us together, but the chair is elected from within.

4. Updates from the Associate Provost

- SUNY GE Framework-
 - What is the interaction between the AAC and the administration? AAC approves the curricula and courses, admin identifies process needs and institutional resources needed.
 - The Office of Academic Administration called a meeting of the Undergraduate Curriculum Coordinators last week to discuss how to support programs making changes and identifying the needs of departments with respect to Gen Ed course offerings
 - OAA is working on the timeline of implementation.

5. Old Business

- Guiding document for Course Proposal
 - This needs to be completed and posted asap so folks have it as a reference point.
 - Remember that section 4 is only for courses taught online or courses with an online section.

6. New Business

- Setting Curriculum Proposal Date

- Registrar suggested we should keep the earlier date of **January 15, 2023**.
- Course Deadline: **March 1, 2023**
- General Education
 - Questions that arose about gen ed:
 - How many categories/credits? How do we fit the new category in?
 - Same as before, 7 categories and 30 credits.
DEISJ/Comm/Quant/Natural Sci must be included. Remaining 3 categories can be chosen from the other 6 categories (either through required categories or giving students options)
 - Is the discussion to have major specific courses to cover DEISJ?
 - It is part of the conversation to have this requirement geared towards specific programs, but not decided whether that will happen with the initial launch or later on or not at all. We are working on understanding who would own the responsibility of managing this work if it took an interdisciplinary approach.
 - We do need to be aware of the sensitivity of DEISJ work and making sure that the people who are taking on this work are appropriately trained.
 - This is the argument against infusion as we start this transition because it requires far more folks to be properly trained
 - Another issue with infusion is that when the credits are spread across courses/programs how does that impact transfer students? Are they able to fulfill the requirement without retaking or adding credit.
 - Do they have to be 100-200 level? No, but they can't have any prerequisites. We may want to consider renumbering some courses the better reflect what we're doing.
 - It says these have to happen in the first 60 credits. How does that impact transfer students?
 - Although it would be ideal for this to happen in the first 60 credits, it won't always. We are planning for students walking in with no credits and adapting for those who don't. It takes good advisors!
 - Campus approval for general education courses
 - Existing general education courses that are in unchanged categories should be able to move directly over. Others will need to be reviewed for placement in new or changed categories.
 - How will SU courses be reviewed? This will be an admin process that starts in OAA.
 - Internal approval process- now that we own this we need to develop new forms.
 - Course updates
 - Ad hoc committee- Gen Ed Proposal Form; Curriculum Revision Form (minor updates) Syllabus template and others. Group is: Ashley Gouger, Erin Tochelli, Ruth Owens and Jeremy Coleman

Next meeting:
October 18, 2022