College Wide Governance Meeting

March 25th, 2015
Wednesday
College Hour 12:45-1:50 PM
Gateway Building A & B

AGENDA

1. Opening Remarks/Minutes/Announcements (Donaghy)

2. Boat Policy

3. Introduction of Proposed Bylaws Changes (Donaghy)

4. Report from the Technology Committee

5. Committee on Curriculum Announcements (Daley)

6. Other announcements

NOTE CHANGE

Next College-Wide Meeting:
May 7, 2015 at 2:30 PM in Gateway A&B
Faculty Governance Minutes (2/18/15)


Kelley – Opening remarks. **Want to include more??**

Every SUNY student has an experiential learning opportunity – but many schools argued against – interference of the governor in the SUNY curriculum – politization of education. Chancellor backed, but then softened from “required” to “have an opportunity” – she recognized that curriculum is the purview of the faculty.

Proliferation of admin, especially being filled from the faculty, resulting in a loss of faculty lines and so more teaching expected from the remaining faculty. The governance committee is putting together a survey to assess this.

Ken – buzz about not letting interns actually do work so they don’t take away work from permanent employees.

**Resolution on the Chief Diversity Officer (Kelley)**

Background: 2013 a position paper was generated and disseminated from SUNY FG. In 2012 a draft copy was floated through our Student Life committee here – some of the concerns was that a position was being advocated, but no $ were offered to make it happen. Our Multicultural Affairs office went through some changes and last year a group came together and drafted a resolution to address this, which was then taken up by the FG Student Life committee and into FG Executive Committee a couple of weeks ago. But in the mean time, President Wheeler appointed an interim CDO in response to a declaration in Jan the Chancellor came out with in her SofU address where she mandated every SUNY school have a CDO. The e-mail from President Wheeler letting us know Anne Lombard would be assuming the duties of our CDO had nothing in it about faculty and staff and so another group of faculty put together a resolution to emphasize the importance of CDO to the entire campus (students/faculty/staff). In response to this, President Wheeler contacted Kelley this morning to let her know that the e-mail he sent earlier was meant to include everyone, not just students.

Resolution moved forward and a call for discussion – seconded by Jack Manno.

Greg Boyer – I’m in support except the last 3 lines where it says FG must be consulted... why should Admin consult with FG (it seems to be an Admin level position)... second the bylaws cited does not say anything about diversity.

Kelley - It is the right part of the bylaws – it clearly says that FG should be consulted on appts of positions above faculty chairs...

David – can we as the FG have a “shall” to the President? I thought we were only advisory.

Kelley – it is under the heading “Consultation” but also there is a “shall”.

Greg McGee – Faculty generally have some input on the hiring of these positions – others agreed. Since that is the case then faculty should have a say in the appointment of this position as well.

PJ – is there a job description of the CDO

Kelley – Chancellor said this is supposed to be developed at the campus level. We have not done this for ESF.

Scott T. – did Quentin’s e-mail contain an indication of the job requirements?

Kelley – no.
Bruce B. – a full description has not been finalized - it is a work in progress (he deferred to Anne for confirmation – she nodded), but he said it does in fact include components that go beyond student issues.

Greg McGee – not sure that this is relevant... Anne, thank you for stepping up – but this is an interim appt... and we are still wondering if we have the resources to support this position. Are we expecting this to be a full time position?

Bruce B. – thinks conceptually, we’d like to hire a person to take this on permanently, but there has been no date set for this – it is a matter of resources. There’s no timetable for this.

Jack – we ought to approve this resolution. The issue has been on the table for a while. President Wheeler did do it based on Chancellor’s directive, however, all we are doing with this resolution is making sure that everyone knows this is important and we need to have our voice heard.

Janine – this is definitely something we need on this campus.

Call for a vote – all those in favor of this resolution? All ayes.

Committee on Research (Philippe)
Thanked everyone on the committee.
McIntire-Stennis - 25 preproposals, 12 invited, 7 funded
Seed grants - deadline is March 17th – a panel review will be done (all reviewers tapped out for the M-S) Workshops being ran for new faculty – first two went well, others are planned.
Spotlight on Research – Jessica Clemmons takes care of this and does an amazing job. It will happen April 15 & 16th. We’ll need faculty judges, so please volunteer. Abstracts due by 3/27. Dr. Powell/Maynard will be keynote speakers.
Exemplary research call will go out soon.

Neil R. - if you got a McStennis and you need to start a student early then they can get $ going by May.

Faculty Senate report (Steve Weiter) – Kelley covered most topics from Farmingdale. 3 resolutions were passed: Veterans resolution, STEM research for graduate students, Chancellor’s budget request (discussion around she hasn’t been aggressive enough in the past with requests)
Discussion about endorsing these resolutions:
Scott Bergey – has the STEM grad program been set up?
Steve – the pool of $ is there, but not yet targeted to grad student proposals
Scott – used as a topper for RA?
Kelley – will let him know when it goes through
David Newman – comments on strangeness of setting aside $50M when they wouldn’t fund our raises?
Steve – yes. It’s a good thought to hire stellar new faculty, but when you can’t hire janitors, then what good is it. Also, talk about all the $ being swept to the big 4.
Kelley – 10% of state aid will be held back until we come up with a plan to improve, to come through with the EXCEL? Performance based funding. Questions about if they don’t like the plan, then we lose the funding? Its all very nebulous.
Mark Driscoll – way back when they came up with the tuition policy... there hasn’t been a rational funding policy for SUNY – not rational at all. When will FS come up with one?
Kelley – nothing going on with that.
Steve – no plans to revisit financial planning.
Endorse these?  All in favor – all ayes.

COC (Doug Daley)
Thanks to all for keeping all the workload all at once (and not spreading thru the semester). Please vote to approve curricular revisions to Wanakena needs.
All in favor of following committee recommendations

Wanakena: All ayes
Chemistry: Almost all ayes, one nay

Eliminate 3 minors & create 1 management minor in FNRM & reduce credit hours from 18 to 15:

Bruce – are there learning outcomes?
Scott – there are no learning outcomes about learning objectives – minors are all local derivations...
Bruce – this needs to change... **there needs to be a set of specified learning outcomes.** ACTION ITEM

Voted – all ayes.

Modification of SCME MPS program... **COC recommends adoption:** Majority ayes, one no

Discussion on policy statement regarding ESF minor courses must be from ESF
UGs can transfer credits, but minor credits must be from ESF.
Kim – e-mailed for clarification – concerned about at sea courses – thought it would be fine as long as they were matriculated at ESF. They encourage students to “go to sea”. **Suggest that wording needs to be revised to make it clear that students going away should get the credit for doing this as long as they are matriculated students.**

Doug – this is being reviewed and will give the campus 30 days.
Steve – talk about this and then table it and bring it up as old business at the next meeting.
Scott – there is a residency requirement for most programs, but it is worded a bit differently from this presented. Other courses can be taken elsewhere and petitioned in. He’s uncomfortable with the wording of this. In terms of meeting outcomes, it shouldn’t make much difference if they are here or taken it elsewhere as long as it is approved.

Kim – we shouldn’t be so inflexible – the person running the minor should have the responsibility of ascertaining this. This is different from even the majors.

Doug – two parts: Scott, question of quality, couldn’t someone just come here and take 30 CR of easy courses so we don’t have quality control. The presence of a policy isn’t that you can’t petition it in or the minor coordinator make the judgment, but that it isn’t just a slam dunk without any overview.

Kim – petition against college policy?

Bruce B. – sensitive to Kim’s comments – needs to be reworded. We need to all recognize that everyone has responsibility to ensure that what we do here is quality and that it is achieving its outcomes. Its hard to imagine that we offer a minor and that none of the courses came from ESF – this is not O.K. Conceptually, we need to own these things and make sure they are quality.

Lindi – small portion start as non-matriculated, so we need to make sure these courses are counted.

Doug – that would be a legitimate petitionable item. If its required of the minor that they take courses elsewhere, then that should be easy to deal with.

David – going back to Bruce’s remark earlier - minors are a way of organizing free electives... are we going to backtrack and have to develop learning objectives for every minor?

Doug - ??

Kim – have to petition in minors from other places anyway – she requires a syllabus to sign off on as the minor coordinator – why not legislate that goal?

Doug – that’s not the goal...

Steve – called the discussion

Doug – COC welcomes written feedback... went over deadlines and advised everyone to take a look at what’s in the pipeline.

**Awards (Richard Hawkes)**

Honorary degrees – these needs to be submitted ASAP – look for an e-mail from him for nominations.

Prenominations simple – name and why – this is the highest honor from the SUNY system.
MEMORANDUM

Date: February 16, 2015

TO: Bruce Bongarten, Provost

FROM: John Wasiel
       Justin Fiene
       Greg Boyer
       John Farrell
       Kim Schulz
       Don Stewart
       Bob Davis

RE: SUNY ESF Boat Use Policy

As a signatory of this memorandum I am declaring that I support implementation of the attached DRAFT Boat Use Policy for SUNY ESF effective for the start of the boating season 2015.
Safe Use of Boats

Introduction:

It is the policy of the State University of New York College of Environmental Science and Forestry to set minimum standards to help assure that all College or Research Foundation owned or operated boats used for any purpose are appropriately outfitted, reliable, and safely operated and managed. Individual instructors, researchers, or programs may have additional requirements.

This policy applies to any boat owned, operated, or maintained by SUNY ESF, and the employees, students, and visitors using them.

Policy:

General State-wide & Federal Requirements

All boats must be operated, equipped and maintained in accordance with regulations established by the New York State Navigation Law, http://public.leginfo.state.ny.us/lawssrch.cgi?NLWLO or the United States Coast Guard, depending upon waters of operation.

Boats operating on federally navigable waters as oceanographic research vessels and manned by scientific personnel employed exclusively in instruction and/or research in oceanography and/or limnology must be in possession of a letter of designation as an oceanographic research vessel from the nearest Coast Guard Sector Prevention Department.

ESF-specific Requirements

Boat Equipment:

Every occupant of any ESF boat must wear a suitably rated personal floatation device at all times the boat is in the water and away from the dock.

Motorized boats must be equipped with a hand held or permanently mounted two-way communications device (radio, cell phone, etc.) capable of summoning emergency assistance in the area of the boat at the time of operation, whenever such communication routes exist. Boat Operators must be familiar with the proper use of their device.

All motorized boats must display their required navigation lights at all times between sunset to sunrise, and during daylight periods of reduced visibility. All manually propelled vessels, including canoes, in lieu of carrying the prescribed lights may carry a lighted lantern that shows a white light.
Boat Operators:

All operators of motorized boats must have completed an approved boater safety course. Approved courses include those offered by NYS Parks http://www.nysparks.com/recreation/boating/safety-courses.aspx, the U.S. Coast Guard Auxiliary or the U.S. Power Squadron. State law requires that the New York Safe Boating Program includes at least eight hours of classroom instruction, and a proctored exam. Documentation of such completion is to be retained by the Unit Chairs and Directors. Unit Chairs and Directors shall ensure and document that all Boat Operators are provided with training that includes at a minimum: ESF Boat Use Policy; loading/unloading boat; check of boat equipment; operation of two-way communication device; check of navigation lights; boat & motor operation; avoiding boat/motor damage; docking; and tie down.

This policy requires that boats transporting more than 20 persons have a Crew Person in addition to the Operator. The Crew Person must be a College employee, must be familiar with the boat and its accessories, and must have completed an approved boater safety course. Documentation of such completion is to be retained by the Unit Chairs and Directors.

Boat Operators shall keep informed of weather and water conditions. The safe use and operation of a boat, and all related decisions, are the sole responsibility of the Boat Operator.

It is the Boat Operator's responsibility to see that the following minimum information is filed with their supervisor, a designated person, or in a specific location prior to departure: boat description or registration #; names of occupants; destination; departure time; planned return time. Subsequent note of the actual return time must also be made.

Motorized boats are to be used for related program activities. Motorized boats are not to be used for recreational or personal use. Canoes and non-motorized boats may be used for recreation during the hours between sunrise and sunset. Exceptions may be approved by the Program Director.


All boating accidents required to be reported by the NYS Navigation Law http://public.leginfo.state.ny.us/lawssrch.cgi?NYL_WO, must be reported in accordance with such law to the nearest police agency. In addition to reporting in accordance with the NYS Navigation Law, the Unit Chair/Director, University Police, and the Vice President for Administration, must be contacted as soon as possible, but definitely within 24 hours regarding any accident in which any person is killed, injured or disappears, or in which damage to the property of any person in excess of $500 is sustained. A copy of the accident report must also be filed with the University Police Office. Any tickets or citations issued by a law enforcement regulatory agency to the operator of an ESF boat, while operating an ESF boat, must be reported by the Boat Operator to the ESF University Police Department within 24 hours.
SAMPLE DRAFT FLOAT PLAN for SUNY ESF (not required in this format)

<table>
<thead>
<tr>
<th>Boat Registration #:</th>
<th>Operator’s Name:</th>
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<tbody>
<tr>
<td></td>
<td>Operator’s Supervisor Name:</td>
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Planned Date/Time and Place of Departure:

Planned Date/Time and Place of Return:

Operation Site/Station:

Summary of Trip Purpose:

Special Equipment Required:

Names of all passengers: