



State University of New York
College of Environmental Science and Forestry

Faculty Governance

Resolution No: 2013-2

A RESOLUTION of the SUNY College of Environmental Science and Forestry Faculty
Introduced by the Instructional Quality and Academic Standards Committee

REQUESTING A MODIFICATION TO THE ELECTRONIC COURSE SURVEY PROCEDURES

RECALLING that the ESF Faculty passed Resolution 2011-2 on November 2, 2011 that called for the default date for the start of course evaluations to be at the conclusion of 75% of the semester and ending before the first day of exams. Further, on May 2, 2012 the Withdraw Grade policy was approved that extended the time to withdraw from a class from the ninth week of the semester to the 13th week of the semester.

RECOGNIZING that prior to the adoption of the Late Withdraw Deadline, 75% of the course was after the last day for students to drop the course, but the change in deadlines now means that students can evaluate the course then withdraw, and

WHEREAS the opening of the course evaluations prior to the late withdrawal date may lead to some students reviewing the course in a non-constructive manner, and

WHEREAS course evaluations are used by the faculty to improve their courses, provide evidence of teaching effectiveness and are now being used in faculty Promotion and Tenure evaluations as per the P&T Guidelines currently in place, and

WHEREAS in Academic Year 2012/2013 greater than 78% of the students filled out the course evaluations after the withdrawal deadline and before the first day of finals,

THEREFORE, BE IT RESOLVED that the ESF Faculty request that the default course evaluation period begin after the Late Withdrawal Deadline for both the fall and spring semester and end before the first final exam is given, and

BE IT FURTHER RESOLVED that any student who does not complete the course will have their evaluation omitted from the course survey results, and

BE IT FURTHER RESOLVED that faculty be reminded of the default course evaluation period in sufficient time for them to adjust the start time to best fit their course timeline by the Office of Instruction and Graduate Studies.