

From: President Wheeler presidentwheeler@esf.edu
Subject: North Carolina and Mississippi Travel Ban
Date: April 14, 2016 at 1:53 PM
To: CampusNews CampusNews@esf.edu

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Dear Colleagues,

As you may have already read in the local media, in reaction to certain legislation enacted by the states of North Carolina and Mississippi, Governor Cuomo has issued Executive Orders 155 and 156 banning all non-essential travel to North Carolina and Mississippi. This travel ban applies to all travel funded by the University, state or Research Foundation, including travel funded from state IFR or Research Foundation multiple sponsor accounts or by another New York State agency. Travel through an airport located in North Carolina or Mississippi to a final destination outside of North Carolina or Mississippi is allowed so long as there is no overnight layover in North Carolina or Mississippi. However, when possible and cost effective, travelers should avoid making airline connections through a North Carolina or Mississippi airport.

In order to comply with these Executive Orders, please do not schedule, make deposits, or incur any expenses related to travel to North Carolina or Mississippi at this time.

The only travel allowed to North Carolina or Mississippi is travel to enforce New York State law, meet prior contractual obligations or for the protection of public safety, welfare and security. Requests for travel exceptions under these criteria will be considered on a case by case basis. To make a travel exception request, please e-mail the following individuals with all details of the travel request, including:

- exact destination in North Carolina or Mississippi
- purpose of the trip
- mode of transportation
- length of stay in North Carolina or Mississippi
- estimated total cost of the trip including airfare, hotel, meals and other costs
- any costs already prepaid which cannot be refunded and the date these costs were prepaid
- for RF funded trips, the grant number and name through which the travel would be paid, and
- under which of the exception criteria the trip should be allowed and why.

Please e-mail the above details to:

Cheryl Liptak
Office of Research Programs
cliptak@esf.edu

Travel exception requests will be reviewed and a response will be sent within 48 hours of receiving the request.

Please share this e-mail with all individuals involved with College or Research

Foundation travel at ESF and thank you for your immediate attention to this matter. Further updates on the status of Executive Orders 155 and 156 will be shared as they are issued. The complete Executive Orders can be viewed at <https://www.governor.ny.gov/news/no-155-prohibiting-state-funded-or-state-sponsored-travel-north-carolina> and https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/EO_156_Mississippi.pdf.

Quentin Wheeler
President