

The SUNY-ESF Monthly Payment Plan For Summer Only

To assist the families of our students, the SUNY College of Environmental Science and Forestry is pleased to offer the Monthly Payment Plan (MPP) as an alternative to standard payment arrangements.

The MPP enables families to pay college expenses in regular monthly installments. This eases the burden of paying college bills in a lump sum.

No Interest Charges

MPP provides all of the benefits of a monthly payment plan without charging interest. Affordable monthly payments will help families avoid additional borrowing. The only cost for participating in the payment plan is a \$25 Summer application fee to cover administrative expenses.

Questions

All questions concerning the SUNY-ESF Monthly Payment Plan should be directed to the Bursar's Office at 315-470-6652. The staff will be happy to assist you.

How to Apply

Step 1: Using the MPP worksheet, determine the amount of summer costs you wish to budget in equal monthly payments.

Step 2: Complete the application, detach and return it by **Due Date on Bill** along with a check for your first payment plus the \$25 application fee payable to:

SUNY-ESF
103 Bray Hall
1 Forestry Drive
Syracuse, N.Y. 13210

Step 3: Upon receipt of your application and initial payment, we will establish your MPP account. Payment coupons for the remaining payments will be mailed to you.

NOTE: All Payments are due by the due date on the coupons. A late fee will be assessed to your account for any payment received after the due date. **Payment can't be made online.**

Terms and Conditions

1) Enrollment. Enrollment in the MPP is accomplished by completing, signing, and returning the attached application, together with your first monthly payment and the \$25 application fee prior to **Due Date on Your Bill**.

2) Budget and Payments. The total **summer** budgeted amount is payable in three (3) equal installments due **monthly** beginning in May. All payments will be credited directly to the student's bill. Refunds to participants for any reason will be handled through normal college refund procedures.

3) Fees and other charges. The \$25 application fee is non-refundable. The college will assess a \$20 service charge against your account for any payment returned for insufficient funds or which is not collectable for any other reason.

4) Failure to pay. In the event of failure of a participant to pay any installment amount within 30 days of the due date, enrollment in the MPP will be terminated and any remaining balance on your ESF account will be due in full. Late payment fee will be applied to any outstanding balance.

MPP Worksheet

Here's how to calculate your monthly payment.

Expenses

Tuition	\$ _____
Fees	\$ _____
Program charges	\$ _____
Total Annual Expenses	\$ _____

Credits

Tuition waivers/scholarships	\$ _____
Total Credits	\$ _____

Amount needed to budget

Total Expenses Less Total Credits \$ _____

This is your budget amount to be paid in 3 equal payments.

Enter this amount on line "A" of the application.

SUNY-ESF Monthly Payment Plan (MPP) Application and Agreement

Student Information – Please Print Clearly

First Name MI Last Name

SUID#

Home Address

City State Zip

Home Phone School Phone

Parent/Guardian Information

First Name MI Last Name

Street Address

City State Zip

Home Phone Work Phone

Budget Information

Please use your calculated amounts from the other side.

A. Summer MPP budget amount	\$ _____
B. Monthly payment ("A" divided by 3)	\$ _____
C. Application Fee	\$ 25.00
D. Total Enclosed (lines "B" & "C")	\$ _____

Make all checks payable to SUNY-ESF. All payments must be sent to the address on this brochure.

I, undersigned participant, hereby apply for enrollment in the SUNY College of Environmental Science and Forestry Monthly Payment Plan. By placing my signature below, I acknowledge I have read and will be required to comply with the Terms and Conditions of the MPP as set forth on the reverse side of this brochure. I understand and intend this application will constitute a legally binding agreement between the undersigned and SUNY-ESF.

Signature

Date

RETURN THIS PORTION WITH YOUR PAYMENT