

**STUDENT ASSISTANT PAYROLL
APPOINTMENT AND HOURLY TIME SHEET SCHEDULE 2019 -2020**

PAY PERIOD EFFECTIVE DATES		APPOINTMENTS DUE	TIME SHEETS DUE	CHECK DATE
11/28/2019	12/11/2019	12/6/2019	12/13/2019	1/2/2020
12/12/2019	12/25/2019	12/19/19*	12/27/2019	1/16/2020
12/26/2019	1/8/2020	1/3/2020	1/10/2020	1/30/2020
1/9/2020	1/22/2020	1/17/2020	1/24/2020	2/13/2020
1/23/2020	2/5/2020	1/31/2020	2/7/2020	2/27/2020
2/6/2020	2/19/2020	2/14/2020	2/21/2020	3/12/2020
2/20/2020	3/4/2020	2/28/2020	3/6/2020	3/26/2020
3/5/2020	3/18/2020	3/13/2020	3/20/2020	4/9/2020
3/19/2020	4/1/2020	3/27/2020	4/3/2020	4/23/2020
4/2/2020	4/15/2020	4/10/2020	4/17/2020	5/7/2020
4/16/2020	4/29/2020	4/24/2020	5/1/2020	5/21/2020
4/30/2020	5/13/2020	5/8/2020	5/15/2020	6/4/2020
5/14/2020	5/27/2020	5/21/2020	5/29/2020	6/18/2020
5/28/2020	6/10/2020	6/5/2020	6/12/2020	7/2/2020
6/11/2020	6/24/2020	6/19/2020	6/26/2020	7/16/2020
6/25/2020	7/8/2020	7/2/2020	7/10/2020	7/30/2020
7/9/2020	7/22/2020	7/17/2020	7/24/2020	8/13/2020
7/23/2020	8/5/2020	7/31/2020	8/7/2020	8/27/2020
8/6/2020	8/19/2020	8/14/2020	8/21/2020	9/10/2020
8/20/2020	9/2/2020	8/28/2020	9/3/2020	9/24/2020
9/3/2020	9/16/2020	9/11/2020	9/18/2020	10/8/2020
9/17/2020	9/30/2020	9/25/2020	10/2/2020	10/22/2020
10/1/2020	10/14/2020	10/8/2020	10/16/2020	11/5/2020
10/15/2020	10/28/2020	10/23/2020	10/30/2020	11/19/2020
10/29/2020	11/11/2020	11/5/2020	11/13/2020	12/3/2020
11/12/2020	11/25/2020	11/29/2019	11/27/2020	12/17/2020
11/26/2020	12/9/2020	12/4/2020	12/11/2020	12/31/2020
12/10/2020	12/23/2020	12/18/2020	12/24/2020	1/14/2021

*** please note these dates must be strongly adhered to because of early submission requirements by the NYS Comptroller's Office.**