

**COLLEGE WORK STUDY PAYROLL
APPOINTMENT AND HOURLY TIME SHEET SCHEDULE 2022**

| PAY PERIOD EFFECTIVE DATES | | APPOINTMENTS DUE | TIME SHEETS DUE | CHECK DATE |
|-------------------------------|------------|---------------------|--------------------|---------------|
| 1/6/2022 | 1/19/2022 | 1/13/2022* | 1/21/2022 | 2/10/2022 |
| 1/20/2022 | 2/2/2022 | 1/28/2022 | 2/4/2022 | 2/24/2022 |
| 2/3/2022 | 2/16/2022 | 2/11/2022 | 2/18/2022 | 3/10/2022 |
| 2/17/2022 | 3/2/2022 | 2/25/2022 | 3/4/2022 | 3/24/2022 |
| 3/3/2022 | 3/16/2022 | 3/11/2022 | 3/18/2022 | 4/7/2022 |
| 3/17/2022 | 3/30/2022 | 3/24/2022* | 3/31/2022* | 4/21/2022 |
| 3/31/2022 | 4/13/2022 | 4/8/2022 | 4/15/2022 | 5/5/2022 |
| 4/14/2022 | 4/27/2022 | 4/22/2022 | 4/29/2022 | 5/19/2022 |
| 4/28/2022 | 5/11/2022 | 5/5/2022* | 5/12/2022* | 6/2/2022 |
| 5/12/2022 | 5/25/2022 | 5/20/2022 | 5/27/2022 | 6/16/2022 |
| 5/26/2022 | 6/8/2022 | 6/3/2022 | 6/10/2022 | 6/30/2022 |
| 6/9/2022 | 6/22/2022 | 6/17/2022 | 6/24/2022 | 7/14/2022 |
| 6/23/2022 | 7/6/2022 | 7/1/2022 | 7/8/2022 | 7/28/2022 |
| 7/7/2022 | 7/20/2022 | 7/15/2022 | 7/22/2022 | 8/11/2022 |
| 7/21/2022 | 8/3/2022 | 7/29/2022 | 8/5/2022 | 8/25/2022 |
| 8/4/2022 | 8/17/2022 | 8/11/2022* | 8/18/2022* | 9/8/2022 |
| 8/18/2022 | 8/31/2022 | 8/26/2022 | 9/2/2022 | 9/22/2022 |
| 9/1/2022 | 9/14/2022 | 9/9/2022 | 9/16/2022 | 10/6/2022 |
| 9/15/2022 | 9/28/2022 | 9/23/2022 | 9/30/2022 | 10/20/2022 |
| 9/29/2022 | 10/12/2022 | 10/7/2022 | 10/14/2022 | 11/3/2022 |
| 10/13/2022 | 10/26/2022 | 10/21/2022 | 10/28/2022 | 11/17/2022 |
| 10/27/2022 | 11/9/2022 | 11/3/2022* | 11/10/2022* | 12/1/2022 |
| 11/10/2022 | 11/23/2022 | 11/18/2022 | 11/25/2022 | 12/15/2022 |
| 11/24/2022 | 12/7/2022 | 12/1/2022* | 12/8/2022* | 12/29/2022 |
| 12/8/2022 | 12/21/2022 | 12/16/2022 | 12/23/2022 | 1/12/2023 |
| 12/22/2022 | 1/4/2023 | 12/29/2022* | 1/5/2023* | 1/26/2023 |
| 1/5/2023 | 1/18/2023 | 1/13/2023 | 1/20/2023 | 2/9/2023 |
| 1/19/2023 | 2/1/2023 | 1/27/2023 | 2/3/2023 | 2/23/2023 |

*** please note these dates must be strongly adhered to because of early submission requirements by the NYS Comptroller's Office.**