

Research Foundation Payroll 2026

Hourly & Non-Exempt Time Sheet Schedule

Time Sheet must be submitted Biweekly

Pay Period Effective Dates	Time Sheet Due in Payroll Office	Check Date Hourly**	Check Date Salaried
12/27/2025 – 1/9/2026	1/14/2026	1/23/2026	1/9/2026
1/10/2026 – 1/23/2026	1/28/2026	2/6/2026	1/23/2026
1/24/2026 – 2/6/2026	2/11/2026	2/20/2026	2/6/2026
2/7/2026 – 2/20/2026	2/25/2026	3/6/2026	2/20/2026
2/21/2026 – 3/6/2026	3/11/2026	3/20/2026	3/6/2026
3/7/2026 – 3/20/2026	3/25/2026	4/3/2026	3/20/2026
3/21/2026 – 4/3/2026	4/08/2026	4/17/2026	4/3/2026
4/4/2026 – 4/17/2026	4/22/2026	5/1/2026	4/17/2026
4/18/2026 – 5/1/2026	5/06/2026	5/15/2026	5/1/2026
5/2/2026 – 5/15/2026	5/20/2026	5/29/2026	5/15/2026
5/16/2026 – 5/29/2026	6/03/2026	6/12/2026	5/29/2026
5/30/2026 – 6/12/2026	6/17/2026	6/26/2026	6/12/2026
6/13/2026 – 6/26/2026	7/1/2026	7/10/2026	6/26/2026
6/27/2026 – 7/10/2026	7/15/2026	7/24/2026	7/10/2026
7/11/2026 – 7/24/2026	7/29/2026	8/7/2026	7/24/2026
7/25/2026 – 8/7/2026	8/12/2026	8/21/2026	8/7/2026
8/8/2026 – 8/21/2026	8/26/2026	9/4/2026	8/21/2026
8/22/2026 – 9/4/2026	9/9/2026	9/18/2026	9/4/2026
9/5/2026 – 9/18/2026	9/23/2026	10/2/2026	9/18/2026
9/19/2026 – 10/2/2026	10/7/2026	10/16/26	10/2/26
10/3/2026 – 10/16/2026	10/21/2026	10/30/2026	10/16/2026
10/17/2026 – 10/30/2026	11/4/2026	11/13/2026	10/30/2026
10/31/2026 – 11/13/2026	11/18/2026	11/27/2026	11/13/2026
11/14/2026 – 11/27/2026	12/2/2026	12/11/2026	11/27/2026
11/28/2026 – 12/11/2026	12/16/2026	12/25/2026	12/11/2026
12/12/2026 – 12/25/2026	12/30/2026	1/8/2027	12/25/2026

***Pay dates are for hourly employees but also include payments received by salaried employees for additional hours worked (for over-time, straight-time)**