

**STUDENT ASSISTANT PAYROLL
APPOINTMENT AND HOURLY TIME SHEET SCHEDULE 2022**

PAY PERIOD EFFECTIVE DATES		APPOINTMENTS DUE	TIME SHEETS DUE	CHECK DATE
1/6/2022	1/19/2022	1/13/2022*	1/21/2022	2/10/2022
1/20/2022	2/2/2022	1/28/2022	2/4/2022	2/24/2022
2/3/2022	2/16/2022	2/11/2022	2/18/2022	3/10/2022
2/17/2022	3/2/2022	2/25/2022	3/4/2022	3/24/2022
3/3/2022	3/16/2022	3/11/2022	3/18/2022	4/7/2022
3/17/2022	3/30/2022	3/24/2022*	3/31/2022*	4/21/2022
3/31/2022	4/13/2022	4/8/2022	4/15/2022	5/5/2022
4/14/2022	4/27/2022	4/22/2022	4/29/2022	5/19/2022
4/28/2022	5/11/2022	5/5/2022*	5/12/2022*	6/2/2022
5/12/2022	5/25/2022	5/20/2022	5/27/2022	6/16/2022
5/26/2022	6/8/2022	6/3/2022	6/10/2022	6/30/2022
6/9/2022	6/22/2022	6/17/2022	6/24/2022	7/14/2022
6/23/2022	7/6/2022	7/1/2022	7/8/2022	7/28/2022
7/7/2022	7/20/2022	7/15/2022	7/22/2022	8/11/2022
7/21/2022	8/3/2022	7/29/2022	8/5/2022	8/25/2022
8/4/2022	8/17/2022	8/11/2022*	8/18/2022*	9/8/2022
8/18/2022	8/31/2022	8/26/2022	9/2/2022	9/22/2022
9/1/2022	9/14/2022	9/9/2022	9/16/2022	10/6/2022
9/15/2022	9/28/2022	9/23/2022	9/30/2022	10/20/2022
9/29/2022	10/12/2022	10/7/2022	10/14/2022	11/3/2022
10/13/2022	10/26/2022	10/21/2022	10/28/2022	11/17/2022
10/27/2022	11/9/2022	11/3/2022*	11/10/2022*	12/1/2022
11/10/2022	11/23/2022	11/18/2022	11/25/2022	12/15/2022
11/24/2022	12/7/2022	12/1/2022*	12/8/2022*	12/29/2022
12/8/2022	12/21/2022	12/16/2022	12/23/2022	1/12/2023
12/22/2022	1/4/2023	12/29/2022*	1/5/2023*	1/26/2023
1/5/2023	1/18/2023	1/13/2023	1/20/2023	2/9/2023
1/19/2023	2/1/2023	1/27/2023	2/3/2023	2/23/2023

*** please note these dates must be strongly adhered to because of early submission requirements by the NYS Comptroller's Office.**