



Intern OCRRA

Regional Internship Program: Summer 2025 Fink Career Development Program



Organization Overview: The Onondaga County Resource Recovery Agency [OCRRA] strives to make our community a healthy and sustainable place to live by working from the VISION of maintaining a leading municipal solid waste management system that benefits our community and environment. At OCRRA our MISSION is to serve our community by providing a comprehensive municipal solid waste management system that is environmentally, socially and financially sound. Through innovative strategies, such as waste reduction, recycling, resource recovery, composting, disposal and education, we make our community a healthier and more sustainable place to live.

Internship Description: OCRRA is seeking an enthusiastic and detail-oriented student intern to join our team to support the Recycling & Compost departments and programs. This internship will provide an excellent opportunity to gain hands on experience in the field of sustainable solid waste management and enhance education and outreach efforts. The work may include managing the Clearstream Recycling program, assisting at education and tabling events, and completing other projects for any of the various OCRRA departments. It will also include site tours, namely to the OCRRA compost & transfer station, ReWorld waste to energy & some material handling sites; may include attending NYSAR3 meetings and working alongside professionals in the field. Tasks may include:

- Lead educational programs for community residents of all ages, focusing on effective recycling methods.
- Manage Excel spreadsheets, communicate with residents, and organize order forms for OCRRA Programs.
- Create clear, accessible informational materials using Canva, emphasizing recycling practices.
- Represent the organization by attending professional association meetings and OCRRA board meetings.
- Write professional documents, including grant proposals, newsletter articles, and award nominations.
- Collaborate on cross-functional projects that align with OCRRA's mission and values.

Qualifications:

- Enrollment in relevant undergraduate or graduate courses at SUNY ESF (e.g., Environmental Education, Environmental Science, Environmental Biology, or related fields).
- Prior experience in environmental education or public outreach is preferred.
- Proficiency in Microsoft Word and Excel
- Excellent written and verbal communication abilities.
- Capable of working both independently and as part of a team.
- Exceptional organizational skills and attention to detail.
- Passion for environmental sustainability and waste management.
- Familiarity with Onondaga County recycling rules and environmental regulations is a plus.
- Access to personal transportation is required, and the office requests a business casual dress code.

Additional Internship Information:

- Internship period: 10 weeks starting June 5, 2025.
- Internship location: 100 Elwood Davis Road, North Syracuse, NY 13212
- As a non-profit/government organization, this internship stipend is completely funded through the ESF Career Development Program (\$5,000 total stipend).

**More information regarding the application process can be found online at:
www.esf.edu/career-services/students/development-program**