ESF Minor Curriculum Change Proposal Form
Committee on Curriculum - ESF Faculty Governance
Office of Instruction & Graduate Studies

Date: October 29, 2020
Department: Environmental Studies
Curriculum Title: M.S. Environmental Studies

For Minor Changes in existing curriculum (check all that apply):

- revised courses
- change in total cr. hrs.
- new course sequence
- new program objectives*
- new courses added
- new accreditation/assessment requirements

*See SUNY Guidelines

1. Rationale for Change

Please provide an explanatory narrative outlining the rationale for the change, and the impacts of this change on the learning outcomes of the curriculum:

Proposed changes include:

a) Reduction of total credit hours from 37 to 30 cr – in line with college efforts to streamline master's degree programs & allowing students to complete coursework in two semesters;
b) Removal of prerequisites for admission to the program – changing them to recommendations;
c) Addition of one required course to strengthen training in research methods;
d) Removal of one required course no longer being taught; and
e) Updated lists of core and methods courses to reflect current offerings.

2. Institutional Impact:

Changes from existing condition:

Anticipated Enrollment or Enrollment Change: Degree streamlining may result in enrollment increases; these are anticipated to modest initially, with additional growth over time.

Faculty or Staffing Requirements: n/a

Technology, Computing Resources, and Classroom Resource Demands: n/a

Change in Accreditation Requirements: n/a

Changes to Assessment Plan: n/a

Library Resource Requirements: n/a
3. Catalog Narrative:

Please attach to this proposal form a copy of the current catalog description in MS Word format, with revisions shown in “track changes”. [see attached]

4. Curriculum Transition Plan:

Please provide a narrative description of your plan for transitioning from your existing curriculum to the proposed new curriculum. Please provide specific dates for implementing curriculum changes, overlap periods where old and new curricula may exist simultaneously, and final phase out of old curricula. Please also include impacts and mitigating considerations for transfer students and students in mid-program during implementation, impacts of changes in semester delivery of existing courses, addition of new courses within a particular semester, etc.

*Updated curriculum will be effective Fall 2021. Continuing MS Environmental Studies students will have the option of continuing under the existing curriculum or changing to the revised curriculum.*

5. Approval Signatures:

Signatures below, or attached letters, indicate that the affected departments, programs or units have been notified of this proposal and have had an opportunity to assess the impact of the proposal on their respective units. If departments did not respond to your notification, you may wish to document your effort to contact them.

**Affected Academic Department(s) or Program(s):**

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<th>Department/Program</th>
<th>Name of Chair/Program Director</th>
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*(If more/less than three Departments/Programs, please add/delete lines as appropriate.)*
Other Units

Library Director

______________________________________________________________

Or letter attached □

Date

Computing and Network Services

______________________________________________________________

Or letter attached □

Date

Physical Plant

______________________________________________________________

Or letter attached □

Date

Forest Properties

______________________________________________________________

Or letter attached □

Date

Environmental Health and Safety

______________________________________________________________

Or letter attached □

Date

Admissions

______________________________________________________________

Or letter attached □

Date

Other____________________

______________________________________________________________

Or letter attached □

Date

Other____________________

______________________________________________________________

Or letter attached □

Date

Office of the Provost

Signature below, or attached letter, indicates that the Provost either a) agrees that there is no need for additional resources from the College; or b) indicates willingness to provide the extra support to the department.

____________________________________________________

Provost Signature

Or letter attached □

Date
6. Proposer Information and Department Chair Affirmation:

Contact Person:

Name: David A. Sonnenfeld  
Department: Environmental Studies  
Email: dsonn@esf.edu  
Phone: (315) 464.0084  

This proposal has been reviewed and approved by the sponsoring Department. Affected departments have been notified and given the opportunity to provide feedback. Department resources are or will be made available to support this curriculum revision, or a plan is in place to meet the resource needs as identified in the Institutional Impacts section of this proposal (see Section 2, above).

Name: Theresa Selfa  
Department Chair (or designated curriculum representative)  
Date: Oct. 29, 2020  
Signature: [Signature]  
Department Chair (or designated curriculum representative)  
Or letter attached ☐
7. Final Approvals:

__________________________________________________  ____________________
Curriculum Committee                         Date

__________________________________________________  ____________________
Faculty Governance                            Date

__________________________________________________  ____________________
Provost                                   Date