Administrative Approval Form – Curriculum*
Committee on Curriculum - ESF Faculty Governance
Office of Instruction & Graduate Studies

Date: 2/8/18
Department: Chemistry
Curriculum Title: Chemistry BS
Name of Requestor: Mark Teece

Attach to this form a copy of the ESF Minor Curriculum Change Proposal Form with all sections completed. Send the completed documents to Scott Shannon, 227 Bray Hall (sshannon@esf.edu)

Description of the Change:

FCH 495 Introduction to Professional Chemistry (1 credit) is to be offered in the Spring AND Fall semester.

FCH 495 Introduction to Professional Chemistry (1 credit) is currently only offered in the Fall semester. With an increasing number of students in the Chemistry BS and the new Biochemistry BS we will offer this course in both the Fall and Spring semesters. Offering the class in the Spring semester will reduce the number of conflicts with other classes and provide students with more options regarding their schedule.
There are no impacts on the learning outcomes of the curriculum.

For CoC and OIGS use Only

☐ Approve
☐ Deny (Explanation if denied): __________________________

S. Scott Shannon
Associate Provost for Instruction

Date

*Form to be used for minor changes only. “Minor” curriculum changes appropriate for administrative approval should be limited to ONE of the following examples: 1) Adding a new course to a curriculum’s list of required courses; 2) Adding a new course to a curriculum’s list of directed elective courses; 3) Revising an existing course that is a part of a curriculum’s list of required courses (i.e. number, prefix, or title change); 4) Revising an existing course that is a part of a curriculum’s list of directed elective courses (i.e. number, prefix, or title change); 5) Adjusting course sequencing within a curriculum that does not change lists of required courses or directed electives or total credit hours, and has no impact on students outside of the major; or 6) Minor changes to curriculum description/language in the college catalog that does not change course tables or total credit hours required for a major.

If two or more of the above changes are proposed, the proposal should be submitted to the Committee on Curriculum as a minor curriculum change, and will not be considered for administrative approval.

Approvals will be posted on CoC website.