Present: M. Bennett, S. Chatterjee, M. Duggin, A. Lewis, B. Nordenstam, R. Frey, C. Spuches, R. Smardon (guest), J. Verostak

Excused: T. Amidon and G. Scott

Meeting was called to order at 9:39 am.

I. Minutes of the 16 October 2000 meeting stand approved as posted on the COI website.

II. Curriculum and Course Proposals -

a. GPES – revisions made per responses from faculty and will be re-posted to the COI site.

Proposal approved with the following revisions:

1. Area of study, not option
2. FOF courses added to course list
3. Drop PPA 753 from course list
4. Decide on one course prefix – CMN or ENS – no “cross-listing.” The COI recommended that the Faculty of Environmental Studies review the use of multiple course prefixes within one Faculty
5. Delete names of C. Doble and S. Shannon from Faculty. They will assist on the committee, but not as instructors of record in the area of study.
6. More concise description of purpose of graduate area of study.

b. EFB – Proposal for EFB 302 withdrawn at present time.

c. FOF – No comments received. Approved change in name of graduate area of study

III. General Education Update – A. Lewis reported on the appointment of an Ad Hoc Subcommittee. See website for membership.

IV. Course Catalog Descriptions – no report
V. **Middle States** – R. Frey reported on the formation of four subcommittees that will meet on 16 November 2000. President Murphy will be asked to look at the mission review statement. Several reports on student satisfaction have arrived. The Student Opinion Survey (SOS) results indicate that undergraduate students (n=500) are not as satisfied with academic advising and the quality of transfer credit process as compared to students in 28 BS/BA-granting institutions and six specialty colleges (including ESF). ESF ranked #1 in Social Activities. The COI discussed concerns about the degree audit system and issues related to student’s perspectives on ESF, as noted in the surveys and anecdotal reports.

VI. **Quality of Instruction Subcommittee** - C. Spuches reported on the Symposium on Teaching, Learning and Technology, to be held 2 February 2001. The committee will meet soon and C. Spuches will have a further report at the next meeting.

VII. **Academic Standards Subcommittee** - [schedule established for end of semester review. Members notified]

VIII. **Graduate Policies for Human Subjects Review** – B. Nordenstam reported on her preliminary study of the requirements for internal review. Course projects are held to less stringent review.

IX. **Learning Centers** – R. Frey reported that the centers are going well. Except for theme floors, SU will randomize housing assignments as of fall 2001. ESF will propose an environmental theme floor that will accommodate the needs for ESF first-year students. A film on the theme housing will be available for viewing at the next Meeting of the Faculty.

X. **Graduate Applications and Procedures** – report not given

XI. **Policies for Curriculum Changes Subcommittee** – no report given

XII. **Old Business** - none

XIII. **New Business** - none

Meeting adjourned at 10:32 am.

Next COI meeting: **TBA**