Meeting Minutes
Committee on Instruction
College of Environmental Science and Forestry
Thursday, 6 March 2003
229 Bray Hall

Present: T. Amidon, M. Bennett, C. Davis, J. Ellis, M. Fellows (guest), E. Minard (guest), D. Raynal, S. Sanford (guest), G. Scott, R. Smardon, and C. Spuches
Excused: R. Hanna, D. S. Keller, R. Yanai

Meeting called to order at 1:04 pm. Kudos for Faculty approval of revisions to the graduate academic policies. Minutes approved as posted.

Subcommittee on Instructional Quality – C. Spuches reported on the success of the Symposium on Teaching and Learning. The learning action forums (LAF) have been well-attended.

Subcommittee on Academic Standards - no report

AP Credit – D. Raynal presented a historical overview. M. Fellows provided data on ESF students that suggested that few ESF students take AP credit for the fundamental subject courses and there is insufficient data on ESF students to draw conclusions about the impact of accepting or denying AP credit based on the scores. G. Scott reviewed data provided by ETS that supports the draft policy under consideration. The COI discussed and accepted the draft guidelines. R. Smardon recommended that the draft be reviewed by undergraduate program coordinators prior to adoption. G. Scott will manage the review with final approval of the college guidelines by the COI at the 10 April 2003 meeting and announcement to campus afterwards. If accepted, the guidelines will be effective for students who enter as freshman as of fall 2003.

Curriculum and Course Proposals – C. Davis requested a modification to the Honors Program proposal to remove the mandate for research funding to be provided by Faculties. Funding will be provided at the discretion of Faculties (the research must meet the objectives of the honors program) with notification to the Director of the Honors Program. Proposals approved with modification.

Proposal to the upper division chemistry program approved.

Other COI Business

D. Raynal reported that ESF must submit its report on operational oversight for the State University General Education Requirements (SUNY GER) -- aka GenEd -- to the SUNY Provost’s Office by 19 March 2003.

Adjourn 2:15 pm

Final meeting for spring 2003: 10 April 2003 --- 1-2:30pm, 229 Bray Hall