Meeting Minutes
Committee on Instruction
College of Environmental Science and Forestry
Thursday, 10 April 2003
229 Bray Hall

Present: T. Amidon, M. Bennett, C. Davis, J. Felleman (guest), R. Hanna, E. Minard (guest), D. Raynal, S. Sanford (guest), N. Murphy, G. Scott, R. Smardon, and R. Yanai
Excused: J. Ellis, D. S. Keller

Meeting called to order at 1:06 pm. Minutes approved as posted.

Subcommittee on Instructional Quality – The final learning action forum (LAF) will be held on 29 April with a discussion of classroom turbulence and end of course surveys.

Subcommittee on Academic Standards - The schedule for review of appeals to academic performance and the meeting for review of appeals to academic dismissal has been established. The SAS will meet in 5 June, beginning at noon.

AP Credit Guidelines – The version presented at the meeting was accepted with a recommendation that the web version list the courses and score required and the catalog version of the guidelines include just the “top part” of the document with reference to the complete, written version. If accepted, the guidelines will be effective for students who enter as freshman as of fall 2003.

Curriculum and Course Proposals –

Environmental Studies curriculum changes were accepted pending a memo from the Faculty Chair

BTC, PSE (latest versions), and EFB course proposals were accepted.

FEG 448/548 was approved pending discussion on why the shared resource was for a 400/500 level split, not 400/600 level division. [later re-affirmed by JM Hassett]

ESC 132 course proposal approved.

Other COI Business

Discussion of future topics for COI:
  • General Education program subcommittee
  • Standards for assigning grades
  • Guidelines for outside assistance on theses and dissertations
  • Manuscript format for theses and dissertations
  • Individual and combined majors
  • BS/MPS degree
  • “Virtual” exams
  • Academic Standards Subcommittee

Adjourn 2:07 pm

2003-2004 meeting dates to be established.